

MINUTES OF THE MEETING OF BRYMPTON PARISH COUNCIL HELD ON WEDNESDAY 27th JUNE 2007 AT THE COMMUNITY CENTRE, ABBEY MANOR PARK (8.10 p.m. – 10.50 p.m.)

PRESENT:

Mrs E Glaisher (Chairman)	Mr R Meecham (Vice-Chairman)
Mr A Graham	Mr C Lawrence (8.10 p.m. – 10.35 p.m.)
Mr G Pritchard (8.10 p.m. – 10.25p.m.)	Mr P Seib
Mrs M Thomas (8.10 p.m. – 10.35 p.m.)	Mrs D Jagger (as from 8.15 p.m.)
Mrs E M James (Clerk)	

40/07. TO RECEIVE ANY APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS

An apology for absence by reason of work commitments was received from Mr Legg. Apologies for absence by reason of holiday were received from Mr Dutton and Mr Powell. These apologies were accepted & approved.

41/07. CO-OPTION OF COUNCILLOR

Mr Lawrence proposed and it was unanimously agreed to co-opt Mrs D Jagger to the Council. Mrs Jagger signed the Declaration of Acceptance of Office and proceeded to take part in the meeting.

42/07. TO RECEIVE ANY DECLARATIONS OF INTEREST

Mr Meecham and Mrs Thomas declared a personal interest in items concerning the District Council, as employees of South Somerset District Council. Mr Seib declared that as a District Councillor, he may be asked to consider matters at the District tier, which have already been considered by Brympton Parish Council. When this happens he will have to reconsider the matter at the District Council level, taking into account all relevant evidence and representations made at that time. Similarly, as a District Councillor and Portfolio Holder, he declared a Personal Interest in any agenda items affecting the relationship between Brympton Parish and South Somerset District Council.

43/07. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 13th June 2007

The minutes of the meeting held on 13th Jun 2007 were confirmed as a correct record and signed by the Chairman.

44/07. CRIME, DISORDER and COMMUNITY SAFETY

- (a) Concerns were raised over the amount of broken glass at the Oak Tree Park entrances. The Clerk advised that PCSO Helyar was looking into a litter picking scheme. It was agreed that Tesco should be asked to pay for additional litter picking should this scheme not work.
- (b) Local Policing Summary 2006-2007 – NOTED
- (c) Further to Minute 11/07(a) Nikki Watson, District Commander, was notified of recent problems at Oak Tree Park and has advised that officers will be made aware of this.
- (d) Newsletter from Chief Supt Nikki Watson, District Commander, Somerset East District –NOTED.

45/07. LOCAL AUTHORITIES (MODEL CODE OF CONDUCT) ORDER 2007 (SI No. 1159) AND STANDING ORDERS

Mr Meecham PROPOSED and It was unanimously RESOLVED:

- (a) To adopt from 1st August 2007 the mandatory Model Code of Conduct as is applicable to Parish Councils of 2007 with the specific inclusion of paragraphs (7)(to have regard to certain statutory officers' advice) and 12(2) (Effect of prejudicial interests on participation);
- (b) to amend Standing Orders by
 - (i) Delete Standing Order 58, substituting:
"If a member who has declared a personal interest then considers the interest To be prejudicial he shall declare that, and, after making any representations, answering questions or giving evidence relating to that business, he must withdraw from the room or chamber for the remainder of the consideration of the item to which the interest relates."
 - (ii) Delete Standing Order 69, substituting:
"At all meetings of the Council the Chairman will at a convenient time in the transaction of business, allow any members of the public to make representations, answer questions or give evidence relating to the business being transacted at that meeting. This opportunity will also apply to any member who is otherwise excluded due to a declared interest as per Standing Order 58."
- (c) that members should confirm, within 28 days adoption of the Code, that the existing register still apply.
- (d) It was NOTED that NALC will be introducing new Model Standing Orders and it was AGREED that any further review of Standing Orders/Financial Regulations should be deferred until these are received.

