

BRYMPTON PARISH COUNCIL

The Parish Office, Abbey Community Centre, The Forum, YEOVIL, BA21 3TL
**MINUTES OF THE MEETING OF BRYMPTON PARISH COUNCIL HELD AT 7.30PM ON
WEDNESDAY, 2nd June 2021, AT THE CHURCH ROOMS AT ST JAMES' CHURCH**

(7.30pm-21.30pm)

PRESENT:

Mr K Weston (Chairman)

Mr G Pritchard (Vice Chairman)

Mr S Attrill

Mr J Williams

Mr D Staddon

Mrs M Attrill (Clerk)

3 Member of Public

Marie L. Attrill
Mrs M L Attrill, Clerk
3rd June 2021

AGENDA

OPEN SESSION FOR BRYMPTON PARISHIONERS

REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

A written report from County Councillor Williams had been circulated prior to the meeting. A report from District Council was not received

18/21 TO RECEIVE ANY APOLOGIES FOR ABSENCE

Personal apologies have been received from Mrs Hopkins, Mr Power, Mrs Snell, Mr and Mrs Wood, due to work commitments and holidays

19/21 TO RECEIVE ANY DECLARATIONS OF INTEREST

Mr Pritchard, Mr Williams and Mr Weston declared their interests as registered

20/21 MINUTES OF THE MEETING HELD ON 6th May 2021

It was RESOLVED to approve the minutes of the meeting held on 6th May 2021, which were then signed by the Chairman

21/21 CRIME, DISORDER and COMMUNITY SAFETY

(a) To consider a report from the Police if provided. A report had been received from the PCSOs, which was read out

(b) No concerns were raised regarding crime, disorder and community safety

22/21 REPORTS FROM PARISH COUNCIL REPRESENTATIVES APPOINTED TO COMMITTEES, WORKING PARTIES AND OUTSIDE BODIES It was AGREED to defer any reports until the next full meeting

(a) ANY OTHER REPORT None received

23/21. CHAIRMAN'S ANNOUNCEMENTS None received

Items 24/21 (Coffee morning grant) and 20/21a (Swann theatre application for grant) were brought forward to allow the members of the public to speak and discuss

24/21. PLANNING

(a) DECISIONS ON PLANNING APPLICATIONS

Members NOTED the decisions on any planning application received prior to this meeting

(b) APPLICATIONS CONSIDERED (UNDER STANDING ORDER 15(b)(xvi)) PRIOR TO THIS MEETING

In accordance with Standing Order no. 15(b)(xvi), the following application was considered before this meeting

Mr Attrill sent a report prior to the meeting

21/00958/FUL

The proposed subdivision of an existing commercial unit into three units with associated external alterations

Plot 19 George Smith Way Brympton Yeovil

SUPPORTED NO CONCERNS RAISED

21/01230/TPO

Application to carry out tree surgery works to No.03 trees included within South Somerset District Council Tree Preservation Order (BRYM 4) 1997

10 Brigadier Close Brympton Yeovil BA22 8SR

SUPPORTED NO CONCERNS RAISED

21/01050/FUL

Conversion and extension to garage to provide ancillary living accommodation.

4 Shrewsbury Road Yeovil BA21 3UY

SUPPORTED NO CONCERNS RAISED

(c) PLANNING UPDATES None received.

(d) NOMINATIONS FOR THE PLANNING WORKING GROUP TO CONSIDER FORTHCOMING PLANNING APPLICATIONS

It was AGREED that Mr Pritchard and Mr Staddon would stand as members of the working party for the forthcoming month

25/21. HIGHWAYS

(a) Possible planting on roundabout –A proposal was AGREED of planting a tree and wildflowers on the roundabout. This proposal will be sent to Mr Williams to approach SCC

(b) Montacute Road

(i) SID use on Montacute Road – SCC Highways have replied with the following that due to the road layout plan, the site for the potential SID was visited and they are longer able to support the installation of a SID along Montacute Road. It was discussed possibly having traffic improvements and a permanent SID along Bluebell Road due to the speed of some motorists. This will be proposed to SCC Highways

