

BRYMPTON PARISH COUNCIL

MINUTES OF THE MEETING OF BRYMPTON PARISH COUNCIL HELD ON WEDNESDAY 23RD JULY 2008 AT THE JUBILEE HALL, THORNE COFFIN (7.30 p.m. - 9.50 p.m.)

PRESENT:

Mrs E Glaisher (Chairman)	Mr R Meecham (Vice-Chairman)
Mr P Dutton	Mrs C Edwards
Mrs D Jagger	Mr C Legg
Mr G Pritchard (7.50 p.m. - 9.40 p.m.)	Mr P Seib

PCSO G Phimister
Mrs E James, Clerk

PUBLIC SESSION

Tree Warden - Mr P Hook presented a report on his work as a Tree Warden for the past year.

60/08. TO RECEIVE ANY APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS

An apology for absence, by reason of work commitments, was received from Mr Shutler; this apology was accepted & approved. An apology for absence, by reason of holiday, was received from Mr Graham, this apology was accepted & approved.

61/08. DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE PARISH COUNCILS (MODEL CODE OF CONDUCT) ORDER 2007

Mr Meecham declared a personal interest in items concerning the District Council, as an employee of South Somerset District Council. Mr Seib declared that as a District Councillor, he may be asked to consider matters at the District tier, which have already been considered by Brympton Parish Council. When this happens he will have to reconsider the matter at the District Council level, taking into account all relevant evidence and representations made at that time. Similarly, as a District Councillor and Portfolio Holder, he declared a Personal Interest in any agenda items affecting the relationship between Brympton Parish and South Somerset District Council.

62/08. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 25th June 2008

After deleting the name of Mr P Dutton from the list of Councillors present, the minutes were approved as a correct record.

63/08. CRIME, DISORDER and COMMUNITY SAFETY

(a)PCSO Phimister gave an update on activities within the parish since the last meeting. PCSO Phimister advised that PC Hall & himself were hoping to hold an open forum with residents living adjacent to Oak Tree Park.

(b)(Min. no. 37/08 (b) - In accordance with instructions the Police had been requested to consider applying for the restoration of the dispersal order at Oak Tree Park.

(c)(Min. no. 37/08(d) :

(i) Abbey Manor Industrial Park - It was NOTED that in accordance with instructions the Community Safety Officers were asked whether the industrial estate could be properly fenced. Having been referred to SSDC Building Control the Council was advised that there is no action that SSDC can take unless the buildings become dangerous. It was agreed to write to Planning Enforcement and to Licensing to see if there was any action that could be taken.

(ii) YTFC - Mr Hambidge, YTFC Police Liaison Officer, had advised that he was unaware of any proposal to change the date of the football match with Millwall from 11th April to 10th April. However, it was NOTED that YTFC have now confirmed that this fixture has been moved to Good Friday. It was agreed that YTFC should be asked what transport arrangements will be made.

64/08. CHAIRMAN'S ANNOUNCEMENTS

The Chairman advised that she had attended a risk management course with the Clerk.

65/08. REPORTS FROM

(a) **SOMERSET COUNTY COUNCILLOR** - None

(b) **DISTRICT COUNCILLORS** - Mr Seib provided an update on the work of SSDC and the projects that the community forum will be supporting.

(c) PARISH REPRESENTATIVES ON OUTSIDE BODIES and MEETINGS/WORKSHOPS ATTENDED BY COUNCILLORS

(i) Yeovil Crematorium & Cemetery Committee

Mr Dutton advised that the Committee had accepted the letter from the Parish Council, advising that it was not prepared to increase the amount paid. No further action will be taken.

(ii) Abbey Community Association - Mr Legg advised that the lottery bid had been successful. The work to the hall has commenced and the hall should re-open on 1st September.

66/08. CLERK'S REPORT

(a) **Oak Tree Park** -

(Min. no. 36/08(a) - It was NOTED that In accordance with instructions given at the meeting 2 x 130 litre Square Deal bins and 1 x 90 litre Penguin litter bin have been ordered from Amberol Ltd at a cost of £826 (exclusive of VAT). Mr Harkness, SSDC, has agreed to install the bins. It was NOTED that the Manager of Tesco is still looking into ways to spend his community money. He and members of staff will continue to carry out litter picks as and when possible.

