

BRYMPTON PARISH COUNCIL
Local Authorities (Members' Allowances)(England)Regulations 2003

At its meeting held on 26th November 2003 Brympton Parish Council adopted the following policy to take effect from 1st January 2004.

Motor cars	Rate per mile
Engine Capacity	40.0p
All cc's	
Motorcycles	Rate per mile
Engine Capacity	8.5p
not exceeding 150 cc	12.3p
151-500 cc	16.5p
500 cc	
Bicycle allowance	Rate per mile
	20.0p

Subsistence Allowance

The payment of subsistence allowances is subject to the principle that some additional expenditure has actually been incurred.

- (1) In the case of an absence, not involving an absence overnight

Breakfast allowance (more than 4 hours away from normal place of residence or where the authority permits, a lesser period, before 11.00 a.m.)	£5.26
Lunch allowance (more than 4 hours away from normal place of residence or where the authority permits, a lesser period, including the lunch time between 12.00 noon and 2.00pm)	£7.42
Tea allowance (more than 4 hours away from normal place of residence or where the authority permits, a lesser period, including the period 3.00pm to 6.00pm)	£2.85
Evening meal allowance (more than 4 hours away from the normal place of residence or where the authority permits, a lesser period, ending after 7.00pm)	£9.71

Claims for subsistence and car parking etc. should be accompanied wherever possible by receipts.

Travel and subsistence allowances may only be paid for travel and subsistence in respect of:

- a meeting of the authority
- a meeting of a committee or sub-committee of the authority
- a meeting of some other body to which the authority make appointments or nominations
- a meeting of a committee or sub-committee of a body to which the authority make appointments or nominations
- duties undertaken on behalf of the authority in pursuance of any standing order requiring a member or members to be present while tender documents are opened.
- a meeting of a local authority association of which the authority is a member

duties undertaken on behalf of the authority in connection with the discharge of any function of the authority conferred by or under any enactment and empowering or requiring the authority to inspect or authorise the inspection of premises
any other duty approved by the authority in connection with discharging the duties of the authority or its committees or sub-committees.

This policy cannot be revised unless South Somerset District Council advise accordingly