

## **BRYMPTON PARISH COUNCIL**

**MINUTES OF THE MEETING OF BRYMPTON PARISH COUNCIL HELD ON WEDNESDAY, 26<sup>TH</sup> SEPTEMBER 2007 AT THE COMMUNITY CENTRE, ABBEY MANOR PARK** (8.00 p.m. – 10.40 p.m.)

### **PRESENT:**

Mrs E Glaisher (Chairman)	Mr R Meecham (Vice-Chairman)
Mr P Dutton	Mr A Graham
Mrs D Jagger	Mr C Lawrence
Mr C Legg	Mr A Powell
Mr G Pritchard (8.08p.m.-10.40 p.m.)	Mr P Seib
Mrs M Thomas	

Mrs E M James (Clerk)

### **103/07. TO RECEIVE ANY APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS**

None

### **104/07. DECLARATIONS OF INTEREST IN ACCORDANCE WITH . LOCAL AUTHORITIES (MODEL CODE OF CONDUCT) ORDER 2007 (SI No. 1159)**

Mr Meecham declared a personal interest in items concerning the District Council, as an employee of South Somerset District Council. Mrs Thomas declared a personal interest in items concerning the District Council, as an employee of South Somerset District Council and a personal interest in items concerning the County Council, due to her secondment from District to County. As one of the applicants, Mrs Thomas also declared a personal & prejudicial interest in planning application 07/04171/COU. Mr Seib declared that as a District Councillor, he may be asked to consider matters at the District tier, which have already been considered by Brympton Parish Council. When this happens he will have to reconsider the matter at the District Council level, taking into account all relevant evidence and representations made at that time. Similarly, as a District Councillor and Portfolio Holder, he declared a Personal Interest in any agenda items affecting the relationship between Brympton Parish and South Somerset District Council.

### **105/07. MINUTES OF THE MEETING HELD ON 22<sup>ND</sup> AUGUST 2007**

The minutes of the meeting held on 22<sup>nd</sup> August 2007 were confirmed as a correct record and signed by the Chairman.

### **106/07. CRIME, DISORDER and COMMUNITY SAFETY**

(a) It was NOTED that due to unforeseen circumstances PCSO Helyar could not attend the meeting and had arranged that the Forum Tesco Manager will now attend the next meeting

(b) It was NOTED that hedge notices have been served on properties backing on to Thorne Lane and Stourton Way.

(c) Working Together for a Safer Somerset, circulated prior to the meeting - NOTED.

(d) It was NOTED that a complaint had been received regarding the height of the shrub planting next to the entrance of the Kidney Dialysis Unit. This had resulted in anti-social behaviour, including an attack on a member of the public. The complaint had been reported direct to SSDC who had cut back some of the planting. SSDC had advised that should the shrub bed be maintained at this height some changes in planting may be required. It was AGREED to request a change in the planting scheme.

*Mr Pritchard arrived at 8.08 p.m.*

(e) It was NOTED that as from 1<sup>st</sup> October 2007 Beat Manager PC Fahey would be replaced by PC Mark Hurst. It was AGREED to thank PC Fahey and to write to Chief Superintendent Watson to ask what measures are taken to ensure that local knowledge is not lost when key staff are moved. It was also agreed to ask that the Beat Manager & Schools Liaison Officer liaise on school issues.

(f) Report from Crime & Disorder Representative

It was NOTED that the speedwatch group had been checking traffic speeds in Abbey Manor Park. It was NOTED that mini-mopeds and scooters have been using footpaths & pavements in the parish, Police have been advised. It was NOTED that vandalism had taken place at the skate park, including removal of sound proofing and rails, which had been reported to the Police & SSDC. Mr Parr, Senior Play & Youth Facilities Officer, had advised that the repairs to the skate ramps were complete and the immediate hazard removed. It was AGREED that the repairs were not satisfactory and Mr Seib, as District Councillor, agreed to raise this with SSDC.

### **107/07. CHAIRMAN'S ANNOUNCEMENTS**

(a) Mrs Glaisher advised that on 18<sup>th</sup> September 2007 a meeting had been held with the County Arborist, District Arborists, District Councillors Mr Seib & Mr Richardson, Mrs Glaisher & the Clerk, to discuss the trees on Western Avenue. The County & District Arborists will investigate what action may be taken and will report the findings to the Parish Council. It was agreed that the Council would be minded to consider a request for funding to assist with any works required.

