

## BRYMPTON PARISH COUNCIL

### **MINUTES OF THE MEETING OF BRYMPTON PARISH COUNCIL HELD ON WEDNESDAY 26<sup>th</sup> FEBRUARY 2020 AT THE PARISH ROOM, ABBEY COMMUNITY CENTRE (7.30 P.M. – 9.25 P.M.)**

Present:

Mr G Pritchard (Chair for meeting)	Mr S Attrill
Mr P Seib	Mrs J Snell
Mr K Weston	Mr J Williams
Mrs D Wood	

Mrs E James (Clerk) 2 member of the public

In the absence of the Chairman, Mr Pritchard, Vice-Chairman, took the chair.

#### **(a) PUBLIC OPEN SESSION**

A brief report on the work of Yeovil Community Rivers Trust was given.

#### **(b) REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

A report from County Councillor Williams had been circulated electronically prior to the meeting.

District Councillor Seib gave a verbal report on the work of the District Council. Questions were raised on the future of local government in Somerset.

#### **258/19 APOLOGIES FOR ABSENCE**

Personal apologies for absence were received from Mrs Appleby, Mr Burt, Miss O Darling-Finan and Mr Wood.

The resignation of Mr A Power on 26<sup>th</sup> February 2020 was NOTED. The Clerk advised that the vacancy would be advertised in accordance with the Local Government Act 1972.

#### **259/19 TO RECEIVE ANY DECLARATIONS OF INTEREST**

Mrs Snell and Mr Williams declared their interests were as stated in their Register of Interests.

#### **260/19 MINUTES OF THE MEETING HELD ON 22<sup>nd</sup> JANUARY 2020**

It was RESOLVED to APPROVE the minutes of the meeting held on 22<sup>nd</sup> January 2020 as a correct record, which were then signed by the Chairman.

**It was RESOLVED to bring forward agenda item 14 – grant applications**

#### **261/19 GRANT APPLICATIONS**

Members NOTED that two applications had been received. Using the Power of General Competence, it was RESOLVED to make a grant of £200 to the 2<sup>nd</sup> Preston Plucknett Brownies. With regard to the Girlguiding Yeovil Division Senior Section, it was AGREED that £70 could be paid immediately if required but that a further sum could be awarded if the Section were prepared to wait until the 2020-2021 financial year.

#### **262/19 CRIME, DISORDER and COMMUNITY SAFETY**

(a) A report from the Police was NOTED.

(b) Concerns were raised regarding vandalism at Augusta Park and the finding of gas

cylinders within the parish. Concerns were also raised regarding dog mess at Augusta Park and it was AGREED to raise this concern with SSD Street Scene, to ascertain whether dog bins could be emptied, should they be installed.

#### **263/19 REPORTS FROM PARISH COUNCIL REPRESENTATIVES APPOINTED TO OUTSIDE BODIES**

Mr Seib advised that the Abbey Community Association had formally decided that they did not wish to take on the Kingfisher Community Centre. Some refurbishment work had been carried at the centre, with additional work to be carried out during the year.

#### **264/19 CHAIRMAN'S ANNOUNCEMENTS**

None.

#### **265/19 PLANNING**

##### **a) DECISIONS ON APPLICATIONS**

Members NOTED the approval, with conditions of applications 19/03112/FUL (Paragon, 1 Copse Road) and 19/03280/TPO (Wynford House, Lufton Way).

##### **(b) APPLICATIONS FOR CONSIDERATION**

None

##### **(c) CIL PAYMENT**

It was NOTED that SSDC had advised that a CIL payment of 15% will be made to the Parish Council, possibly in April 2020, in the sum of £1,152.00. In view of the auditing and reporting requirements for CIL, it was NOTED that SSDC had recommended that Parish Councils set up a separate bank account for the receipt of these funds. However, in view of the amount, members RESOLVED not to open a separate account as the money could be easily earmarked in the accounts.

**(d) PLANNING/DEVELOPMENT UPDATE** – it was NOTED that further names were required for the street naming and numbering at Lufton. Further names of birds were agreed to send to the District Council.

