

BRYMPTON PARISH COUNCIL

MINUTES OF THE ANNUAL BRYMPTON PARISH COUNCIL MEETING HELD ON WEDNESDAY 26TH MAY 2010 AT 7.30 P.M. AT THE PARISH ROOM OF THE ABBEY COMMUNITY CENTRE (7.30 p.m. – 10.10 p.m.)

Mrs E Glaisher	Mr R Meecham
Mr P Dutton	Mr E Galjaard
Mr G Pritchard	Mr P Seib
Mr D Shutler	

Mr S Crabb (County Councillor) PC Jackie Poole (Beat Manager)
Mrs E M James (Clerk)

OPEN SESSION

Mr P Hook gave an update on his work as Parish Tree Warden. Concerns had been raised that tree stumps at Western Avenue were sprouting with new growth, it was agreed that this would be reported to SSDC.

1/10 ELECTION OF CHAIRMAN

Mr Dutton proposed and it was unanimously resolved to appoint Mrs Glaisher as Chairman of the Parish Council for 2010-2011, Mrs Glaisher signed the acceptance of office.

2/10 ELECTION OF VICE-CHAIRMAN

Mr Seib proposed and it was unanimously resolved to appoint Mr Meecham as Vice- Chairman of the Parish Council for 2010-2011.

3/10 CO-OPTION OF COUNCILLOR

It was agreed to defer this to the next meeting.

4/10 TO RECEIVE ANY APOLOGIES FOR ABSENCE

Apologies for absence by reason of work commitments were received from Mr Amor, Mr Graham and Mrs Jagger.

5/10 TO RECEIVE ANY DECLARATIONS OF INTEREST

Mr Seib declared that as a District Councillor, he may be asked to consider matters at the District tier, which have already been considered by Brympton Parish Council. When this happens he will have to reconsider the matter at the District Council level, taking into account all relevant evidence and representations made at that time. Similarly, as a District Councillor, he declared a Personal Interest in any agenda items affecting the relationship between Brympton Parish and South Somerset District Council. Mr Meecham declared a personal interest in items concerning the District Council, as an employee of South Somerset District Council.

6/10 MINUTES OF THE MEETING HELD ON 28TH APRIL 2010

It was RESOLVED to confirm the minutes of the meeting held on 28th April 2010.

7/10 ELECTION OF REPRESENTATIVES

Representatives were appointed as follows:

Somerset Association Of Local Councils	Mr Meecham & Mr Seib
Yeovil Crematorium & Cemetery Committee	Mr P Dutton
Abbey Community Association	Mrs D Jagger
Crime & Disorder	Mrs E Glaisher
Flying Liaison Advisory Group	Mrs E Glaisher
Grievance & Disciplinary Panel	Mr Meecham, Mr Graham and Mr Pritchard.

8/10 STAFFING COMMITTEE

It was agreed to appoint Mr Dutton, Mrs Jagger, Mr Seib and Mr Shutler to the Staffing Committee.

9/10 CHAIRMAN'S FUND

Mr Meecham proposed and it unanimously resolved that the sum of £250 be the amount of the Chairman's FUND for 2009-2010, in pursuance of Section 15(5) of LGA 1972.

10/10 CRIME, DISORDER and COMMUNITY SAFETY

(a) A newsletter from Chief Supt Nikki Watson, District Commander for Somerset East District was NOTED.
(b) It was NOTED that the temporary appointment of PCSO Helyar had been made permanent.
(c) Concerns regarding the amount of litter thrown around the skate park at Oak Tree Park had been raised by parishioners. Discussion took place on what action could be taken and it was AGREED that this would be raised with SSDC as a matter of urgency. The Beat Manager and PCSO Helyar had been informed of the complaints.

11/10 CHAIRMAN'S ANNOUNCEMENTS

The Chairman gave details of the Yeovil Annual Civic Service to be held on 27th June and it was agreed that Mr Seib & Mrs Jagger would represent the Parish Council.

12/10 REPORTS FROM

(a) SOMERSET COUNTY COUNCILLOR,

Mr Crabb gave an update on the work of the County Council. He advised that the Scrutiny Committee had discussed the gritting carried out earlier in the year and a letter will be sent out from SCC to Parish Councils. Concerns were raised that highway projects would be cancelled due to stringent budget cuts.

(b) DISTRICT COUNCILLORS

Mr Seib gave an update on the work of the District Council. He advised that he was no longer on the District Executive but would represent SSDC for the Innovation Centre and Inter-Somerset. Mr Seib advised that discussions continue to be held on the proposed Yeovil Sports Zone.