(b) Mrs Glaisher raised concerns that the local bus services were seriously delayed on football match days. Discussion took place and it was agreed that the Clerk would request a meeting with Mr Fry, Chairman of YTFC.

(c) Mrs Glaisher advised that she had attended the meeting of the South Somerset Area Working Panel on 12<sup>th</sup> September. The application to complete a pedestrian link from Acer Drive/West Brook to Abbots Way had been approved and funding of £12,000.00 had been agreed. The two further applications would be considered at the next meeting of the panel.

### **108/07. CLERK'S REPORT**

(a) Higher Ream multi-play unit – it was NOTED that two panels have now been replaced.

(b) Emergency Plan – it was NOTED that the working party met on 18<sup>th</sup> September and will meet again in November.

(c) Larkhill Open Space Joint Project – it was NOTED that there is potential for the Officer post to be filled by mid-October.

### **109/07. REPORTS FROM**

#### **(a) SOMERSET COUNTY COUNCILLOR**

Mr Crabb reported on the Area Working Panels, the Tour of Britain, public sector contract and education.

**(b) DISTRICT COUNCILLORS**

Mr Seib reported on the last full Council & Area South meetings and advised that the latest crime trends would be reported at the next Area South meeting. Mr Richardson advised that he was continuing to work on cycle paths in the area.

**(c) PARISH REPRESENTATIVES ON OUTSIDE BODIES**

Abbey Community Association - Mr Pritchard advised that grant applications had been refused but that the lottery application would be resubmitted. A request for fund raising volunteers will be included in the next edition of Newslink.

**110/07. CORRESPONDENCE**

(a) SALC – The AGM will be held on 29<sup>th</sup> September and will be attended by Mr Seib, Mr Meecham, Mrs Glaisher and the Clerk. Items of Interest for August 2007 were circulated prior to the meeting.

(b) SCC – “Issues & Options” regarding waste management in Somerset – NOTED.

(c) SSDC – Somerset Waste Partnership. Details on the new arrangements were NOTED. It was further noted that there had been a review of the Bring Back recycling arrangements.

**111/07. PLANNING**

**(a) DECISIONS ON PLANNING APPLICATIONS**

Members were asked to note the approval of planning applications **07/02769/TPO**, **07/03442/FUL**, **07/03447/FUL**, **07/03456/FUL** and **07/03556/FUL**

**(b) APPLICATIONS CONSIDERED (UNDER STANDING ORDER NO. 79) BEFORE THIS MEETING**

In accordance with Standing Order no. 79, members **NOTED** and **APPROVED** the recommendations made for the following applications:

**07/03760/FUL** –erection of two-storey side extension to dwellinghouse comprising dining room and bedroom (GR352528/116551) (amended plan)

**44 Buckle Place**

**RECOMMENDATION: Approval**

**07/03765/FUL** – the erection of a three storey office block and the provision of associated parking facilities (Renewal) (GR352470/117081)

**Land At Boundary Way, Lufton Way**

**RECOMMENDATION: Approval**

**07/03916/FUL** – the erection of a conservatory (GR 353793/117220)

**1 Percivale Road**

**RECOMMENDATION: Approval**

**(c) TO CONSIDER THE FOLLOWING NEW OR AMENDED PLANNING APPLICATIONS AND MAKE RECOMMENDATIONS**

**07/03967/FUL** – erection of a dwelling house (re-submission) (GR352644/115977)

**Land at rear of Fox Cottage, 14 Alvington Lane**

**RECOMMENDATION: Refusal** – there are concerns over the streetscene, access arrangements, the environmental impact and the impact on the listed building. Two specific points being that losing half of the garden of a listed building does not respect its setting and due to the constraints of the site the Parish Council foresee that cars from the property would use the lane for parking.

**07/03793/FUL** – the erection of a 5m high column for security cameras and lighting (GR 352730/116790)

**Plot 28B Mead Avenue, Houndstone Business Park**

**RECOMMENDATION: Approval**

**07/04104/FUL** – the erection of a multi-franchise vehicle showroom, offices, store, workshops, and all external and other associated works (GR352444/116709)

**Plots 2 & 3 Challenger Way, Houndstone Business Park**

**RECOMMENDATION: Refusal** – there are serious concerns over the traffic movements; the Council does not believe that the 60 traffic movements a day, excluding staff, as stated in the application, are realistic for a multi-franchise. It is also considered that the on-site transporter capacity is inadequate.

