

BRYMPTON PARISH COUNCIL

The Parish Office, Abbey Community Centre, The Forum, YEOVIL, BA21 3TL

MINUTES OF THE MEETING OF BRYMPTON PARISH COUNCIL HELD ON WEDNESDAY, 27th JANUARY 2021 ONLINE AT ZOOM.US. (7.30 p.m. – 9.30 p.m.)

PRESENT

Mr K Weston (Chairman)	Mr G Pritchard (Vice-Chairman)
Mr S Attrill	Miss O Darling-Finan
Mrs E-J Hopkins	Mr P Seib
Mrs J Snell	Mr D Staddon
Mrs E James (Clerk)	Mrs M Attrill (Clerk)
1 member of the public	

OPEN SESSION FOR BRYMPTON PARISHIONERS

No questions raised.

REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

A report from County Councillor Williams was noted. In view of the increased number of pedestrians using Thorne Lane, Councillors agreed to support a reduction from the national speed limit and asked if it would be possible to bring this forward using COVID-19 powers.

Mr Seib and Mrs Snell provided a brief report on the work of SSDC, including the appointment of a new Monitoring Officer and the approval of Council tax and support scheme.

177/20 TO RECEIVE ANY APOLOGIES FOR ABSENCE

Personal apologies for absence were received from Mr Burt, Mr Williams, Mr Wood and Mrs Wood.

178/20 TO RECEIVE ANY DECLARATIONS OF INTEREST

Mr Seib and Mrs Snell advised that their interests are as registered. Mr Weston declared a personal interest in agenda item 7(c), application 20/02047/OUT, as an employee of the National Trust.

179/20 MINUTES OF THE MEETING HELD ON 16TH DECEMBER 2020

It was RESOLVED to approve the minutes of the meeting held on 16th December 2020, which were then signed by the Chairman.

180/20 CRIME, DISORDER and COMMUNITY SAFETY

(a) Youth Shelter at Oak Tree – A report received by Yeovil Police was NOTED. COVID-19 warnings had been issued and other action taken as appropriate. The PCSOs are carrying out regular patrols.

(b) An increase in graffiti around the skate park was reported.

181/20 REPORTS FROM PARISH COUNCIL REPRESENTATIVES APPOINTED TO COMMITTEES, WORKING PARTIES AND OUTSIDE BODIES

A report had been circulated to all Councillors regarding the recent meeting of local Councils regarding opportunities for extra services. It was NOTED that it was unlikely that profitable services are unlikely to be available to lower tiers of

authorities. It was NOTED that it was hoped to hold a further meeting of the working party in March. A further report will be considered at the next meeting.

182/20 CHAIRMAN'S ANNOUNCEMENTS

None.

183/20 PLANNING

(a) DECISIONS ON PLANNING APPLICATIONS

None

(b) APPLICATIONS CONSIDERED (UNDER STANDING ORDER 15(b)(xvi)) PRIOR TO THIS MEETING

In accordance with Standing Order no. 15(b)(xvi), the following application had been considered:

20/03689/TPO - Application to carry out Tree Surgery Works to various trees within South Somerset District Council (BRYM 116) 1997 Tree Preservation order

12 Brigadier Close, Yeovil

RECOMMENDATION – no concerns were raised.

(c) APPLICATIONS FOR CONSIDERATION

20/02865/ADV - The display of 2 No. non illuminated free standing signs

(Retrospective)

Brympton D Evercy, Brympton Avenue, BA22 8TD

RECOMMENDATION: SUPPORT

20/02047/OUT - Outline application for residential development for up to 73 dwellings, including access with all other matters reserved – AMENDED PLANS.

Land South Of Tintinhull Road, Chilthorne Dome,r Yeovil (GR:352559/118482)

RECOMMENDATION: DO NOT SUPPORT

These amendments do not address any of the points originally raised, that led to this Council's recommendation to not support the application.

(d) PLANNING UPDATES

Phosphates update – SSDC website has been updated.

(e) NOMINATIONS FOR THE PLANNING WORKING GROUP TO CONSIDER FORTHCOMING PLANNING APPLICATIONS

It was AGREED that Mrs Hopkins & Mrs Snell would be members of the Planning Working Party for the forthcoming month.

184/20 HIGHWAYS

(a) Possible planting on Thorne Lane roundabout – it was NOTED that SSDC are still awaiting details from SCC Highways and that Yeovil Without Parish Council have budgeted money in 2021-2022 for the project.

(b) Thorne Lane – It was NOTED that Yeovil Without Parish Council had advised that SCC Highways will replace a length of pavement on Thorne and also repair and replace the sections on Larkhill Road north of Wessex Road on both sides, one side being within the parish of Brympton.