46/07. CHAIRMAN'S ANNOUNCEMENTS

None

47/07. CLERK'S REPORT

- (a) ABBEY COMMUNITY ASSOCIATION (Min. 19/07) – Business Plan – NOTED. The Association is currently applying for grants.
- (b) BUS STOPS AT ABBEY MANOR PARK – it was NOTED that "Transporting Somerset" (the Public Transport Section at County) are assessing the usage of the revised and enhanced service 11 operated by South West Coaches with a view to improving bus stop provision and also ensuring that they are located where demand dictates, subject to highway approval from the safety perspective.
- (c) ANNUAL REVIEW OF INTERNAL AUDIT (min. no. 271) - it was NOTED that the Internal Auditor had been given a copy of "A Practitioners' Guide" and received a copy of the annual audit return.
- (d) RIGHTS OF WAY NETWORK MANAGEMENT - it was NOTED that, following the recent footpath review, footpath Y3/6 (leading from Stourton Way to the Forum) has now been added to the maintenance schedule operated by South Somerset District Council on behalf of the County Council.
- (e) AREA WORKING PANELS (Min. no. 35/07) - Copies of the forms being submitted to Somerset County Council (for 3 projects that could be completed within financial year 2007/2008 and 3 aspirational & long term projects) were circulated and approved.
- (f) It was NOTED that the Clerk would be on leave from 9-13 July.

- (g) It was NOTED that a complaint had been received from a resident regarding the footpath leading from King Arthur's Drive to the stream. This had been forwarded to SSDC for attention.
- (h) Information was given on the UnLtd Sport Relief Awards Programme
- (i) It was NOTED that No Smoking signs will be sited on bus shelters prior to 1st July and a regular check made to ensure that the signs are in place.

48/07 REPORTS FROM SOMERSET COUNTY COUNCILLOR, DISTRICT COUNCILLORS AND PARISH REPRESENTATIVES ON OUTSIDE BODIES

- (a) SOMERSET COUNTY COUNCILLOR** - Mr Crabb gave a brief update on the current situation of the unitary bid and advised that it was expected to receive formal notification from the Government on either 16th or 23rd July.
- (b) DISTRICT COUNCILLOR** – Mr Seib advised that, with regard to planning application 07/01454/FUL (the former Yoplait Dairy Crest Site at Copse Road) the applicant had agreed to provide a contribution towards the provision of a roundabout. Mr Seib gave a brief report on the result of the recent SSDC ballot regarding the unitary bid.
- (c) PARISH REPRESENTATIVES ON OUTSIDE BODIES**
- (i) SALC – Mr Meecham reported on the SALC meeting at which the unitary bid, new Code of Conduct and Area Working panels were discussed.
 - (ii) Abbey Community Association – Mr Pritchard gave details of the A.G.M. and it was agreed to circulate the report to Councillors.

49/07. CORRESPONDENCE

- (a) South Somerset Together – a consultation on South Somerset Sustainable Community Strategy, currently being circulated, will be discussed at the meeting to be held on 25th July.
- (b) SALC – to advise that Mrs Glaisher has been elected to the South Somerset District Council Standards Committee.
- (c) Mr J Kennedy – letter regarding dog fouling – NOTED, this letter has been sent to SSDC.
- (d) Citizens Advice Bureau - the AGM on 3rd July will be attended by Mr Lawrence.
- (e) Department for Communities & Local Government - Proposals for Future Unitary Structures: Means of Prioritising Proposals - NOTED

50/07 PLANNING

(a) APPLICATIONS CONSIDERED (UNDER STANDING ORDER NO. 79) BEFORE THIS MEETING

In accordance with Standing Order no. 79, members were asked to note the approval, of the following applications

07/02165/FUL – erection of a single storey rear extension to dwelling (GR 353609/117488)

47 Tintagel Road

RECOMMENDATION: Approval

07/02194/FUL – demolition of existing garage and the erection of a two storey and single storey extension to dwellinghouse (GR 353597/117535)

