

BRYMPTON PARISH COUNCIL

Minutes of the Meeting of BRYMPTON PARISH COUNCIL held on Wednesday, 23rd April 2008 at the Community Centre, Abbey Manor Park (8.50 p.m. – 10.45 p.m.)

PRESENT:

Mrs E Glaisher (Chairman)
Mr P Dutton
Mrs D Jagger
Mr A Powell
Mr P Seib
Mrs M Thomas

Mr R Meecham (Vice-Chairman)
Mr A Graham
Mr C Legg
Mr G Pritchard
Mr D Shutler (from 9 p.m. – 10.45 p.m.)
Mrs E M James (Clerk)

255/07. APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS

None

256/07. DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCAL AUTHORITIES (MODEL CODE OF CONDUCT) ORDER 2007

Mr Meecham declared a personal interest in items concerning the District Council, as an employee of South Somerset District Council. Mr Seib declared that as a District Councillor, he may be asked to consider matters at the District tier, which have already been considered by Brympton Parish Council. When this happens he will have to reconsider the matter at the District Council level, taking into account all relevant evidence and representations made at that time. Similarly, as a District Councillor and Portfolio Holder, he declared a Personal Interest in any agenda items affecting the relationship between Brympton Parish and South Somerset District Council.

Mr Seib apologised to the Council for failing to declare a personal and prejudicial interest at the last meeting when a grant was AGREED for the 1st Preston Girl Guides, due to a family member recently becoming a member of the Guide Company.

257/07. CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 26th MARCH 2008

Subject to the following amendments listed below, the minutes of the meeting held on 26th March 2008 were confirmed as a correct record and signed by the Chairman.

- Minute No. 239(07)(c) – to read: Mr Seib declared a personal and prejudicial interest in the following planning application as Economic Development Portfolio Holder for SSDC and as a member of the “Green Liberal Democrats” and left the hall.
- Minute No. 248/07 – payment to Mr C Lawrence to read £13.15.

258/07. CO-OPTION OF COUNCILLOR

Two applications for co-option had been received. Mr Seib proposed and it was unanimously RESOLVED to co-opt Mr Darren Shutler to the Council. Mr Shutler signed the Acceptance of Office and proceeded to take part in the meeting.

259/07. CRIME, DISORDER and COMMUNITY SAFETY

(a) Report from Crime & Disorder Representative – Mr Powell advised that there had been an increase in mini-motors being driven on footpaths and scooters & motor bikes driving on footpaths. Break-ins had been reported at South West Coaches and also at the former Yoplait site. It was AGREED to advise SSDC of the problems at the Yoplait site. It was NOTED that anti-social behaviour had been reduced. PCSO Weeks advised that more volunteers had joined “Speedwatch” and that during the summer holidays there will be increased policing in local parks to reduce anti-social behaviour..

(b) YFTC v Leeds United match on 25th April 2008 – (min. no. 234/0(c) – It was NOTED that Mr Hambidge, Police Liaison Officer, had advised that he was unable to discuss proposed operational policing. It was AGREED to advise Mr Hambidge that the Parish Council had a duty to consider crime and disorder in all activities and although it accepted confidential matters could not be discussed, some feedback could have been provided.

(c) It was NOTED that PC Hall had raised his concerns regarding the King Arthur Drive play area with SSDC.

260/07. CHAIRMAN'S ANNOUNCEMENTS

The Chairman reported that the Council had been awarded Quality Status by the National Association of Local Councils. A certificate will be presented by Mr Lacey, County Secretary, at the next meeting. The Chairman advised that the Working Party had met to discuss the proposed Local Development Framework.

261/07. REPORTS FROM:

(a) **SOMERSET COUNTY COUNCILLOR** - None

(b) **DISTRICT COUNCILLORS** – Mr Seib advised that the Octagon Theatre was to be developed to enable larger productions to take place. He also advised that Alvington had been granted conservation status.

(c) **PARISH REPRESENTATIVES ON OUTSIDE BODIES**

Abbey Community Association - Mr Pritchard advised that the new fire doors could not be fitted for 6 – 8 weeks.

262/07. CLERK'S REPORT

(a) **Footpath/bridge application - Min. no. 215/07(c)** – A The Clerk advised that permission for a building licence continued to be sought. It was AGREED that at the next meeting the details for obtaining quotations would be AGREED. It was AGREED to write to Mr Dolan, Chief Executive, SSDC, regarding the lack of written response from the Council Solicitor.

