

## **BRYMPTON PARISH COUNCIL**

### **MINUTES OF THE MEETING OF BRYMPTON PARISH COUNCIL HELD ON WEDNESDAY, 22<sup>nd</sup> JANUARY 2020 AT THE PARISH ROOM, ABBEY COMMUNITY CENTRE (7.30 p.m. – 10.00 p.m.)**

Present:

Mrs B Appleby (Chairman)	Mr G Pritchard (Vice-Chairman)
Mr S Attrill	Mr P Burt
Mr A Power	Mr P Seib
Mr K Weston	Mr J Williams (7.30 p.m. – 9.15 p.m.)
Mr R Wood	

Mrs E James (Clerk) 4 member of the public  
Mr A Smalley, SSDC Activities Officer

#### **(a) PUBLIC OPEN SESSION**

Concerns were raised regarding the cleanliness of the Houndstone Retail Park. A verbal update was given on the Yeovil Rivers Community Trust.

#### **(b) REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

Verbal reports were received from County Councillor Williams & District Councillor Seib.

#### **230/19 TO RECEIVE ANY APOLOGIES FOR ABSENCE**

Personal apologies for absence were received from Miss Darling-Finan, Mrs Snell, and Mrs Wood

#### **231/19 TO RECEIVE ANY DECLARATIONS OF INTEREST**

Mr Pritchard declared that he is Chairman of Governors at Kingfisher School. Mrs Appleby, Mr Seib and Mr Williams declared their interests were as stated in their Register of Interests. Mr Seib also declared that he is the Chairman of the Abbey Community Association.

#### **232/19 MINUTES OF THE MEETING HELD ON 18<sup>th</sup> DECEMBER 2019**

It was RESOLVED to APPROVE the minutes of the meeting held on 18<sup>th</sup> December 2019 as a correct record and these were then signed by the Chairman.

#### **233/19 CRIME, DISORDER and COMMUNITY SAFETY**

(a) Report from Police or PCSO – none sent. It was AGREED to ask who will be replacing the Beat Manager.

(b) Concerns were raised following a recent litter pick of Oak Tree Park, where empty cylinders and a half bag of white powder had been found in the youth shelter. It was AGREED to ask whether it was feasible to remove all the panels from the youth shelter which would enable passive surveillance. It was also AGREED to monitor a recent issue where a car had been driven down near the steps at Acer Drive to the open space.

#### **234/19 REPORTS FROM PARISH COUNCIL REPRESENTATIVES APPOINTED TO OUTSIDE BODIES**

None

#### **235/19 APPOINTMENT OF REPLACEMENT REPRESENTATIVES**

##### **(a) Communications Working Party**

It was AGREED that Mr Burt would replace Mrs Wood on the communications working party. It was NOTED that the Working Party would meet on 5<sup>th</sup> February.

**(b) Abbey Community Association**

It was AGREED not to have a named representative on the Association.

**236/19 CHAIRMAN'S ANNOUNCEMENTS**

None.

**237/19 PLANNING**

**(a) APPLICATIONS CONSIDERED (UNDER STANDING ORDER 15(b)(xvi))BEFORE THIS MEETING**

It was NOTED that, in accordance with Standing Order no. 15(b)(xvi), the application below had been considered and a recommendation had been made for APPROVAL.

Application No.	Address	Proposal
19/03112/FUL	Paragon 1 Copse Road Brympton Yeovil BA22 8RN	The installation of 2 No. new chimney flues on the south west corner of the building

**(b) APPLICATIONS FOR CONSIDERATION**

It was AGREED to recommend APPROVAL of the application below:

Application No.	Address	Proposal
19/03246/FUL	Open Space Adjacent to Abbots Way (off Lawrence Way)	Creation of two ponds and environmental enhancement works to adjacent watercourse

**(c) PLANNING/DEVELOPMENT UPDATES**

None.

**(d) NOMINATIONS FOR THE PLANNING WORKING GROUP TO CONSIDER FORTHCOMING PLANNING APPLICATIONS**

It was AGREED that Mr Burt and Mr Wood would be members of the Planning Working Party for the following month.