11 Tintagel Road

RECOMMENDATION: Approval

07/02106/ADV – the display of an internally illuminated monolith sign, 1 no. internally illuminated flex face sign, 1 no. internally illuminated entrance sign and various non illuminated signs (GR 352925/116041)

Premier Travel Inn, Alvington Lane

RECOMMENDATION: Approval

(b) DECISIONS ON PLANNING APPLICATIONS

Members were asked to note the approval, with conditions of the following applications

05/00931/OUT - housing led mixed use development to provide approx. 620 dwellings, local neighbourhood centre and primary school site reservation on Lufton Key Site, land west of Boundary Road (GR351985/116577)

Land at Lufton

APPROVED WITH CONDITIONS

06/02637/FUL - use of land as car storage and sales compound and the erection of 3 metre high security fence (retrospective application)

Abbey Trading Estate, Stourton Way

APPROVED WITH CONDITIONS

07/00950/FUL – the erection of a conservatory to the rear of dwellinghouse (GR 353059/117458)

45 Biddlesden Road

APPROVED WITH CONDITIONS

07/01081/FUL – the demolition of existing garage and the erection of a two storey extension to dwellinghouse (GR353655/116739)

1 Barlynch Court

APPROVED WITH CONDITIONS

07/01174/FUL – the erection of vehicle wash bay enclosure for manual jet washing of returned rental vehicles (Revised Proposal) (GR352358/116748)

Yard K, Lufton Way

APPROVED WITH CONDITIONS

07/01183/COU – the change of use of premises from business (Use Class B1) to martial arts studio and gymnastics centre (Use Class D2)(GR 352828/116609)

Unit 2 Termare Close

APPROVED WITH CONDITIONS

07/01199/CPO – Application to vary condition 2 of 98/02545/CPO to allow alteration of site layout and installation of trommel screen

YPH Waste Management Ltd, Artillery Road (GR 352318/116837)

APPLICATION WITHDRAWN

07/01354/FUL – the erection of a 1.8m high boundary fence (GR 353258/116951)

60 The Toose

APPROVED WITH CONDITIONS

07/01424/FUL – erection of two storey extension to side of dwellinghouse together with front porch (GR352436/116451)
82 Bond Street **APPROVED WITH CONDITIONS**

07/01475/FUL – The installation of mezzanine floor as offices, refurbish existing ground floor offices, the installation of new windows and the formation of parking spaces (GR352779/116615)
4 Edward Close **APPROVED WITH CONDITIONS**

07/01499/FUL – single storey extension to rear including conversion of car-port to garage (GR352686/116451)
25 Hawks Rise **APPROVED WITH CONDITIONS**

07/01553/FUL – the erection of a conservatory to rear of dwellinghouse (GR352491/116269)
44 Heather Way **APPROVED WITH CONDITIONS**

07/01571/FUL – the replacement of wooden chalets with temporary buildings (GR351992/117057)
Lufton College, Lufton **APPROVED WITH CONDITIONS**

07/02165/FUL – erection of a single storey rear extension to dwelling (GR 353609/117488)
47 Tintagel Road **APPROVED WITH CONDITIONS**

07/01728/FUL – erection of 1 no. dwelling house (GR 352644/115977)
Land rear of Fox Cottage, 14 Alvington Lane **APPLICATION REFUSED**

07/01865/ADV – erection of 1 no. internally illuminated pole mounted box sign (GR352358/116748)
Hertz, Lufton Way **APPROVED WITH CONDITIONS**

07/01936/FUL – erection of a detached garage (GR353019/116776)
1 Malmesbury Way **APPROVED WITH CONDITIONS**

(c) NEW AND AMENDED PLANNING APPLICATIONS FOR CONSIDERATION

07/02769/TPO – application to fell 7 no. trees and carry out tree surgery works to 7 no. trees all within Group 1 of South Somerset District Council (Brympton 4) Tree Preservation Order 1997
8/9/10 Brigadier Close

RECOMMENDATION: This application should be invalidated as it does not comply with requirements. The guidance note specifically states that the application form must include exact specifications for the proposed works to be carried out, e.g. the % of crown thinning, branch reduction in metres or the height of crown lift in metres. This information has not been supplied. Should the application be allowed to proceed the Parish Council RECOMMEND REFUSAL as the proposed works would result in the loss of a valuable community amenity and valuable natural habitat.

