

BRYMPTON PARISH COUNCIL

MINUTES OF THE STAFFING COMMITTEE OF BRYMPTON PARISH COUNCIL HELD AT 7.00 P.M. ON WEDNESDAY 25th AUGUST 2021 AT THE PARISH ROOM, ABBEY COMMUNITY CENTRE 7pm-7.20 pm

PRESENT:

Mr Pritchard (Chairman)

Mr D Staddon (Vice chairman)

Mr T Power

Mrs M Attrill (Clerk)

1 Member of Public

8/21/SC TO RECEIVE ANY APOLOGIES FOR ABSENCE Apologies were received from Mrs Snell.

9/21/SC TO RECEIVE ANY DECLARATIONS OF INTEREST None were received.

10/21/SC MINUTES OF MEETING HELD ON 30th MARCH 2021 Members approved the minutes of the meeting held on 28th July 2021, and were signed by the Chairman.

11/21/SC APPROVAL OF CLERKS WORKING CONDITIONS Members approved the working conditions of the Clerk at 26.5hrs a week. These are worked over four days Monday -Thursday. It was AGREED to block out Thursdays in order to partake in training. The lone working policy is to be reviewed.

12/21/SC PAY REVIEW This will be reviewed at the next meeting.

13/21/SC APPROVAL OF CLERKS HOLIDAY DATES. Holiday allowances of 22 days + bank holidays were AGREED, with the carrying of 5 days per year. A record is to be sent to the Chairman and Vice Chairman.

14/21/SC STAFFING COMMITTEE MEETINGS Members AGREED that the staffing committee would meet every 3 months.

15/21/SC DATE OF NEXT MEETING The date of the next staffing meeting will be on 24 th November 2021 at 6.30pm.