**238/19 HIGHWAYS**

**Complaints** – It was NOTED that SCC Highways had been advised of an overhanging hedge on Stourton Way, and also some loose cabling on Western Avenue.

**239/19 CORRESPONDENCE**

(a) Somerset Association of Local Councils - allocation of four places at the Buckingham Palace Garden Party on 19<sup>th</sup> May 2020 for former Chairmen of Parish Councils – NOTED.

(b) NALC - The Good Councillor’s Guide to Transport Planning – NOTED.

(c) SSDC Services and facilities audit survey 2020 – it was NOTED that, at the request of SSDC, the survey had been completed with regard to the hamlet of Thorne only.

(d) SCC Chairman’s award – NOTED and nomination agreed.

(e) Fitformyfuture (NHS Somerset CCG) - NOTED.

**240/19 CLERK’S REPORT**

(a) Community Governance Review (min. no. 136/19) – It was NOTED that no response had been received from Yeovil Town Council.

(b) Coffee morning – It was NOTED that over 20 people turned up for the first coffee morning, together with helpers, representative from Communifit and a PCSO.

(c) Bridge – it was NOTED that the work to the bridge will commence on 17<sup>th</sup> February at 0830. The bridge will be secured, and advance notices erected. A “path closed” sign will be loaned by SSDC for the duration of the work.

(d) History of Brympton Parish Council – it was NOTED that Brympton did not become a

Parish Council until 10<sup>th</sup> May 1955. From 4<sup>th</sup> December 1894 to 1955 Brympton had been a Parish Meeting.

#### **241/19 KINGFISHER COMMUNITY CENTRE**

Discussion took place regarding a request for a meeting to discuss the way forward for the Centre, received from the Locality Team Leader of South Somerset District Council. It was AGREED that Mrs Appleby, Mr Pritchard and Mr Weston, together with the Clerk, would attend this meeting.

#### **242/19 ENVIRONMENTAL POLICY AND APPLICATION PLAN**

General discussion took place on possible revisions to a draft environmental action plan and policy. It was AGREED that the working party would meet to discuss these and return to a future meeting.

#### **243/19 ENVIRONMENTAL CHAMPION**

It was AGREED to nominate Mr Attrill as an Environmental Champion, to enable South Somerset District Council to progress the objectives of the Environment Strategy.

**Mr Williams left the meeting at 21.13.**

#### **244/19 SSSDC - GREAT PARISH TREE GIVEAWAY**

It was AGREED to submit a request to take part in the SSSDC Great Parish Tree Giveaway would be made.

#### **245/19 SOMERSET ASSOCIATION OF LOCAL COUNCILS – TRAINING COURSES**

Expenditure of £120 + mileage was APPROVED for Mr Power and Mr Weston to undertake training in the Code of Conduct and to attend the next available Chairmanship training event.

#### **246/19 GRANT APPLICATIONS – USING THE POWER OF GENERAL COMPETENCE**

After earmarking the grant for the Scouts and Good Fellowship Club, and deducting the VAT reclaimed from various purchases, it was NOTED that the sum of £770.32. remained within the grants budget.

**(a)** Discussion took place on three major applications which had been received. It was NOTED that the applications below would require funding that had not been allocated within the budget for 2019-2021. It was AGREED that unspent general reserves would be used for these applications.

##### **(i) VE DAY COMMEMORATION – MAY 2019**

It was RESOLVED to contribute £2,000 towards the running costs of the joint VE Day commemoration to be held on Friday, 8<sup>th</sup> May 2020.

The meeting closed for public participation. The meeting and then re-opened.

##### **(ii) YEOVIL RECREATION CENTRE**

It was RESOLVED to contribute £1,000 towards the SSSDC project to improve the facilities at Yeovil Recreation

An invitation was extended for Councillors to view the improved facilities on completion.

Mr Pritchard declared that he is a member of the Yeovil Rivers Community Trust and left the room

### **(iii) YEOVIL RIVERS COMMUNITY TRUST**

It was RESOLVED to grant £2000 to the Yeovil Rivers Community to assist with the creation of two ponds and environmental enhancement works to adjacent watercourse, within the open space adjacent to Abbots Way (off Lawrence Way).