(c) Montacute Road

(i) SID use on Montacute Road – at the last meeting (min. no. 8a) it had been agreed to ascertain whether the SID could be used on Montacute Road. Following advice received from SCC Highways it was AGREED that Mr Attrill and Mr Seib would visit the site to ascertain possible locations and report back to the next meeting.

(ii) Grit Bins - concerns had been raised regarding the lack of grit bins on Montacute Road. Discussion had taken place with County Highways as to whether grit bins could be provided. It was AGREED that a bin was definitely required at Kestrel Way and also north facing close to the market square. This will be returned to the next meeting, once SCC Highways have responded to the request.

It was NOTED that CIL money could be used for purchases for both (i) and (ii).

It was AGREED to request that an officer from Persimmon Homes be asked to attend the next meeting of the Parish Council.

(d) Temporary Road Closure: TTRO404490SS - SH - Cartgate Link Road, Brympton, It was NOTED that the Order becomes effective on 11 February 2021 and the works are expected to commence on 15th February 2021 until 26th February.

(e) Closed lane through Thorne –it was NOTED that concerns raised over the number of vehicles attempting to use the lane as a through route were being addressed by County Councillor Williams.

185/20 CORRESPONDENCE/EMAILS

Coronavirus – newsletters from both the County and District Councils - circulated regularly

186/20 CLERK'S REPORT

(a) Office Broadband – a new two-year contract has been arranged with Plusnet was NOTED.

(b) Dog bin – one dog bin has now been replaced at King Arthur Drive, 3 remain stored in the office – NOTED..

(c) Augusta Park – concerns had been raised again at the lack of dog bins at Augusta Park. Members were reminded that the District Council advised last year that these are the responsibility of Persimmon Homes as the site remains unadopted.

(d) DATA BREACH – It was NOTED that a very low risk breach of data took place on 26th January 2021. The Information Commission advise that this incident did not require reporting to them, and gave further advice. It is considered very unlikely that such a breach would re-occur and no further action will be taken.

(d) Annual Meeting of the Parish - 28th April. It was AGREED to ask if the Somerset Waste Partnership would speak on the scheme due to start in the summer.

187/20 COMMUNICATIONS

Pursuant to a request from Councillor Pritchard, it was AGREED that a meeting of the communications working party should meet to discuss how news and decision could be put on-line as quickly as possible.

188/20 GRANT APPLICATIONS

It was RESOLVED to make grants of £300 each to YFW Blood Bikes and South Somerset Citizens Advice Bureau. It was AGREED to vire £4.12 to the grants budget, in order that £200 remains in the grants budget to 31st March 2021.

Discussion took place on whether a grant could be made to schools to assist with the cost of providing i.t. equipment to local schools. It was considered that raising awareness of the help available would assist pupils.

189/20 LUFTON COMMUNITY CENTRE

Despite emails, it was NOTED that no further contact had been made by the solicitor acting for the Academy and that the Headteacher of Kingfisher Primary School had also requested an update.

190/20 CHRISTMAS LIGHTS COMPETITION

At its meeting held on 28th October 2020, min. no. 116/20(b), members had agreed terms of reference for the Christmas Lights Working Party. However, in accordance with Standing Order 8 (PREVIOUS RESOLUTIONS) written notice had been received from five Councillors to reverse that decision, and to reconsider the matter.

Mrs Snell left the meeting.

Members NOTD that the BPC Code of Conduct, 2.8(1)(b) states that Councillors have a personal interest if:
a decision in relation to any business of the Council might reasonably be regarded as affecting your well-being or financial position or the well-being or financial position of a significant person to a greater extent than the majority of other council taxpayers, ratepayers, or inhabitants of the electoral division, as the case may be, affected by the decision.

In view of the above, it was RESOLVED that Councillors or their immediate family should not enter the competition.

It was NOTED that a general term of reference would also require deletion.

191/20 OAK TREE PARK – LITTER PICKING 2021

It was RESOLVED to approve a quotation from the District Council in the sum of £1978.25 to cover the cost of additional litter picking at Oak Tree Park for 2021.

192/20 OFFICE EQUIPMENT

It was RESOLVED to delegate the Clerk, together with two Councillors, to purchase a new laptop and office chair.

193/20 CLERK'S REFERENCE MANUAL

It was RESOLVED to approve expenditure of £119 plus postage for the purchase of the 12th edition of "Local Council Administration".

194/20 BUDGET FOR 2021-2022

it was RESOLVED to approve a budget for 2021-2022 in the sum of £85,960.00.

195/20 PRECEPT 2021-2022

It was RESOLVED to approve a precept of £63,100.00 for the year 2021-2022.