£200 remains as CIL

(ii) Grit Bins – Further to min. no. 8[a] of 27th January 2021 bin be placed at the end of the Montacute Road, for ease of filling, and to notify house owners of our intent. It was NOTED that a 285 ltr bin (£105) for Montacute Road, a 100ltr Kestrel Way and a 100ltr grit bin for Kingfisher school have been ordered from Broxap at a cost of £428.40 and are due for delivery 09 June 2021. The Head of Kingfisher School thanked the Parish Council, for the purchase of a grit bin

26/21. LITTER BIN ON FOSSE CLOSE FOOTPATH, ADJACENT TO LARKHILL ROAD

Further to Min.235/20, a new litter bin has been ordered at £274.95 from Broaxap. It was NOTED there is a delay in delivery. This is to be installed by the Parish Ranger

- (a) Elmleigh footpath – further to min. no. 214/20 despite emails and photographs having been sent to David Wilson Homes it was NOTED that a response still has not been received.
- (b) **Any concerns** to raise with County Highways

27/21. Dog Bins

At the meeting 6th May 2021, the installation of dog waste bins was discussed; being placed on the cycle path area of Preston Road, Thorne village and Lufton Byre. Having contacted the Locality services, due to being inundated with requests no new bins are to be installed, however, in the near future SSDC will be pushing forward on a littering / dog fouling campaign in the hope of educating those that don't pick up. It was AGREED to ask the District Councillor to look into this request

28/21. CORRESPONDENCE/EMAILS

(a) **Any additional correspondence/emails** for noting, arising since the preparation of this agenda, and not requiring a decision. An email was received from ACA, requesting a representative to attend their meetings. It was AGREED that Mrs Hopkins and Mr Seib are representatives of BPC. A reply is to be sent accordingly

(b) **FUTURE OF LOCAL GOVERNMENT IN SOMERSET** It was NOTED voting is to take place between 18th May – 4th June 2021

(c) **Emails** have been regularly distributed to Councillors

29/21. CLERK'S REPORT

(a) It was NOTED that Graffiti has been removed from the Forum noticeboard

(b) It was NOTED that training courses have been distributed to Councillors

(c) Mr Wiley of Yeovil freewheelers has agreed to attend a future face2face meeting and bring a Bloodbike. An invite is to be sent along with congratulations for The Queen's Award for Voluntary Service

(d) An invite has been sent to Mr Alan Smith (District Councillor) for this meeting. This was NOTED, and the sending out of the agendas and invites are to continue

(e) It was NOTED that the Side foot boards were lifting on the back end of the rocking horse, located at Higher Ream

30/21. LITTER PICKING, PRESTON PRIMARY The Headteacher from Preston Primary, has said that the children, especially the ECO Warriors would like to collect more litter around the community. It was Noted that the litter pickers and printed vests have arrived and have been delivered to the school

31/21. WORKING PARTIES

Members RESOLVED to Agree the working party members, as Min 9/21

Members RESOLVED to approve the Somerset Association of Local Councils representative as Mr Seib

32/21. LUFTON COMMUNITY CENTRE

Members NOTED The Parish is awaiting the lease forms from to be circulated from Brown Jacobson, and Mrs Draper will be contacted

33/21. Future OF BRMPTON PARISH COUNCIL

Members RESOLVED to agree a committee for a 5 year plan for the future. The committee will include: one County Councillor, one District Councillor, Mr Attrill, Mr Pritchard, Mr Staddon and Mr Weston

34/21. COMMUNICATIONS WORKING PARTY. Members NOTED that the first copy of the NewsLink has been released both on the BPC Website and Facebook page. The Clerk has sent an email to those on the mailing list to ask if a printed copy is required. Despite

receiving a report for the Facebook page, it was AGREED to defer this item to the next meeting

35/21. REMOVAL OF PAYPHONE

Members NOTED that BT propose to remove the public payphone from Stourton Way (opposite the shops) due to little use