Mr Pritchard returned to the meeting.

**(b)** It was NOTED that two further applications had been received.

(i) **Citizens Advice South Somerset** - It was RESOLVED to grant £500 towards the running costs of Citizens Advice, South Somerset.

(ii) **Yeovil Rivers Community Trust** - It was AGREED not to consider the purchase of an interpretation board for the YRCT project until the works were nearing completion.

### **247/19 HIGHER REAM**

(a) Annual Inspection – It was RESOLVED to approve expenditure of £55 for an annual inspection to be carried out in 2020 by the Playground Company. It was also AGREED that, this should be carried out annually until further notice at that price. It was NOTED that, if there were a price increase in future years, the company would seek confirmation of acceptance before the inspection was carried out

(b) Quarterly Operational Inspection – the report from the Inspector advised that gaps are appearing within the spacing between the rubber tiles, corrosion under the toddler swing seats, rust appearing on the slide and also that paint is flaking on the slide and rocking horse. It was NOTED that quotations would be brought to a meeting for this work.

### **248/19 BUDGET 2020-2021**

It was unanimously RESOLVED to approve a total budget of £114863.00 for the financial year 2020-2021.

It was AGREED not to deposit an amount of the earmarked reserves to the Public Sector Deposit Fund at this time.

### **249/19 REVIEW OF RESERVES**

It was AGREED that the estimated end of year balance was in accordance with proper practice.

### **250/19 PRECEPT 2020-2021**

It was unanimously RESOLVED to approve a precept requirement for 2020-2021 of £63500, which would increase the Charge by 1.76% .

### **251/19 FORWARD PLAN TO 2023-2024**

To enable a forward plan to be completed for the next three years it was RESOLVED to add 2% to the approved budget for 2020-2021 and subsequent budgets.

## 252/19 FINANCE

**(a) Quarterly Approval of bank statements** – in accordance with Financial Regulations the bank statements as at 31<sup>st</sup> December 2019 were checked and APPROVED by a non-signatory to the account.

**(b) Interest** - Members NOTED receipt of interest on 31<sup>st</sup> December of £4.12 from NatWest and £38.24 from Nationwide Building Society.

**(c) VAT repayment** – Members NOTED the receipt of a VAT repayment of £2029.26 on 6<sup>th</sup> December.

**(d) Hall hire Standing Order** – It was resolved to APPROVE an increase to the standing order for hall hire, from £40.50 per month to £57.50, which would include the cost of the monthly coffee mornings.

**(d) Schedule of Payments** - It was RESOLVED to approve the following schedule of payments:

Payee	Ref	Amount	Reason
Milborne Port Parish Council	2353	£ 25.00	SALC Essentials course
Mrs E M James	2354	£ 76.59	Expenses
Plusnet	DD	£ 66.60	Telephone & Broadband
Mrs E M James	SO	£ 1,346.80	Democratic Services

It was AGREED that the additional grant cheques would be signed the following week.

## 253/19 ITEMS FOR DISTRIBUTION

Clerks & Councils Direct – December 2019

## 254/19 QUESTIONS AND ITEMS ARISING AFTER THE PREPARATION OF THIS AGENDA, SUCH MATTERS ARE FOR NOTING OR DEFERRAL TO A FUTURE MEETING

None.

## 255/19 OPPORTUNITY TO RAISE CIRCULATED ITEMS LISTED IN APPENDIX C

None

## 256/19 ANY ADDITIONAL ITEMS FOR NEXT MEETING

Reports from Working Parties.

## 257/19 DATE OF NEXT MEETING

It was NOTED that the next meeting will be held on 26<sup>th</sup> February 2019 at 7.30 p.m. at the Parish Room.

## APPENDIX C – Items circulated between 19<sup>th</sup> December – 12<sup>th</sup> December

No.	Subject	Date sent
1	SWP Briefing December 2019	6.1.2020
2	<i>SORTED!</i> - What happens to all your recycling - plus a new campaign on food	6.1.2020
3	Wessex Flood Warden Newsletter - January 2020	13.1.20