(c) PARISH REPRESENTATIVES ON OUTSIDE BODIES and MEETINGS/WORKSHOPS ATTENDED BY COUNCILLORS

Abbey Community Centre: It was NOTED that a new Treasurer had been appointed but that a new Bookings Secretary was required. It was further NOTED that the outgoings of the Centre exceeded income during Jan - March 2010.

13/10 CLERK'S REPORT

(a) Higher Ream - (min. no. 161/0914) - following advice from Record Ltd it was NOTED that Mr Meecham had turned the panels around and there is now no finger trap. This had been confirmed by Mr S Boarder, SSDC Play Inspector.

(b) It was NOTED that the Clerk attended an SLCC meeting at which a presentation was given by Moore Stephens, external auditors to the Council.

(c) It was NOTED that the Clerk had been unable to attend the meeting with the Chief Executive, SSDC, and Clerks of other Quality Councils and market towns, but had been advised that details should be available on where SSDC may make cuts at the next meeting to be held in September.

(d) BPC bridge – it was NOTED that due to the timber of the bridge being annalised the anti-slip paint was peeling. The Open Space Ranger had asked what action the Parish Council wished to take. It was AGREED that the Clerk would speak with Mr Fox, SSDC, and if necessary use delegated powers to authorize the purchase of materials

14/10 CORRESPONDENCE

(a)SSDC - Annual Parish Meeting with Area South Town & Parish Councils on 27th May 2010. It was NOTED that Mrs Glaisher and Mr Meecham would attend this meeting.

(b)SSDC - LOSP footpath upgrade – it was NOTED that a letter of confirmation from SSDC that the footpath will be upgraded during the school summer holiday had been received. The Parish Council will be informed of the tender price and how any extra funding resources needed will be met. Mr Fox had advised that as an alternative route existed for disabled access no work would be carried out to the steps at this time. It was AGREED to advise Mr Fox that the Council believed the alternative route was kept locked as it was not a public route.

(c)SALC – it was NOTED that the next meeting of SALC will take place on Monday, 14th June at Montacute.

(d) South Somerset Together – it was NOTED that the AGM will take place on 16th June 2010

15/10 PLANNING

(a) DECISIONS ON APPLICATIONS

Members noted the approval of planning applications 10/00349/FUL, 10/01165/FUL and 10/01179/TPO

(b) PLANNING APPLICATIONS FOR CONSIDERATION

10/01849/FUL - the installation of rooflights and the formation of a new window in the south west gable on first floor of premises (GR353386/116997)

The Kingston Veterinary Group, Grove Dee Clinic, The Forum

RECOMMENDATION: Approval

(c) NOMINATIONS FOR PLANNING WORKING GROUP TO CONSIDER FORTHCOMING PLANNING APPLICATIONS

It was AGREED that Mrs Glaisher and Mrs Jagger would be members of the working party for the following month.

16/10 QUANTUM THEATRE

At the meeting of 27th January (min. no. 188/09) it had been agreed that adults would pay £10 and children under 16 pay £7 per ticket. After discussion Mrs Glaisher proposed and it was RESOLVED to approve a concessionary rate of £7 for any person over the age of 65 years. It was NOTED that St James Scouts had agreed to act as car parking marshals on the day. Mrs Glaisher and Mr Dutton agreed to check entrance tickets before people enter the grounds. It was AGREED that flyers would be delivered by Councillors.

17/10 THE NOISE 2010

Using the Power of Well Being it was RESOLVED to delegate authority to the Clerk to spend the budget of £2,500 for The Noise 2010, following consultation with the Chairman and Vice-Chairman. The budget will cover the cost of printing flyers, inflatable fun, security fencing, toilets, medals, crafts, face painting, etc. A meeting had taken place with members of the Urban Warriors and the Clerk had also met with Sports of Bond Street to discuss the event.

18/10 CLERK'S OFFICE

At the last meeting (min. no. 164/09) it had been agreed to accept a quotation from BT to install a telephone and broadband service, using the existing telephone number, at a cost of £50 and a monthly cost of £26.95. It was NOTED that BT had since apologised as their quotation was given for a residential line. Following discussion with the Chairman and Vice-Chairman it had been agreed to accept a revised business quotation for a standard business line and Option 1 broadband (10g monthly usage) on a 2 year term. The installation will cost £99, the line rental £14.45 per month and broadband rental £15 per month. It was AGREED to approve this action. Building Regulation approval had been received and the work will take place week commencing 1st June. Security of the office had been discussed with PCSO Helyar and blinds would be used for both door and window.

19/10 PHOTOVOLTAIC CELLS

It was AGREED to defer consideration of this item until the next meeting.