(b) **Spring bulb planting – Min. no. 216/07** – It was NOTED that SSDC had advised that they will be allocating a variety of bulbs for this coming autumn (typically Daffodils or Crocus depending on the site). It was AGREED that a Working Party comprising Mr Pritchard, Mr Seib, Mr Shutler and the Clerk would meet and report back to the next meeting.

(c) **Lighting at Guinevere Close – Min. no. 219/07(f)** - It was NOTED The Knightstone Housing Association had advised that they would be happy to install an un-metered supply to a new column in the car park area but will need to do this via the local authority and also then set up a service charge which will have to met by the residents to pay for the electric supply and any on going maintenance. The Association is awaiting a quote from South Electric Contracting and will then consult with residents to see if they are willing to pay the service charge. It was AGREED to advise the Association that the Council felt that it was petty to expect residents to pay for the lighting. It was also AGREED to advise Mr R Pallister, SSDC Environmental Health Portfolio Holder, of the request.

(d) **Highway concerns at Preston Primary School - Min. no. 234/07(c)** – It was NOTED that Mrs B Norman, SCC Traffic Team

Manager, will be responding shortly to the request regarding road signage for Preston Primary School.

(e) Written risk assessments – Min. no. 237/07(c) – It was NOTED advice was sought from Mr Richbel of SSDC who advised that risk assessments and safe systems of working should be written. After discussion it was AGREED that in addition to preparing formal safety risk assessments (where required under the Management of Health and Safety at Work Regulations 1999), additional corporate risk assessments would be prepared for significant Council decisions

(f) Road Cones for YTFC – Min. no. 237/07(d) – It was NOTED that, after consultation with the Chairman and Vice-Chairman, no letter was sent to the Police regarding the loaning of cones to YTF.

(g) Naming of path from Thorne Lane to White Mead - Min. no. 240/07 – It was NOTED that SSDC are advertising the proposal. Yeovil Town Council had been advised of the request to name the path “Lawrence Way” as part of the path is within the town boundary.

(h) Abbey Community Association – Min. no. 242/07 – It was NOTED that a letter of thanks has been received from the Treasurer of the ACA who had advised that £111,000 funding had been secured to date and that further grants are being sought in the sum of £20,000. The decision of the Big Lottery fund will be made in May.

(i) Replacement roundabout at Higher Ream - Min. no. 243/07(a) – It was NOTED that Wicksteed Leisure estimate that the replacement roundabout should be installed on 16th June 2008. The Area Manager had confirmed that, as the area of safety surfacing required is less than the existing surfacing, the quotation included for making good approximately 2.5 sq m with top soil and seed. It was further NOTED that the grant of £2000 had been received from Councillor Richardson.

(j) Grants – Min. no. 244/07 – It was NOTED that letters or telephone calls of thanks have been received from all recipients of grants.

(k) Lighting at electricity sub-station - Min. no. 245/07 – It was NOTED that no light will be provided by SSE Power Distribution. The request had been forwarded to the County Council.

(l) Review of Clerk’s Contract - Min. no. 260/07 – NOTED.

(m) Members NOTED that three errors had been found in the minutes when carrying out the annual audit:

Min. no. 120/07, payment to SSDC for “My Guide to licensing” should read £11.50, not £10.50

Min. no. 161/0 should read that a grant of £200 was paid to Age Concern, not £150.

Min. no. 226/07 should include the payment to Thorne Coffin Jubilee Hall of £25 for meeting expenses

(n) LARKHILL OPEN SPACE – a copy of the draft management plan was circulated. It was NOTED that the advertisement for the Park Ranger post is to go before the Management Team for approval. It was NOTED that further complaints had been received regarding the fence and landscaping around the badger steps, which had been passed on to SSDC.

(o) The Noise 2008 – it was NOTED that the Clerk would be attending a licensing hearing for Oak Tree Park.

263/07. CORRESPONDENCE

Yeovil Crematorium and Cemetery Joint Committee – a letter had been received from the Clerk of the Committee which was distributed to all Councillors, to be an agenda item at the next meeting.

264/07. PLANNING

(a) DECISIONS ON PLANNING APPLICATIONS

Members were asked to note the approval, with conditions, of the following applications:

08/00388/FUL , 08/00434/FUL, 08/00737/FUL, 08/00765/FUL, 08/00768/FUL, 08/00776/R3D, 08.99765/FUL and 08/01165/FUL.

(b) APPLICATIONS CONSIDERED (UNDER STANDING ORDER NO. 79) BEFORE THIS MEETING

In accordance with Standing Order no. 79, members NOTED and APPROVED the recommendation made for the following applications:

08/00005/FUL – demolition of garages and 1 no. dwelling and the erection of 14 no. dwellings and alterations to access (GR353976/116934) - **adjacent to parish - AMENDED PLANS**

Land rear of 163 Larkhill Road

The Parish Council recommends approval of the amended plans, however:

1. The previous comments still apply:

(a) the access needs improvement as there are concerns that the brick wall will substantially hinder visibility.

