

BRYMPTON PARISH COUNCIL

MEMBERS OF THE STAFFING COMMITTEE, YOU ARE REQUESTED TO ATTEND THE NEXT MEETING OF THE STAFFING COMMITTEE OF BRYMPTON PARISH COUNCIL TO BE HELD AT 6.30 P.M. ON WEDNESDAY 24TH NOVEMBER 2021 AT THE PARISH ROOM, ABBEY COMMUNITY CENTRE

1. TO RECEIVE ANY APOLOGIES FOR ABSENCE

2. TO RECEIVE ANY DECLARATIONS OF INTEREST

3. MINUTES OF MEETING HELD ON 25th AUGUST 2021 To approve the minutes of the meeting held on 25th August 2021, as previously circulated.

4. CILCA TRAINING Members are asked to RESOLVE to approve the CILCA training for the Clerk A cost of £410 per course for registration, with the addition of

(a) virtual courses 2 hrs once a month throughout the year at a cost of £250+vat

(b) Face-face courses delivered over 4 days, covering all the questions within the five sections of the portfolio at a cost of £340+vat

5. STAFF APPRAISAL Members of the staffing committee are to carry out a yearly staff appraisal of the Clerk.

6. A NEW RISK ASSESSMENT AND WORKING FROM HOME POLICY

7. CLERKS PAY SCALES All committee members have access to local government Clerks pay scales.

8. NEXT MEETING Members will be asked to agree a date for the next Staffing Committee meeting.