##### **(e) NOMINATIONS FOR THE PLANNING WORKING GROUP TO CONSIDER FORTHCOMING PLANNING APPLICATIONS**

Mr Burt & Mr Wood agreed they were willing to act as members for the forthcoming month.

#### **266/19 HIGHWAYS**

**SCC - RCNSS12845 - Temporary road closure - Thorne, Brympton.** It was NOTED that this would only affect two properties within the parish.

#### **267/19 CORRESPONDENCE**

(a) **#GBSpringClean 2020** – It was AGREED to register the Parish Council for this event.

(b) **Correspondence** listed in Appendix C, which had previously been circulated, were NOTED. It was **AGREED** to invite the Chairmen of the County Council and District Council to speak at a public meeting.

(c) **SALC** Understanding Internal Audit - NOTED.

(d) **Community-led Housing** in South Somerset – NOTED.

#### **268/19 CLERK'S REPORT**

**(a) Community Governance Review (min. no. 136/19)** – it was NOTED that the Town Council would discuss the matter further at their next meeting.

**(b) Great Parish Tree Giveaway** - Members NOTED that the Parish Council was successful in its application for trees given by the District Council. Pupils from Preston Primary will be planting a number of trees in Oak Tree Park on 28<sup>th</sup> February. Two trees were reserved for

Houndstone and it was AGREED to accept the offer of the Yeovil Community Rivers Trust to plant the remainder on 12<sup>th</sup> March.

**(c) Parish Council Bridge** – it was NOTED that the work has been completed and the bridge re-opened.

**(d) First Aid Course** – as agreed in min. no. 167/19(c), it was NOTED that the Clerk will be attending a First Aid course on 24<sup>th</sup> March 2020.

**(e) Youth Shelter at Oak Tree Park** – further to min. no. 233/19(c) , SSDC were contacted regarding feasibility of removing all the panels from the youth shelter. SSDC had advised that removing more panels is unlikely to stop anti-social behaviour.

**(f) Houndstone Retail Park** – following the public open session at the last meeting, it was NOTED that the management company had been advised of the amount of litter at the retail park, which had since been removed.

**(g) Coffee morning** – It was NOTED that the second coffee morning had been more successful than the first. Due to increased numbers, it had been AGREED that the coffee morning would use the Main Hall of the Community Centre.

**(h) Royal Garden Party** - Further to min. no. 239/19(a), members NOTED that the nomination for two places at a garden party at Buckingham Palace had been successful.

**(i) Local Councils Update** – it was AGREED not to renew the subscription to the Local Councils Update.

**(j) Kingfisher Community Centre** - In accordance with min. no. 241/19 it was NOTED that a meeting had been held with South Somerset District Council to discuss the way forward for the Kingfisher Community Centre. Various options had been discussed. However, it was NOTED that SSDC Officers were waiting on a response from the Abbey Community Association and also taking advice from their solicitors regarding the s.106 agreement.

**(k) Poster for VE Day** – discussion took place on a draft poster for the VE Day commemorations, with comments made to be forwarded to Yeovil Town Council.

## **269/19 ENVIRONMENTAL POLICY AND APPLICATION PLAN**

Further to min. no. 242/19 a revised draft environmental policy and action plan was discussed. It was AGREED to adopt the revised policy and action plan as below and also to review both annually.

### **BPC Environmental Policy**

- 1) The Parish Council should consider the environmental impact of every decision and action.
- 2) All aspects of the Reduce, Reuse, Recycle and Recovery (4R's) will be considered in any actions and undertakings that the Parish Council can influence.
- 3) Will strive to improve air quality, soil and water habitats.
- 4) We will encourage all Parishioners to consider the environmental impact of their activities.

### **BPC Action Plan**

- 1) Nominate a BPC focal point (Environmental lead, Tree Warden & Water Warden).
- 2) All planning applications will be scrutinised for their environmental impact.
- 3) Reduce our pollution footprint in all areas including all travel arrangements.
- 4) Ensure that all waste is disposed of in a manner that is environmentally sustainable.
- 5) Identify areas that would benefit from a more diverse habitat.
- 6) Tree & hedge planting opportunities – dependent upon Specialist Horticulturist advice.
- 7) Create wildlife corridors and access points.