(b) a contribution should be made towards safe access to a play area for younger children.

(c) a contribution should be made for off-site play provision for older children.

2. There are now additional concerns:

d) visibility onto Larkhill Road (especially if occupiers of the detached property choose to park on Larkhill Road). Are the Highway Authority happy with this?

e) parking space provision shown between plots 6 and 7 involve double parking arrangements. Since provision is for 1.5 spaces per dwelling this double parking arrangement will be difficult to operate.

08/01008/ADV – the display of various internally and externally illuminated signs (GR 352965/116040) – AMENDED PLANS

The Airfield Tavern, Alvington Lane

The omission of sign F facing onto the Alvington Lane access road does not materially change the Council's previous comments.

Brympton Parish Council recommends REFUSAL due to:

a) Proliferation of signs

b) Signs too large for size of building

c) Confusing for traffic.

08/01069/FUL – the erection of a conservatory (GR 352460/118278)

Shirley Lodge, Thorne

Recommendation: APPROVAL

08/01179/ADV – erection of a non-illuminated display board (GR 352702/117300)

Land north of Copse Road

Recommendation: APPROVAL

(c) CONSIDERATION OF NEW OR AMENDED PLANNING APPLICATIONS AND RECOMMENDATIONS:

08/01376/FUL – the erection of ground floor extensions to rear and front of dwelling (GR 352039/115568)

Kitty Cottage, Brympton

RECOMMENDATION: Approval

08/01406/FUL - The erection of 2 commercial units with access and parking (GR: 352180/117092)
Units A & B, Plot 15, Boundary Way
RECOMMENDATION: APPROVAL - subject to a condition for provision of cycle racks

08/01422/FUL – the erection of 2 commercial units with access and parking (GR 352180/117092)
Units C and D, Plot 15 Boundary Way
RECOMMENDATION: APPROVAL - subject to a condition for provision of cycle racks

08/01431/FUL - The erection of a two storey extension to dwelling (GR: 353333/116486)
16 Green Mead
RECOMMENDATION: Refusal for the following reasons:

Over development of the site and out of keeping with the surrounding area, contrary to Local Plan policies SD5 and SD6
Loss of the parking area will result in on-street parking

08/01517/TPO – application to carry out tree surgery works to 3 no. oak trees all shown within SSDC (Brympton No. 5) TPO 1999 (GR 353687/117215)
Former Chamberlain Phipps Factory, Larkhill Road
RECOMMENDATION: Approval

08/01555/FUL – the erection of 4 houses with garages and parking (GR 352673/116058)
Golden Acres Nursery, Alvington Lane

RECOMMENDATION: Refusal due to access issues and potential on-street parking problems:

The distance from the parking areas to front doors is quite a way and it is suspected that on-street parking on Alvington Lane would occur. On-street parking would be in the visibility splay and would create even more problems of access along Alvington Lane. The narrow 5 metre wide estate road and any on-street parking would seriously hinder traffic into the new estate – especially for refuse and emergency vehicles.

(d) PLANNING/DEVELOPMENT UPDATES

(i) "Land of Leather" illuminated sign – It was NOTED that Planning Enforcement Officers and Environmental Health Officers are investigating.

(ii) It was agreed to request planning training for Mr Shutler by SSDC.

(e) NOMINATIONS FOR PLANNING WORKING PARTY TO CONSIDER FORTHCOMING PLANNING APPLICATIONS
It was AGREED that Mr Powell & Mr Pritchard would be members of the Working Party for the month.

(f) LOCAL DEVELOPMENT FRAMEWORK

It was NOTED that members of the Working Party were preparing a draft response for the proposed Local Development Framework. It was AGREED that the response would be circulated to all Councillors for comment and approval at the next meeting.

265/07. HIGHWAY LIGHTING

Consultation had been carried out with parishioners who live adjacent to the proposed new light on the spinal path, 15 letters had been sent and 11 positive responses received. Mr Seib proposed and it was unanimously RESOLVED that a quotation for a new light be sought. It was further RESOLVED that, provided the quotation was £1,500 or less, the Clerk be delegated to accept the quotation to enable the work to proceed as quickly as possible.

