

BRYMPTON PARISH COUNCIL

The Parish Office, Abbey Community Centre, The Forum, YEOVIL, BA21 3TL

MINUTES OF THE COUNCIL MEETING HELD ON WEDNESDAY, 24th JUNE 2020 ONLINE AT ZOOM.US. ZOOM MEETING ID 955 083 0972 (7.30 P.M. – 9.14 P.M.)

PRESENT:

Mrs B Appleby (Chairman)	Mr G Pritchard (Vice-Chairman)(from 19.51)
Mr S Attrill	Mr P Burt
Mr P Seib	Mrs Snell
Mr K Weston	Mrs D Wood
Mr R Wood	

Mrs E James (Clerk)	Ms A Hart (Promiseworks)
1 member of the public	

OPEN SESSION FOR BRYMPTON PARISHIONERS

No questions raised

Ms A Hart spoke on the work carried out by PROMISEworks.

REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

County Councillor - speeding issues on the Houndstone roundabout had been raised with Mr Williams by the Beat Manager.

District Councillors – Mr Seib presented a report to Council regarding the work being carried out by the District Council, including the new planning enforcement policy, consultation on the Model Code of Conduct and the future of virtual meetings.

Mr Seib was asked whether the District Council had put in plans regarding unitary proposals. Mr Seib advised that this is not the right time to be considering such proposals.

19/20 TO RECEIVE ANY APOLOGIES FOR ABSENCE

Personal apologies for absence was received from Miss Darling-Finan and Mr Williams.

20/20 TO RECEIVE ANY DECLARATIONS OF INTEREST

Mrs Appleby, Mr Seib & Mrs Snell declared their interests were as stated in their Register of Interests. Mr Attrill declared a personal and prejudicial interest in planning application 20/01507/OUT, the proposed site being close to his property.

21/20 MINUTES OF THE MEETING HELD ON 27TH MAY 2020

It was RESOLVED to APPROVE the minutes of the meeting held on 27th May 2020 as a correct record and these were then signed by the Chairman.

22/20 CRIME, DISORDER and COMMUNITY SAFETY

(a) The Beat Manager had advised that, following public complaints, she was raising concerns over speeding at Bluebell Road with the County Council. The Beat Manager had been made aware of the recent SID results in that area.

23/20 REPORTS FROM PARISH COUNCIL REPRESENTATIVES APPOINTED TO OUTSIDE BODIES

Mr Seib gave an update on the work being carried out to the Abbey Community Centre during the lockdown period.

24/20 CHAIRMAN'S ANNOUNCEMENTS

None.

25/20 PLANNING

(a) DECISIONS ON APPLICATIONS

The APPROVAL of application 20/00714/HOU at 40 Alvington Fields was NOTED.

(b) APPLICATIONS FOR CONSIDERATION

The application below was considered, and the following recommendation agreed:

Application No.	Address	Proposal	RECOMMENDATION:
20/01507/OUT	Land At Clayton Close, Brympton, BA22 8SW	Outline application with all matters reserved save for access for the proposed erection of 2 No. dwellinghouses with associated amenity space and garages.	APPROVAL The Parish Council's concerns will be in the detailed planning application and how sustainable and carbon neutral the proposed development will be. The Parish Council would also like to see protection of established trees and hedge as a prerequisite of the development

(c) PLANNING UPDATES

(i) Lufton Key Site – Temporary changes to working hours in response to the Coronavirus outbreak were NOTED. It was further NOTED that the 15% CIL payment of £1,152.00 will be made to the Parish Council in October 2020.

(iii) SSDC – the Planning Enforcement Protocol has been adopted by the Council and is now in force.

(d) NOMINATIONS FOR THE PLANNING WORKING GROUP TO CONSIDER FORTHCOMING PLANNING APPLICATIONS

It was AGREED that Mr Burt & Miss Darling-Finan would be members of the planning working party for the forthcoming month.

26/20 HIGHWAYS

(a) Proposed Traffic Regulation Order for Badger Heights/Bond Street/Blackmere and Woodhenge – it was AGREED that Council would not support adding a length opposite each junction to the Order, but asked for the length of double yellow lines along Old Preston Road to be increased.

(b) Grit Bin – Following approval from County Highways to site a grit bin in Poplar Close, adjacent to the turning circle where a path leads to Elmleigh, it was RESOLVED to place the spare grit bin at this point.

(c) SID Data – It was NOTED that data readings from March to June for various locations had been circulated.

(d) Lufton Way – due to Ash Die-Back disease, it was NOTED that County Highways had cut down trees on Lufton Way. The Officer concerned had advised that the County Council do not replace trees and had been asked whether there would be any objections if replacement trees were to be planted by the parish.

27/20 CORRESPONDENCE

(a) - New Model Code of Conduct Consultation – Members were asked to return any comments by the 13th July to enable a draft response to be considered at the next meeting.

(b) Transforming Somerset & Dorset Rail Links – a survey had been circulated to Councillors and parishioners

28/20 CLERK'S REPORT

(a) It was NOTED that the Clerk attended a CCS Zoom training session on Trustee Roles & Responsibilities on 16th June 2020.