- 8) Encourage planting that attracts all pollinators.
- 9) Highlight the ecological value of our environment and to encourage its improvement.
- 10) Support environmental education by providing awards to School pupils and parishioners.
- 11) To create a culture whereby pollution is unacceptable.

### **270/19 REPORT FROM COMMUNICATIONS WORKING PARTY**

Further to min. no. 235/19, the Communications Working Party had met, specifically to discuss the findings of the Newslink consultation. The report from the Working Party was approved, excluding the “opt out” clause proposed for each edition. It was, therefore, AGREED that Newslink would be sent out twice a year, with an additional edition after Parish Council elections (2023). It was NOTED that the next Newslink was currently being prepared so that it could be distributed before Easter.

### **271/19 REPORT FROM THE OPEN SPACES WORKING PARTY – SPECIFICALLY HIGHER REAM**

A verbal report on the meeting held on 20<sup>th</sup> February 2020 was given. A “wish list” of play items had been drawn up and would be costed.

### **272/19 THE FORUM**

It was RESOLVED to pay £80 to the District Council to purchase wildflower seeds for enhancement of the large flower bed near to the surgery in the Forum for two years, 2020-2021 and 2021-2022.

### **273/19 ANNUAL MEETING OF THE PARISH**

It was AGREED to invite Mrs Simonite and Mr Attrill to speak at the annual meeting of the parish to be held on Wednesday, 22<sup>nd</sup> April 2020. As no speaker was available from the Somerset Waste Partnership, it was AGREED to invite a speaker to the July or August meeting.

### **274/19 FINANCE**

**(a) The bank statements** as at 31<sup>st</sup> January 2020, were noted and APPROVED.

**(b) Interest** - Members NOTED the receipt of interest on 31<sup>st</sup> January 2020 of £3.53 from NatWest and £38.26 from Nationwide Building Society.

**(c) Transfer from Nationwide to NatWest current account** – It was RESOLVED to approve a transfer of £5,000 from the Nationwide Building Society to the NatWest current account, to ensure the Council to fulfil its responsibilities.

**(d) Review of Internal Control** – it was NOTED that this would be an agenda item for the next meeting.

**(d) Schedule of Payments** – It was RESOLVED to approve the following schedule of payments, all previously approved.

<b>Payee</b>	<b>Ref</b>	<b>Amount</b>	<b>Reason for expenditure</b>
Plusnet	DD	£66.60	Broadband/phone
Mrs E M James	SO	£1,346.80	Democratic services
ACA	SO	£108.33	Office rent
ACA	SO	£57.50	Meeting room hire
SSDC	2359	£8,434.58	Parish Ranger + Play Inspections
D N Ruddle CE Ltd	2360	£2,712.00	Replacement of bridge
Low Carbon Products Ltd	2361	£2,448.26	Bridge materials
Vision ICT Ltd	2362	£276.00	Web hosting
SALC	2363	£60.00	Training
Mr K Weston	2364	£9.20	Travel

<b>Payee</b>	<b>Ref</b>	<b>Amount</b>	<b>Reason for expenditure</b>
Mrs E James	2365	£25.41	Clerk's expenses
St James Scout Group	2366	£148.80	Delivery of last Newslink
2nd Preston Plucknett Brownies	2367	£200	Grant

**274/19 ITEMS FOR DISTRIBUTION**

Clerks & Councils Direct – February 2020

**274/19 QUESTIONS AND ITEMS ARISING AFTER THE PREPARATION OF THIS AGENDA, SUCH MATTERS ARE FOR NOTING OR DEFERRAL TO A FUTURE MEETING.**

None raised

**275/19 ANY ADDITIONAL ITEMS FOR NEXT MEETING**

Kingfisher Community Centre

Environment – actions arising from adopted policy, together with the criteria for prizes.

**276/19 DATE OF NEXT MEETING**

The next meeting will be held on 25<sup>th</sup> March 2020 at 7.30 p.m. at the Parish Room.

..... (Chairman)  
27<sup>th</sup> May 2020