Should this application be approved the Parish Council request the following conditions:

1. A Traffic Regulation Order be made so that cars may not park along Lufton Way;
2. A contribution should be made towards a pedestrian crossing for Lufton Way'
3. Any security or advertising lighting must be approved by condition to alleviate its effect on neighbouring residents.

*Mrs Thomas left the hall*

**07/04171/COU** – change of use of premises from retail unit (use class A1) to coffee shop (use class A3) (GR 353411/116920)

**Unit 6 The Forum**

**RECOMMENDATION: Approval**

*Mrs Thomas returned to the hall*

**07/04274/TPO** – application to fell an ash tree shown as being within group G1 of the Tree Preservation Order South Somerset District Council (Brympton No. 4) 1997 (GR 352385/116340)

**14 Brigadier Close**

**RECOMMENDATION: Refusal**, unless the Council Arborist confirms that the tree is unsafe, in which case the Council will approve the application.

**(d) PLANNING/DEVELOPMENT UPDATES**

(i) Landscaping at Motivo House (min. no. 70/07(c)(iv) – It was NOTED that an application for advertising consent should be submitted by 28 September. SSDC Planning Enforcement have also advised that once landscaping proposals had been agreed the reinstatement works should be carried out no later than November.

- (ii) Business use at Elmleigh – Although Planning Enforcement Officer had advised there is no breach of planning control at present it was AGREED to inform the Officer that further investigation is required.
- (iii) Public Notifications of planning applications will be advertised in the Western Gazette as from 5<sup>th</sup> October 2007 - NOTED.
- (iv) South Somerset Local Plan – it was NOTED that 2 legal challenges have now been withdrawn. SSDC will now progress printing of the adopted plan.
- (v) Planning applications to be considered at Area South Committee on 3<sup>rd</sup> October were noted. With regard to planning application No. 02/00227/FUL it was AGREED to ask the Planning Department why the report had not been updated.

(e) **NOMINATIONS FOR PLANNING WORKING PARTY TO CONSIDER FORTHCOMING PLANNING APPLICATIONS**  
It was **AGREED** that Mrs Glaisher & Mr Legg would be members of the Working Party for the month.

**112/07. ALVINGTON YOUTH FACILITIES**

At the last meeting (minute no. 92/07) it was agreed that further consultation with local residents was required and possibly a Planning for Real© exercise. It was AGREED that a further letter would be sent to local residents, to be delivered by the Scouts at a cost of £15.

**113/07. CONSIDERATION OF YOUTH EVENT TO BE HELD AT OAK TREE PARK IN 2008**

At the last meeting (min. no. 94/07) it was agreed to ascertain whether an event, similar to The Noise, to take place at Oak Tree Park in 2008, could be used as a fund-raising event for the Abbey Community Centre. Advice has been sought and It was NOTED organisations may take part, who may raise funds on their own stalls, but that this must be incidental to the main purposes of the event, which are to ensure a cohesive community, a reduction in fear of crime etc. Representatives from the Scouts & ACA are willing to assist on the working party. Mrs Glaisher proposed and it was unanimously RESOLVED that a budget of £1,750 be made for a community event to take place at Oak Tree Park at a date to be agreed in 2008.

**114/07. APPOINTMENT OF TREE WARDENS FOR THE PARISH**

Mr Seib proposed and it was unanimously RESOLVED that Mr C Lawrence & Mr P Hook be appointed Tree Wardens for the parish of Brympton. Mr Higgins was also appointed as a Tree Warden should he accept the invitation.

**115/07. HIGHER REAM –**

(a) Annual Playground Inspection -

(i) A copy of the annual inspection was circulated at the meeting. It was NOTED that the general comment was that the play area is in reasonable condition with a few faults to rectify, particularly:

Repairs to safety surface – contract awarded on 22<sup>nd</sup> August 2007.

Finger trap on roundabout – complied with legislation at time of manufacture.

Junior Swings – shackles have been lubricated, seats replaced and the trip hazard will be repaired as soon as possible.

Cradle swings – corrosion on seats will be monitored, to be painted next year

Rocking horse – heavy corrosion at back & front of horse - a local contractor has been asked to investigate this. The trip hazard will be removed once the safety surface has been repaired.

Bins – loose at top – design fault

Painting for fence & equipment - identified as budget requirement for 2008/2009.