(Min. no. 36/08(b) - It was NOTED that SSDC had begun the additional weekly clean on 5th July 2008.

(b) **Larkhill Open Space Project - Jointly Funded Post (Min. no. 48/08)** - It was NOTED that the Clerk will be meeting with Mr Cooper, Head of Street Scene, to discuss the project on 24th July.

(c) **Quality Status** - It was NOTED that the Clerk will be meeting on 29th July 2008 with Clerks from Chard, Crewkerne, Tatworth & Forton, Wincanton & Yeovil Councils to discuss the Local Council Charter, as recently discussed by SSDC District Executive.

67/08. CORRESPONDENCE

SCC - Nomination form for the Chairman's Award for Service to the Community 2008 - NOTED

SSDC - To note that the recent BT phone box consultation has been cancelled. The consultation will resume in due course.

SALC - It was NOTED that Quality Parish Councils will be required to produce a "Statement of Intent" on training for both staff and members when applying for re-accreditation. The Clerk advised, in view of the importance of training, that a working party be set up in the autumn to discuss and prepare a draft statement. However Councillors agreed that the Clerk should draft a policy for approval.

South Somerset Together - It was NOTED that comments on the draft sustainable community strategy consultation are requested by 15th August 2008. It was agreed to delegate the Clerk, in conjunction with the Chairman & Vice-Chairman, to respond if necessary.

Life Cycle UK - It was NOTED that Life Cycle UK is funded by Somerset County Council to run a project called "Take a Stand" in the area. The project offers two free cycle parking stands with the recipient being responsible for installing them on their own property in a location agreed with Cycle UK. As the Parish Council does not own property the information had been passed on to the Abbey Community Association and other businesses in The Forum.

Big Tidy Up - It was AGREED to forward details of "the Big Tidy Up", due to take place in September 2008, to the Scouts and Guides.

South West Trains - It was agreed to write and express concern at the proposed reduction in ticket office opening hours.

68/08. PLANNING

(a) DECISIONS ON APPLICATIONS

Members were asked to note the approval with conditions of planning applications 08/02029/FUL, 08/02063/FUL and 08/02105/FUL.

(b) APPLICATIONS CONSIDERED (UNDER STANDING ORDER NO. 79) BEFORE THIS MEETING

In accordance with Standing Order no. 79, members APPROVED the recommendation made for the following applications:

08/02436/ADV - the display of 1 no. internally illuminated moulded letters and 1 no. internally illuminated moulded rounded (GR 353158/116143)

Asda Stores Ltd, Preston Road

RECOMMENDATION: Approval

08/02602/FUL - the erection of a conservatory (GR 352762/116283)

6 Poppy Close

RECOMMENDATION: Approval

(c) APPLICATIONS FOR CONSIDERATION

It was AGREED to make the following recommendations:

08/02736/FUL - relocation of existing Elliott type demountable classroom block from Yeovil College to the small animal management complex at Lufton College (GR 351946/117016)

Lufton Manor College, Lufton

RECOMMENDATION: Refusal - the Council is unable to recommend approval as the application is incomplete. Question 19 would not appear to have been answered correctly. Question 21 has not been specifically answered - what are "normal college opening hours". There is no indication of the intended purpose of the building - the numbers of students/staff, traffic impact etc. Whilst it is appreciated that the existing buildings in the complex are of varied construction, the proximity of the proposed building to the existing Grade 2 Listed Building needs to be fully considered with regard to visual impact.

08/02923/FUL - alterations and the erection of extensions to dwellinghouse (GR 352480/116322)

5 Houndstone Corner, Preston Road

RECOMMENDATION: APPROVAL

08/02936/FUL - the erection of a two storey side extension (GR 353029/116802)

35 Trellech Court

RECOMMENDATION: APPROVAL

08/02961/FUL - the erection of a conservatory

1 Derwent Way

RECOMMENDATION: APPROVAL

(d) PLANNING/DEVELOPMENT UPDATES

(i) Following complaints received by the Clerk, it was agreed to make a formal complaint to Persimmon Homes regarding the lack of maintenance to landscaping.