196/20 REVIEW OF COUNCILS RISK ASSESSMENTS

It was RESOLVED to adopt the Council's general risk assessment, meeting venue risk assessment and reserves risk assessment, as previously circulated, subject to the amendment in the general risk assessment to show that the Council held 3 bank accounts.

197/20 BANK MANDATES

(a) As discussed at the last meeting, as Mrs Attrill would need to be a signatory on the NatWest and Nationwide mandates, Mr Attrill would be removed from these two accounts.

(b) NATWEST BANK

It was RESOLVED that:

The Signing Rules in the current mandate, for the accounts detailed in section 1.3, be replaced in accordance with section Account Signing Rules.

The Authorised Signatories in the current mandate, for the accounts detailed in section 1.3, be changed in accordance with section Account Signing Rules.

And the current mandate will continue as amended.

(c) NATIONWIDE

It was RESOLVED that as the Nationwide mandate is being updated to remove previous Councillors and Mrs James, Mrs Hopkins and Mr Staddon would now be made signatories.

(d) UNITY BANK

It was NOTED that as some Councillors had experienced difficulty in completing the internet access process. Unity Bank had been contacted for assistance on completing the process.

198/20 FINANCE

(a) Interest - Members NOTED receipt of interest on 31ST December 2020 of £0.25 from NatWest and £3.54 from the Nationwide Building Society.

(b) Bank Reconciliation Statement – it was NOTED that the bank reconciliation as at 31st December 2020 had been approved by a Councillor.

(c) Unity Trust Bank – members NOTED the quarterly service charge of £18 had been paid on 31st December 2020.

(d) Payments – It was **RESOLVED** to approve the following schedule of payments:

Plusnet, £42.60, Broadband/telephone – direct debit
Democratic services £2,685.43 - standing order & Unity Bank
ACA, £108.33, Office rent, standing order
VisionICT Ltd, £276.00, Website and hosting, Unity Bank
SLCC, £197.00, Subscription, cheque 2481
Mrs M Attrill, £10, Clerk's expenses, Unity Bank
Mrs E James, £20.00, Clerk's expenses, Unity Bank
Yeovil Freewheelers (Blood Bikes), £300, grant, cheque 2482
Citizens Advice South Somerset, £300, grant, cheque 2483

In accordance with contractual entitlement it was NOTED and APPROVED that a direct debit payment would be made to NEST in February and the amount would be reported to the next meeting.

199/20. QUESTIONS AND ITEMS ARISING AFTER THE PREPARATION OF THIS AGENDA, SUCH MATTERS ARE FOR NOTING OR DEFERRAL TO A FUTURE MEETING

Concerns were raised again regarding a tree on the path between Elmleigh and Stourton Way. As this had previously been discussed it was AGREED that the Clerk would advise whether a special resolution would be required to discuss again.

200/20 ITEMS FOR THE NEXT MEETING

Possibly the tree mentioned at minute no. 199/20/

201/20 DATE OF NEXT MEETING

It was NOTED that the next meeting will be held at 7.30 p.m. on Wednesday, 24th February 2021.

As no members of the public no RESOLUTION to was made exclude the press and public from the remainder of the meeting.

202/20 GRATUITY

It was RESOLVED to pay the sum of £4680 at the next meeting to the retiring Clerk, to be paid in accordance with contractual entitlement and Government Employment Income Manual.

..... Chairman
24th February 2021

CHRISTMAS LIGHTS COMPETITION WORKING PARTY – (policy 18.6)

General

The Christmas Lights Competition Working Party is a working party of Brympton Parish Council.

Membership of the Working Party shall consist of no more than 4 members of the Council and may also include a member of the public. The working party would normally be appointed at the annual meeting of Council. [In 2020/2021 it comprises Mr Attrill, Mrs Hopkins, Mrs Snell and Mr Wood.]

Meetings may be held virtually or by an email group, with a final meeting to be held using best practices for social distancing.

If appointed to the Working Party, it is usual practice for the Chairman of the Council to take the Chair at meetings. However, as it is not intended that the working party will meet in person, no Chair will be appointed unless a virtual meeting is held. If the

Council Chairman is not appointed to the Working Party, the Working Party Chairman will be elected at the first meeting of the Working Party.

Councillors

Councillors or their immediate family should not enter the competition.

Terms of Reference

The Working Party will be given a budget for expenditure annually by the Council. The Working Party will set the criteria for the competition and decide on the prizes to be award, with a budget to be determined by the Council. The Working Party may advertise the competition on social media, Council website and noticeboards and on other media, such as the local press, provided it is at no cost to the Council. The Working Party is tasked to report back to Council at the December meeting and organise the presentation of prizes at that meeting.

The Clerk to the Parish Council will not normally be in attendance at meetings.

Life of the Working Party

The Working Party shall continue until deemed unnecessary by the Council or until such time as the Working Party Members determine.