36/21. COMMUNITY AWARDS

Members NOTED that an email has been sent to Rev Keen and the St Peters community hall, saying that although this is a worthy cause, the Council cannot legally donate to the church, and suggested that they apply for registered charity status. A response is awaited from Rev Ruth Chapman or the St Peters Community centre, as Rev Keen is currently on Sabbatical until July

Although out of the parish the Council has the Power of General Competence and is able to support this. The sum of £250 was allocated for community awards and that £200 remains within the budget for grant applications

37/21. GRANT APPLICATIONS

(a) A grant application has been received from the Swan Theatre, Yeovil. The grant request is for £1000, for a Microbe-Safe Ventilation system. This has been deferred and an email has been sent asking for more information, or a representative attend a Council meeting to give more details for the application. A representative from the Swann theatre attended the meeting, explaining the ventilation system. It was AGREED that a grant of £500 be awarded.

(b) A grant application has been received from the Brympton Allotment Association, Yeovil. The grant request for £800 to increase the height of the existing wire boundary fence to 6ft and increase security by planting prickly hedging to deter thieves. Members AGREED to support the grant, after confirming the lease agreement conditions with the landowners

38/21. Training – (a) Members NOTED that the ILCA training has been registered for the Clerk, at a cost of £120 +VAT

39/21. APPOINTMENT OF INTERNAL AUDITOR

Members RESOLVED to agree the appointment of a new internal auditor, due to the retirement of Mr Colgan. The Clerk is to bring the costs of an Internal Auditor to the full council

40/21. FINANCE

(a) Interest - Members NOTED receipt of interest on 30th April 2021 of £0.39p from NatWest and £3.42 from Nationwide Building Society

(b) Bank Reconciliation Statement – Members NOTED the bank reconciliation as at 30th April 2021 will be presented to a Councillor for approval prior to the meeting

(c) VAT repayment – members NOTED the VAT repayment of £1819.87

(d) Transfer to unity – members RESOLVED to approve a transfer to Unity Bank for £3000.00

(e) Payments - Members RESOLVED to approve a schedule of payments, which were circulated electronically prior to the meeting

Members NOTED the payment of £240 (UNITY) to Sarah Hibbert for the set up and production of the Newsletter

(f) Members APPROVED that the Clerk should have a BPC Debit card for the purchase of goods on behalf of the Parish Council. The Clerk is to enquire into this

41/21. COFFEE MORNING

A request has been received from Mrs James. As members may recall, the County Council gave a grant of £1,000 to the Parish Council, to assist with the costs of running coffee mornings for parishioners. Unfortunately, due to COVID19 the coffee mornings stopped in February 2020 but the organisers are hoping to start again on 6th July 2021. There is £960 held in an earmarked reserve for this group. The group is run by an working party, including Mrs M King and the former Clerk, Mrs James

The Abbey Community Centre has long-term bookings and is not available for the time required and although it is appreciated that the Kingfisher hall may shortly be available, attendees would prefer to stay on Abbey Manor Park for logistical reasons. The group has, therefore, sourced an alternative meeting room, which will be free of charge. However, the group will need to purchase hot water boilers, paper cups, plates, together with coffee, tea, etc. Members RESOLVED to agree to purchase these up to a value of £300, and gift them to the group

42/21. QUESTIONS AND ITEMS ARISING AFTER THE PREPARATION OF THIS AGENDA, SUCH MATTERS ARE FOR NOTING OR DEFERRAL TO A FUTURE MEETING

- (a) Applying for free trees from the woodlands trust, to mark the Queens platinum Jubilee in 2022. This was AGREED, and the Clerk is to make enquiries.
- (b) School awards. It was AGREED that there would be a prize for work in the Community or Environment

43/21. ITEMS FOR THE NEXT MEETING

Pay allowances and PAYE
Risk assessment for office
Review of Register of Interests
Consideration of grants

44/21. DATE OF NEXT MEETING

The next meeting will be held on Wednesday, 23rd June 2021 at 7.30pm at the Church Meeting rooms, St James Church

.....Chairman

.....Date