20/10. MODEL STANDING ORDERS

Discussion took place on the new Model Standing Orders which will be brought to the next meeting for adoption. Mr Seib raised a query regarding the Standing Order referring to photographing, recording, broadcasting or transmitting the proceedings of a meeting. It was AGREED that the Council did not wish to pursue this query but that Mr Seib could raise this with NALC in a personal capacity.

21/10 LOCALISM IN ACTION – NALC CONFERENCE AND EXHIBITION

It was RESOLVED to approve attendance by Mr Meecham at the NALC conference on "Localism in action" on Friday 2 July 2010 at the Marriot Bristol City Centre Hotel at a cost of £95 + VAT and travelling expenses.

22/10 NEWSLINK

After discussion it was agreed that no business advertising would be taken for Newslink.

23/10 BOUNDARY REVIEW PETITION

At the meeting held on 27th January 2010 (min. no. 187/09) it had been agreed to proceed with a boundary review petition. The petition was distributed to Councillors at the meeting. It was AGREED that an update on the number of signatories obtained would be given at the next meeting.

24/10 APPOINTMENT OF INTERNAL AUDITOR

It was AGREED to appoint Mr P Colgan of 1 Thorne Gardens, a retired District Council finance employee, as Internal Auditor for the Parish Council. It was AGREED that Mr Colgan would undertake only the end of year audit and that spot checks would be carried out by Councillors on an ad-hoc basis.

25/10 VENUES AND PROPOSED PARISH COUNCIL MEETING DATES FOR 2010-2011

Council meetings had taken place at the Function Room of the Airfield Tavern but on occasions difficulties had been experienced with noise levels. It was AGREED that meetings would only take place at the Parish Room or the Jubilee Hall, Thorne Coffin. It was AGREED that the meeting dates for the municipal year 2010-2011 would be:

23rd June	Parish Room
28th July	Jubilee Hall
25th August	Jubilee Hall
22nd September	Parish Room
27th October	Parish Room
24th November	Parish Room
15th December	Jubilee Hall
26th January	Parish Room
23 rd February	Parish Room
23 rd March	Parish Room
27th April	Parish Room

26/10. HIGHWAYS

(a) With regard to min. no. 172/09(b) it was NOTED that Mr Fletcher, SCC Highways, had inspected the pedestrian refuge of the north arm (Western Avenue) of the Asda Roundabout. Mr Fletcher believes that the associated road markings are in reasonable condition and the lines will be refurbished when lining in Western Avenue requires attention. There is an existing illuminated bollard on the island which conforms to the usual design arrangement. Mr Fletcher agreed that it was difficult to distinguish between the kerb edge and the carriageway surface and will look to see how this can be highlighted.

(b) Street lights – it was agreed to chase a response from the police regarding the reporting of faulty street lights. It was also agreed to request an update on when the lights on the spinal path would be repaired.

(c) It was AGREED to request consideration of a barrier by the cycle/footpath which runs into The Toose adjacent to the school.

27/10 FINANCE

(a) It was AGREED to note & approve the bank reconciliation statement as at 28th April 2010 as circulated at the meeting.

(b) It was NOTED that, in accordance with the LGA 2000, payments made to Councillors during 2009-2010 have been advertised.

(c) It was NOTED that, in accordance with LGA 2000, Councillor Allowances in 2010-2011 will be paid to Mr Dutton, Mr Pritchard and Mr Seib.

(d) It was RESOLVED to approve the following schedule of payments:

SLCC Enterprises Ltd	£42.30	ch. no. 01476
Mrs E M James	£1019.21	ch. no. 01477
Mrs E M James	£60.66	ch. no. 01488

28/10 ITEMS DISTRIBUTED

SRYP Newsletter - Spring 2010

Somerset Playing Fields Association - Newsletter Spring 2010

Clerks & Councils Direct - May 2010

CPRE - Countryside Voice, Spring 2010

Avon & Somerset Police Authority - Newsletter April 2010

29/10. QUESTIONS AND ITEMS ARISING AFTER THE PREPARATION OF THIS AGENDA, WHICH THE CHAIRMAN AGREED TO TAKE AS URGENT. SUCH MATTERS ARE FOR NOTING OR DEFERRAL TO A FUTURE MEETING.

Concerns were raised regarding the proposals by the County Council to defer the provision of a primary school at the Lufton Key Site. It was considered that the school should match existing Somerset schools.

30/10 ITEMS FOR NEXT MEETING

Adoption of Standing Orders

Review of Financial Regulations

Annual Report

Members of the youth group have asked if they may give a presentation to the Council but the date has yet to be confirmed

31/10 DATE OF NEXT MEETING

The next meeting will be held on 23rd June 2010 at 7.30 p.m. at The Parish Room, Abbey Community Centre