

# ***Brympton Parish Council***

## **LOCAL GOVERNMENT ACT 2000**

### **THE LOCAL AUTHORITIES (MEMBERS' ALLOWANCES)**

#### **(ENGLAND) REGULATIONS 2003 REG 30**

#### **PARISH COUNCILLORS' ALLOWANCES**

**Brympton Parish Council** ("the Council"), in exercise of the powers conferred by the Local Authorities (Members' Allowances) Regulations 2003 ("the regulations") hereby amend the scheme, which was adopted on 24 September 2003.

1. The amended scheme may be cited as the Brympton Parish Council Members' Allowances Scheme, and shall have effect from 1 April 2005 in relation to those members who were members on 1 April 2005 or who become members at any time thereafter.

2. In this scheme,

"Councillor" means a member of the Parish Council who is a Councillor;

"year" means the 12 months ending with 31 March.

#### **Basic Allowance**

3. For each year a basic allowance of £100 shall be paid to each Councillor. The Basic Allowance includes a payment to cover expenses incurred in local travel in the Parish on Parish Council business, telephone call charges relating to Parish Council business and stationery and other office consumables required in the Councillor's home for Parish Council work.

4. The Chair of the Parish Council will receive an additional £50 on top of the Basic Allowance.

#### **Travel Allowance**

5. (1) Subject to sub-paragraph 2, expenses necessarily incurred on subsistence and travel in connection with "approved" duties (Schedule 1) will be reimbursed in accordance with the equivalent scheme applicable to employees of the Parish Council.

(2) Payment for expenses incurred by Councillors on travel within the Parish is included in the Basic Allowance (see paragraph 3 above) and is not reimbursable as travel allowance under this paragraph

#### **Travel Allowances**

<b>Motor cars</b>	Rate per mile
Engine Capacity	40.0p
All cc's	
<b>Motorcycles</b>	Rate per mile
Engine Capacity	
not exceeding 150 cc	8.5p
151-500 cc	12.3p
500 cc	16.5p
<b>Bicycle allowance</b>	Rate per mile

26.0p

Plus

- (a) 5.0p per mile for the carriage of the first passenger and 3.0p per mile for the second and subsequent passengers, not exceeding 4, to whom a travelling allowance would otherwise be payable.
- (b) Actual cost of parking fees, tolls, ferrying and overnight garaging.
- (c) The full costs of public transport to be met for approved duties and taxi fares will be met in cases of exceptional need and inability to drive or take alternative transport.

### **Subsistence Allowance**

The payment of subsistence allowances is subject to the principle that some additional expenditure has actually been incurred.

- (1) In the case of an absence, not involving an absence overnight
  - Breakfast allowance (more than 4 hours away from normal place of residence or where the authority permits, a lesser period, before 11.00 a.m.) £5.42
  - Lunch allowance (more than 4 hours away from normal place of residence or where the authority permits, a lesser period, including the lunch time between 12.00 noon and 2.00pm) £7.64
  - Tea allowance (more than 4 hours away from normal place of residence or where the authority permits, a lesser period, including the period 3.00pm to 6.00pm) £2.93
  - Evening meal allowance (more than 4 hours away from the normal place of residence or where the authority permits, a lesser period, ending after 7.00pm) £10.00

Claims for subsistence and car parking etc. should be accompanied wherever possible by receipts.

Travel and subsistence allowances may only be paid for travel and subsistence in respect of:

- a meeting of the authority
- a meeting of a committee or sub-committee of the authority
- a meeting of some other body to which the authority make appointments or nominations
- a meeting of a committee or sub-committee of a body to which the authority make appointments or nominations

- duties undertaken on behalf of the authority in pursuance of any standing order requiring a member or members to be present while tender documents are opened.
- a meeting of a local authority association of which the authority is a member
- duties undertaken on behalf of the authority in connection with the discharge of any function of the authority conferred by or under any enactment and empowering or requiring the authority to inspect or authorise the inspection of premises
- any other duty approved by the authority in connection with discharging the duties of the authority or its committees or sub-committees.

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