(ii) It was NOTED that SSDC are offering the annual play inspection for 2008 at a cost of £39.50, with a playground risk assessment at a cost of £25.50. It was RESOLVED to book both annual inspection & risk assessment for 2008.

(b) PROCEDURE

A procedure to be used in the event of an accident at Higher Ream, circulated prior to the meeting, was APPROVED. It was NOTED that records must be kept for at least 21 years.

**116/07. NEW COUNCILLOR TRAINING**

It was RESOLVED to approve the attendance of Mrs D Jagger at a new Councillor Training Event, to be held on 25<sup>th</sup> October at Badgworth & Biddisham Village Hall at a cost of £20. It was NOTED that mileage allowance will be payable.

**117/07. THORNE COFFIN JUBILEE HALL – REQUEST FOR FINANCIAL ASSISTANCE**

It was RESOLVED to approve a grant of £250.00 to the Jubilee Hall, Thorne Coffin. It was also agreed to request that the Trustees investigate and provide the Parish Council with an estimate for a more efficient heating system at the Hall.

**118/07. DOG WASTE BIN**

To reduce anti-social behaviour at the Shelley Close play area, it was RESOLVED to approve expenditure of £223 to replace the existing dog bin with a Gladiator chute type bin.

**119/07. HIGHWAY MATTERS**

(a) It was NOTED that County Highways has requested that SSDC cut back vegetation in Alvington Lane.

(b) It was NOTED that YTFC were advised of concerns raised by a parishioner regarding access to Abbey Manor Park on match days. YTFC had advised that the travel scheme does permit traffic to travel up Western Avenue under the road ahead closed signage to the erected roadblock. YTFC will discuss this with the stewarding staff who manage the scheme on event day in order to ensure this is the case.

(b) It was NOTED that SCC is trying to improve routing information given to hauliers by developing a full list of roads, which are unsuitable for HGV traffic. It was agreed to advise that both Thorne Lane and Lufton Lane are unsuitable for HGV use.

(c) It was NOTED that recent surface dressing in the parish is already failing and will be reported to County Highways.

**120/07. FINANCE**

(a) The bank reconciliation statement which was circulated at the meeting was APPROVED.

(b) Review of Budget 2007-2008 –NOTED.

(c) Report from Internal Auditor – a satisfactory audit was carried out on 24<sup>th</sup> September 2007.

(d) It was NOTED that a payment to BT in the sum of £55.80 will be debited from the account on or after 19 Sept 2007.

(e) It was RESOLVED to approve the following payments:

St James Scout Group (delivery of Newslink)	£123.85
Record – supply of 2 panels for the multi-unit	£124.85
SSDC – purchase of “My Guide to Licensing”	£10.50

SSDC – Higher Ream Annual Playground Inspection 2007	£44.06
Vision ICT – web hosting 29.11.07 – 28.11.08	£81.08
Mr C Lawrence	£19.50
Mr A Powell	£19.50
Mr G Pritchard	£19.50
Mr P Seib	£15.00
HM Revenue & Customs	£837.09
Mrs E M James – Corporate Management & Democratic Core	£885.09 + £137.98
Yeovil Town Council (Chairman's Fund)	£45.00
SALC	£20.00
Thorne Coffin Jubilee Hall	£250.00

**121/07. ITEMS TO BE DISTRIBUTED**

Somerset Playing Fields Association – Annual Report & Accounts 2006/7  
 Local Council Review  
 Clerks & Councils Direct  
 Mendip Housing – Annual Report 2006/7  
 Community Council for Somerset – Annual Review 2006-2007 & Thatch – Autumn 2007

**122/07. QUESTIONS AND ITEMS ARISING AFTER THE PREPARATION OF THIS AGENDA, WHICH THE CHAIRMAN AGREED TO TAKE AS URGENT. SUCH MATTERS FOR NOTING OR DEFERRAL TO A FUTURE MEETING ONLY**

Agreed to ask Mr Timmis whether he intends to provide steps from the land adjacent to The Arrow to the car park.

**122/07. ITEMS FOR NEXT MEETING**

Manager of Tesco & PCSO Helyar to discuss litter problems.  
 Consideration of grants

**123/07. NEXT MEETING**

It was NOTED that the next meeting will be held on the third Wednesday of the month, 17<sup>th</sup> October 2007 at 7.30 p.m. at the Jubilee Hall, Thorne Coffin.