(ii) Houndstone Retail Park - the following updates from the Planning Enforcement Officer were noted:

With regard to lights being left on, the Officer had written to remind those who do have restrictive conditions that the lights should be switched off. The Officer had also referred this to Environmental Protection for light nuisance. Environmental Protection have agreed to follow this up, but had advised that the element of 'nuisance' is subjective and it may be that there is no further action that can be taken.

The Officer had also advised that, despite assurances, Land of Leather have not submitted an application. The Officer will be writing to advise that they have 10 days to submit the application or remove the signs or we will consider prosecution.

(ii) Innovation Centre - Mr Seib advised that it was hoped to open the centre in September. The wind turbine has been delayed due to manufacturing problems.

(e) NOMINATIONS FOR PLANNING WORKING GROUP TO CONSIDER FORTHCOMING PLANNING APPLICATIONS

It was AGREED that Mr Dutton and Mr Powell would be members of the Planning Working Party for the month.

69/08. CONSTRUCTION OF A CYCLEWAY/FOOTPATH AND A FOOTBRIDGE FOR COMMUNITY USE

At the last meeting details of the tenders received for the above project were given verbally. The tenders received were:

Construction of path

D N Ruddle	£7373.90
Ford Bros	£18690.78
EW & JC Contractors	£15712.80
J G A Price	£11641.00

Footbridge

J G A Price	£3106
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VAT is payable on all quotations but will be reclaimed.

Mr Meecham proposed and it was unanimously RESOLVED to confirm acceptance of the following quotations:

D N Ruddle in the sum of £7373.90 for the construction of a cycleway/footpath; and
JGA Price in the sum of £3106 for the construction of a footbridge.

It was NOTED that Mr Clarke, Solicitor for SSDC, has been in correspondence with the solicitor acting on behalf of Barratt Homes Exeter Division, with regard to the request by this Parish Council for a building licence. The Solicitor acting on behalf of Barratt Homes has requested that SSDC expedite the adoption of the site so that no building licence is necessary. Mr Meecham confirmed that Mr Ruddle is committed elsewhere during September & October. It was agreed to contact all parties involved to request that the licence be granted as quickly as possible. The Clerk advised that SSDC had agreed to be a party to the Building Licence to expedite the matter.

70/08. STREET LIGHTING

(a) Proposed street light at the spinal path - a quotation has been received from SCC Highway Lighting for the proposed street light on the spinal path. It was expected that the street light would cost in the region of £3,316.25. Mr Seib proposed and it was unanimously RESOLVED to proceed with the project.

(b) At the meeting held in May it was agreed to discuss the provision of an additional street light adjacent to the electricity sub-station at Athelney Way. A consultation letter has been sent to houses surrounding the area, together with a map showing possible locations. Seven positive responses have been received. It was AGREED to request SCC to proceed with the design of this scheme. As the joint partnership had not commenced funding could be transferred to this project.

71/08. LOCAL INITIATIVES BUDGET

As agreed at the last meeting (min. no. 41/08(b)) a Working Party met to discuss the Local Initiatives Budget. The working party considered various ideas, including the printing of a Brympton centric bus timetable and street lighting at Athelney Way. After discussion the working party considered that the preferred project was for a community hub, to be located at the Abbey Community Centre, offering advisory services, broadband access to enable i.t. courses to be held, exercise classes for the elderly, guest speakers on various topics such as encouraging waste reduction, energy saving and similar services. Information on the printing of a concentric bus timetable had been sought from SSDC and a response had been delayed due to holiday commitments. It was NOTED that with regard to a community hub an informal approach had been made to the Community Association to gauge whether such a project would be supported. Advice has been sought from SALC on whether the Council has the legal power to provide such a project. The advice was that should the Council qualify for the power of well-being the legal requirements would be met. In the absence of the power of well-being alternative powers will have to be used, such as LGA (Miscellaneous Powers) Act 1972. The project would help to deliver Local Area Agreement outcomes. After discussion it was AGREED that the preferred project would be a community hub. It was AGREED that the Working Party would meet on 30th July to discuss the project further and that a letter should be written to the Community Association requesting a joint working party.