(b) It was NOTED that the Clerk attended a SALC Zoom Clerk's workshop on 17th June 2020.

(c) Kingfisher Community Centre – no further information received at the time of preparation of this agenda. It was NOTED that the Youth Club wish to book a regular slot.

(d) Higher Ream – It was NOTED that members of the working party had been supplied with comments received to date on proposals for new equipment. A meeting of the working party will be arranged shortly.

(e) Play area at Hawks Rise – the District Council had been advised of a complaint regarding maintenance of the play area. The area had now been tidied.

(f) Banking – it was NOTED that a report on internet banking would be brought to the next meeting.

(g) Higher Ream – Due to changes in legislation, it was NOTED that the play area could be re-opened on 4th July.

29/20 SOMERSET ASSOCIATION OF LOCAL COUNCILS – TRAINING COURSE

It was RESOLVED to approve expenditure of £30 to enable Councillor Weston, as Chairman of the Staffing Committee, to attend SALC training on "The Council as an Employer".

30/20 GRANTS

After payment of grants already previously approved, it was NOTED that the sum of £3720.87 remained within the grants budget. It was RESOLVED to make a grant of £450 to PROMISEworks, who are working within the parish.

31/20 VE DAY

After the enforced cancellation of the VE Day commemoration, it was AGREED that the Council would request the contribution of £2,000 to be returned to the parish.

32/20 ENVIRONMENT

(a) ACTION PLAN

It was AGREED to defer this item to the next meeting to ensure the wording for the prize criteria would be suitable for Key Stage 1 pupils.

(b) Draft Cycling and Walking Manifesto for Somerset – it was AGREED not to support the manifesto. It was considered that the County Council should take action on overgrown hedges, which are causing problems for both cyclists and pedestrians.

33/20 LOCAL GOVERNMENT RE-ORGANISATION

(a) It was AGREED to advise the Somerset Association of Local Councils and Society of Local Council Clerks that, in view of the Covid 19 pandemic, it is not the right time to be considering a unitary authority for Somerset.

(b) It was agreed not to invite the Leaders of both Somerset County Council and South District Council to attend a meeting to discuss the proposals.

(c) It was NOTED that the County Council had advised that the business case for a unitary authority would be put forward to their July Council meeting.

34/20 FINANCE

(a) Interest - Members NOTED the receipt of interest on 31st May of £10.05 from NatWest and £2.98 from Nationwide Building Society.

(b) Bank Reconciliation Statement – Following this meeting, it was NOTED that the bank reconciliation statement as at 31st May 2020. Would be presented to two Councillors to inspect and approve.

(c) Payments - It was RESOLVED to approve the following schedule of payments:

Payee	Ref	Amount	Reason for payment
Plusnet	DD	£69.60	Telephone & broadband
Mrs E James	2386	£563.78	Expenses inc. Zoom licence, mileage, mobile 'phone, Cllrs allowances, tent for Scouts (remaining grant) office allowance
HMRC	2387	£534.28	Democratic services
Mrs E James	SO	£1,346.80	Democratic services
ACA	SO	£108.33	Office rent
PROMISEworks	2388	£450	Grant

35/20 QUESTIONS AND ITEMS ARISING AFTER THE PREPARATION OF THIS AGENDA, SUCH MATTERS ARE FOR NOTING OR DEFERRAL TO A FUTURE MEETING

None

36/20 DATE OF NEXT MEETING

It was NOTED that the next meeting will be held at 7.30 p.m. on Wednesday, 22nd July 2020.

It was RESOLVED to exclude the press and public from the remainder of the meeting, by passing a resolution in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of financial confidentiality

37/20 STAFFING COMMITTEE

The approved terms of Reference for the Staffing Committee include that the Committee shall consider and determine all matters relating to the Clerk directly employed by Brympton Parish Council, Personnel Policies, Performance Management including assessment of sick leave, approving annual leave and other forms of leave, overseeing the recording of information relating to staff matters such as time keeping, redundancy policies, proposed changes to the terms and conditions of contracts, proposed changes to remuneration and employment.

Members NOTED that the Clerk had advised the Committee that she will retire on 28th February 2021.

The Chairman of the Staffing Committee reported on the meeting held on 11th June, and it was RESOLVED to approve the proposals of the Staffing Committee to initiate the process of employing a new Clerk.

38/20 HIGHER REAM

(a) Painting of equipment

It was RESOLVED to award the contract for the painting of the play equipment at Higher Ream to Building Craftsmen (Yeovil) Ltd in the sum of £1365.00. The Clerk advised that the public liability insurance certificate was current and that a method statement and risk assessment would be provided before work commences.

(b) Repairs to wet pour surface

It was RESOLVED to approve expenditure not exceeding £100 for a wet pour repair kit, sufficient to cover 2 square metres. The repair work will then be carried out by the Parish Ranger.

39/20 KINGFISHER COMMUNITY CENTRE - APPOINTMENT OF SOLICITOR

Further to min. no.9/20 advice had been sought on the appointment of a solicitor to deal with the Kingfisher Community leases. It was AGREED to ask for a meeting with the School Business Manager to discuss the terms of the lease further. It was also AGREED to defer consideration of the appointment of a solicitor to a later meeting.

DRAFT