266/07. REVIEW OF INSURANCE FOR 2008-2009

It was NOTED that the Parish Council is no longer bound by the terms of the long-term agreement signed with Allianz Insurance PLC. Quotations had been requested from Allianz Insurance plc, Zurich Municipal and Norwich Union (through Came & Company) and details of each quotation were given. Mrs Thomas proposed, and it was unanimously RESOLVED, to accept the quotation by Zurich Municipal at a cost of £806.26. It was NOTED that Zurich Municipal would be holding a seminar at Blandford Forum and it was AGREED to seek places for the Clerk and Chairman.

267/07. MEETING VENUES

It was NOTED that the Parish Council had been offered free use of a function room at the Airfield Tavern for meetings. The room had been visited by the Chairman, Vice-Chairman and Clerk and found to be suitable for Council meetings as meetings could commence at 7.30 p.m. and an in- built projector & flipchart were available for use. It was NOTED that to accord with LGA 1972, Sch 12, paras 7 and 23, access to the room must be away from any open bar and that direct access should be clearly available. It was NOTED that direct access was available, but that external signage would be required from the main entrance to the external entrance. It was RESOLVED to approve use of the function room at the Airfield Tavern for the meeting to be held on 28th May on a trial basis. It was also AGREED that the Clerk purchase an A-Board for signage at a cost not exceeding £100.

268/07. ASSET REGISTER

The asset register, as at 31st March 2008, was NOTED and APPROVED.

269/07. ANNUAL REVIEW OF INTERNAL CONTROL

A review of Internal Control as at 31 March 2008 was NOTED and APPROVED.

270/07. HIGHER REAM

It was NOTED that, following consultation with the Chairman and Vice-Chairman, the Clerk had used the delegated power of Financial Order 3.4(ii) to order work to be carried out by Mr D Allen to the multi-unit at a cost not exceeding £35. This expenditure was approved. It was further NOTED that Mr Allen had advised that further work may be required to the timber steps of the multi-unit prior to the unit being painted.

271/07. HIGHWAY MATTERS

(a) Western Corridor Study (min. no. 249/07) – it was NOTED that a public copy is available from the Clerk on request.

(b) Stourton Way - Mr K Sharpe, SCC Highways, has advised that although patching work has been carried out recently at Stourton Way, during financial year 2009-2010 Stourton Way will require attention other than patching.

(c) Details were given of restructuring within the Highway Group.

(d) It was NOTED that Head Street & Yeovil Road in Tintinhull will be closed for 2 weeks from 5th May.

272/07. FINANCE

(a) The bank reconciliation statement circulated at the meeting was NOTED and APPROVED.

(b) It was NOTED that the grant of £2000 has been received from District Councillor Richardson. It was NOTED that the grant of £12,000 has been received from the South Somerset Area Working Panel. It was NOTED that a VAT repayment in the sum of £358.66 has been received. Members were advised that these three payments are included within the 2007-2008 financial accounts.

(c) It was NOTED that the precept for 2008-2009 of £47,747 (including £3877 for the Joint Cemetery & Crematorium Committee) had been received.

(d) It was RESOLVED to approve the following payments:

SSDC – Playground inspections for Higher Ream	£207.28
Payment of insurance premium	££806.26
Mrs E M James – Corporate Management & Democratic Core	£965.18 and £60.49

(e) Spent v budget as at 31 March 2008 – a revised and updated copy was distributed to all Councillors.

(f) It was NOTED that the tax free incentive for 2006-2007 of £150 will be sent to BPC by cheque.

(g) It was AGREED not to complete a new bank mandate at this time.

273/07. ITEMS TO BE DISTRIBUTED

Focus on Transporting Somerset – Issue No. 1

Countryside Voice – magazine of CPRE – Spring 2008

274/07. QUESTIONS AND ITEMS ARISING AFTER THE PREPARATION OF THIS AGENDA, WHICH THE CHAIRMAN AGREES TO TAKE AS URGENT. SUCH MATTERS FOR NOTING OR DEFERRAL TO A FUTURE MEETING ONLY

None

22. TO BRING FORWARD ANY MATTERS FOR CONSIDERATION AT THE NEXT MEETING

APPOINTMENT OF CHAIRMAN, VICE-CHAIRMAN, reps to outside bodies, Internal Auditor

Presentation of Quality Status award.

Fix Chairman's allowance

Dates of meetings and venue

Adoption of 2007-2008 accounts

Cemetery Deficit

Contract documents for the footpath and bridge

Spring bulb planting

Youth facilities at Oak Tree Park

23. NEXT MEETING

The Annual Parish Council Meeting will be held at 7.30 p.m. on 28TH May 2008 at the function room of the Airfield Tavern, Bluebell Road.