72/08. HIGHER REAM PLAY AREA

At the last meeting it had been agreed to seek quotations from Mr D Allen, D T Services and Building Craftsmen Ltd for the painting of play equipment and fencing at Higher Ream. It was NOTED that quotations were requested for return by 12 noon on 17th July 2008 and the letter advised contractors that if necessary the Parish Council would supply the Demidekk paint required for the panels of the multiunit. Contractors were also requested not to carry out the painting work until the commencement of school autumn term on 3rd September 2008.

Two quotations had been received from Mr D Allen & D T Services.

Mr D C Allen - £1350.00 + VAT for the supply of all paint and labour costs.

R T Services - £1,160.40 for the supply of paint and labour but excluding the cost of the Demidekk paint. Sufficient Demidekk paint, including delivery, is not expected to cost more than £75.00.

It was NOTED that a quotation had been received from Building Craftsmen Ltd after the closing date in the sum of £1640 + VAT.

It was proposed by Mr Meecham and unanimously RESOLVED to approve the quotation from R T Services be accepted in the sum of £1160.40 and that the Clerk be authorised to purchase Demidekk paint as required.

73/08. THE NOISE 2008

A verbal report was given on The Noise 2008 which had taken place on 20th July 2008.

74/08. HIGHWAY MATTERS

(a) Proposed parking restrictions at Mead Avenue, Yeovil (min. no. 24/08 and 54/08(a)) - A copy of the Mead Avenue Restricted Waiting Order 2008 was NOTED.

(b) Highway concerns at Preston Primary School (min. no. 13/08(b) and 54/08(b)) - It was NOTED that Mrs B Norman, Traffic Team Manager, had agreed that speed readings will be taken on Stourton Way. The readings will be taken after the start of the school autumn term.

75/08. SLCC NATIONAL CONFERENCE 2008

It was NOTED that the SLCC National Conference is to be held from 17 - 19 October 2008 at Wokefield Park, Reading, at a cost of £320, however it is possible that the fee will be reduced to £270. It was NOTED that the training budget will be exceeded by this expenditure but the agenda topics will be of great value. Mr Meecham proposed and it was RESOLVED to approve attendance by the Clerk at the SLCC National Conference at a cost not to exceed £320.

76/08. CAMPAIGN TO PROTECT RURAL ENGLAND

It was RESOLVED to renew the annual subscription to CPRE at a cost of £31.

77/08. FINANCE

(a) The bank reconciliation statement circulated at the meeting. Was APPROVED.

(b) Receipt of £673.11 quarterly interest from NatWest was NOTED.

(c) It was RESOLVED to approve the following payments:

Sherborne School for Girls (min. no. 52/08 - CRB checks)	£56.00
Thorne Coffin Jubilee Hall (hire of hall)	£25.00
Zurich Municipal - public liability cover for The Noise 2008	£157.50
Wicksteed Leisure Ltd - new roundabout at Higher Ream	£8136.90

SSDC - printing of Newslink	£367.06
Mrs E M James - Corporate Management & Democratic Core	£968.63 + £424.01
Amberol Ltd - waste bins	£964.68
Karen Paul - The Noise	£40.00
R & R Entertainment - The Noise	£150.00
Sheek Ltd - The Noise	£43.95
International Street Soccer Ltd- The Noise	£140.00
Crucial BMX Ltd- The Noise	£110.00
Scouts - The Noise	£100.00

78/08. ITEMS DISTRIBUTED

Clerks & Councils Direct - July 2008
 Thatch - Summer 2008
 South Somerset Voluntary & Community Action - June 2008
 Tree Talk - July 2008
 CPRE - Countryside Voice - Summer 2008
 SCC Public Rights of Way Newsletter 2007-08

79/08. QUESTIONS AND ITEMS ARISING AFTER THE PREPARATION OF THIS AGENDA, WHICH THE CHAIRMAN AGREES TO TAKE AS URGENT. SUCH MATTERS ARE FOR NOTING OR DEFERRAL TO A FUTURE MEETING.

It was AGREED that the Clerk should consult with the Treasurer of the Community Association regarding the payment of money towards the refurbishment project.

80/08. ITEMS FOR NEXT MEETING

Local Initiatives Budget