(d) PLANNING/DEVELOPMENT UPDATES

(i) Employment development land off Bunford Lane, designated ME/WECO1 in the South Somerset Local Plan. A public exhibition on a draft concept master plan had been held by the Abbey Manor Group Ltd on 22nd May which was attended by some Councillors. It was agreed to write to the company to advise that the Council was disappointed with the Masterplan as the Council considered that it had not given sufficient weight to the South Somerset Local Plan. The site was included in the Local Plan after an extensive Public Inquiry and the Parish Council had accepted the outcome of this on the basis that the Inspector's findings would be adopted for this sensitive area

(ii) 07/01454/FUL – demolition of existing buildings and the erection of 6 buildings to form 42 no. units comprising B1 Offices, B1/2/8 light Industrial and B8 Trade Counter (GR 352861/117249)
Former Yoplait Dairy Crest Site, Copse Road
It was NOTED that this application was approved by the Area South Committee, subject to the provision of a roundabout (reduced in size to fit within existing highway land) before site is completed/occupied

(iii) DWH Homes site – it was NOTED that Mr Fox had advised that work to the wiggly path (French Drains & re-grading first) would start week beginning 4th June and that the fencing should be installed about 4th July.

(e) NOMINATIONS FOR PLANNING WORKING GROUP TO CONSIDER FORTHCOMING PLANNING APPLICATIONS
It was AGREED that Mr Dutton and Mrs Thomas would be members of the Working Party for the month.

51/07 YEOVIL TOWN FOOTBALL CLUB

A report from the Working Party, appointed at the last meeting, to consider problems associated with car parking during football matches was discussed.

Mr Pritchard left the meeting at 10.25 p.m.

It was agreed that four items required attention:

(a) Change of priority at the junction of Western Avenue with Thorne Lane. It was considered that if road signs were erected notifying of adverse camber conditions this change could be made quite quickly. Mr Crabb agreed to raise this with County Highways.

(b) No parking cones to be sited along Thorne Lane, for from the spinal path exit on Thorne Lane to finish 300 yards past the turning to Thorne Coffin, and also down the lane to Thorne Coffin.

(c) Review of signage in the area.

(d) All traffic exiting YTFC must turn south.

Mr Lawrence & Mrs Thomas left the meeting at 10.35 p.m.

52/07. ALVINGTON GREEN SPACE AREA

At the last meeting it was agreed to seek funding from Somerset County Council through the Locality Working Party for funding for youth provision, such as a Youth shelter or football posts. It was NOTED that SSDC had no objection to such a scheme being implemented on its land but would expect the Parish Council to take responsibility for the equipment. It was NOTED that although this project is not within the precept budget savings in the budget have been identified to fund the project and that

grants may be applied for. It was AGREED that public consultation should be carried out, with the use of the Freepost address for responses.

53/07. LARKHILL OPEN SPACE PROJECT – JOINT PARTNERSHIP WITH SOUTH SOMERSET DISTRICT COUNCIL

It was AGREED to defer this to the next meeting as the scheme has not yet been adopted by the District Council.

54/07. HIGHER REAM PLAY AREA

(a) Infant Swings – it was NOTED that Mr Meecham (who completed a playground inspection & playground management training course in 2006) carried out an annual inspection of the infant swings and no faults were found.

(b) Junior Swings – it was NOTED that having carried out an annual inspection Mr Meecham considered that the junior swings required repainting, new bushes & clips, together with the replacement seats currently being sourced (Min. no. 13/07(c).

(c) Multi-unit

It was NOTED that due to vandalism Mr Lawrence made a temporary repair of one side panel of the multi-unit. A quotation has been requested from the manufacturer (Record) for the supply of a replacement panel, to be made of either a thick composite material or aluminium to reduce maintenance costs. A quotation has also been requested for the supply of a complete set of replacement panels.

(d) Safety Surface

Mastic between the safety surfaces has been vandalised and pulled out and requires replacement. ,

It was RESOLVED to approve the following:

(i) Junior Swings – G B Sports & Leisure, who had carried out similar work in 2001 to the swings, be asked to provide and replace all necessary parts, provided that the cost does not exceed £200. Should the quotation be in excess of £200 G B Leisure will be asked to supply the parts only and quotations will be sought locally to carry out the work.

(ii) Multi-Unit - quotations be sought from Record & G Sports & Leisure for the supply of replacement panels made either of thick composite material (HDPE) or aluminium. It was NOTED that as the vandalised panel requires replacement as quickly as possible, the Clerk would arrange for the work to be done under Financial Regulation 3.4(ii)

(iii) Junior Swings & Safety Surface - quotations would be sought for the painting of the junior swings and repair of mastic to safety surface, mastic to be sourced direct by the Clerk, at a cost of £48 per 12 Evo-Play 1068 Cartridges + £12.77 delivery charge + VAT.

55/07. CAMPAIGN TO PROTECT RURAL ENGLAND SOMERSET

It was agreed to defer this to the next meeting.

56/07 HIGHWAY MATTERS

It was NOTED that a response had been received from Mr Fletcher, SCC Highways, regarding speeding on Stourton Way. He advised that he had taken up the matter up with the Police. Any proposal for traffic calming would have to be considered through the Local Transport Plan process and ranked with numerous other requested schemes. It was AGREED not to take any further action at this time but wait on results from the Speedwatch Group currently being formed by PCSO Helyar.

57/07. FINANCE

(a) Budget to date - no areas of concern

(b) The bank reconciliation statements were checked & approved. Bank statements were initialled.

(c) It was NOTED that a direct debit payment to BT of £60.21 was taken from the account on or after 20 June 07.

(d) Approval of salary payment prior to meeting was given £885.09

(d) It was RESOLVED approve the following payments:

St James Scout Group – delivery of Newslink –

(3 editions) £108.00, £108.00 & £79.85 £295.85

Jubilee Hall Thorne Coffin – meeting expenses 13th June 2007 £25.00

Viking Direct – printer cartridge £61.65

Mrs E Glaisher – meeting expenses (£6.72 + £20.40) £27.12

Mr A Powell – training course mileage £11.52 +£19.50 allowance £31.02

Mr C Lawrence - allowance £19.50

Mr G Pritchard - allowance £19.50

Mr P Seib - allowance £15.00

H M Revenue & Customs (PAYE/Tax) £837.10

Mrs E M James – Corporate Management & Democratic Core £99.32

(It was NOTED that this payment included postage for the next edition of Newslink and the repayment of £10, the result of an arithmetical error made in April by Clerk & notified to the Chair & Vice-Chair immediately on discovery.

58/07. ITEMS TO BE DISTRIBUTED

“Thatch” – Community Council for Somerset, Summer 2007

59/07 . QUESTIONS AND ITEMS ARISING AFTER THE PREPARATION OF THIS AGENDA, WHICH THE CHAIRMAN AGREES TO TAKE AS URGENT. SUCH MATTERS FOR NOTING OR DEFERRAL TO A FUTURE MEETING ONLY

None.

60/07. ITEMS FOR NEXT MEETING

South Somerset Together – a consultation on South Somerset Sustainable Community Strategy

Larkhill Open Space Project – Joint Partnership With South Somerset District Council

Campaign To Protect Rural England Somerset

Ideas for District Councillors for spending Community money.

61/07 DATE OF NEXT MEETING

The next meeting will be held on 25th July 2007 at the Jubilee Hall, Thorne Coffin at 7.30 p.m.