

BRYMPTON PARISH COUNCIL

MINUTES OF the meeting of BRYMPTON PARISH COUNCIL held on Wednesday 28th April 2010, at the Function Room, Airfield Tavern, Bluebell Road (8.00 p.m. - 10.00 p.m.)

PRESENT:

Mr R Meecham (Chair)	Mr P Dutton
Mr E Galjaard	Mr A Graham
Mrs D Jagger	Mr P Seib
Mr D Shutler	

Mrs E M James (Clerk)

148/09 CO-OPTION OF COUNCILLOR

It was agreed to defer this to the next meeting.

149/09 TO RECEIVE ANY APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS

An apology for absence by reason of holiday was received from Mrs Glaisher. An apology for absence by reason of family commitments was received from Mr Pritchard.

It was AGREED that acceptance of the reason for absence would now be considered only when it became apparent that the six consecutive months absence rule (s. 85(1) and (2) LGA 1972) was likely to apply.

150/09 DECLARATIONS OF INTEREST

Mr Meecham declared a personal interest in items concerning the District Council, as an employee of South Somerset District Council. Mr Seib declared that, as a District Councillor, he may be asked to consider matters at the District tier, which have already been considered by Brympton Parish Council. When this happens he will have to reconsider the matter at the District Council level, taking into account all relevant evidence and representations made at that time. Similarly, as a District Councillor and Portfolio Holder for Economy, Planning and Transport he declared a Personal Interest in any agenda items affecting the relationship between Brympton Parish and South Somerset District Council

151/09 MINUTES OF THE MEETING HELD ON 21st APRIL 2010

It was RESOLVED to confirm the minutes of the meeting held on 21st April 2010

152/09 CORRECTION TO THE PREVIOUSLY APPROVED MINUTES OF 24TH FEBRUARY 2010

Minute no. 109/09 (Consideration of Grants) lists S.137 of the LGA Act 1972 as the power to approve grants given to Girlguiding Yeovil Division and Ilchester Gems Majorettes Troupe. The power used for these grants should have been listed as The Power of Well Being as S.137 of the LGA Act 1972 is repealed for those Councils using the Power of Well Being. Members RESOLVED to correct minute 109/09 to read:

“109/09 CONSIDERATION OF GRANTS

In accordance with The Power of Well Being, by reason of community involvement with young people, it was RESOLVED to make a grant of £118 to the Girlguiding Yeovil Division and £50 to the Ilchester Gems Majorettes Troupe.”

153/09 CRIME, DISORDER and COMMUNITY SAFETY

(a) PC Poole had advised that there were issues of mini motos being ridden around the area and some theft of lead. There was a reduction in anti-social behaviour at Thorne Coffin and The Forum. The Police were supportive of the new youth club to be led by Time Out Together. It was agreed to ascertain whether the Beat Team could be asked to report any faulty street light noticed when on their beat.

154/09 CHAIRMAN'S ANNOUNCEMENTS

Mr Meecham reminded Councillors of the Lufton Key Site presentation taking place on 29th April.

155/09 REPORTS FROM

(a) SOMERSET COUNTY COUNCILLOR - NONE

(b) DISTRICT COUNCILLORS - NONE

(c) PARISH REPRESENTATIVES ON OUTSIDE BODIES and MEETINGS/WORKSHOPS ATTENDED BY COUNCILLORS

(i) Yeovil Crematorium & Cemetery Committee - a report from Mr Dutton, as circulated in the agenda, was NOTED.

(ii) Abbey Community Association - Mrs Jagger advised that a new accountant was required by the Association and also that some lead had been stolen from the hall.

(iii) Sports Zone Workshop - a report from Mrs Glaisher was circulated to Councillors.

156/09 CLERK'S REPORT

(a) A letter of thanks for the recent grant received from the Division Commissioner for Yeovil Girlguiding Division was NOTED.

(b) A letter of thanks received from the Trustees of Thorne Coffin Jubilee Hall was NOTED.

(c) Members NOTED that the Clerk had agreed to act as Locum Clerk for Montacute Parish Council for three months.

(d) It was NOTED that the Clerk will meet with the Urban Warriors on Friday, 7th May to discuss The Noise 2010.

157/09 CORRESPONDENCE

(a) Rural Services Community – Weekly Rural Focus 6th April – NOTED.

(b) SSDC – Review of SSDC Strategic Housing Land Availability Assessment 2010 – NOTED.

(c) SSDC – Yeovil Sports Zone, site options re-appraisal stakeholder workshop - NOTED.

(d) Martock Parish Council – financial procedures - NOTED, it was agreed that a meeting would not be of benefit.

(e) SCC – Changes to the maintenance of public rights of way in Somerset - it was NOTED that a workshop will be held at Long Sutton on 7th June to discuss the new arrangement. As Parish Path Liaison Officer the Clerk will attend.

(f) SCC - Review of Somerset's Joint Municipal Waste Management - NOTED.

(g) CPRE Somerset - invitation to the AGM at 7.30 p.m. on Monday, 17th May at Great Bow Wharf, Langport - NOTED.

158/09 PLANNING

(a) **DECISIONS ON APPLICATIONS**

Members NOTED the approval, with conditions, of applications 10/00724/S73 and 10/00827/FUL

(b) APPLICATIONS CONSIDERED (UNDER STANDING ORDER NO. 79) BEFORE THIS MEETING

In accordance with Standing Order no. 79, Councillors APPROVED the recommendation made for the following applications:

10/00349/FUL - the erection of wooden raised decking area in rear garden (retrospective)(GR353463/117144)

32 Elmleigh

RECOMMENDATION: REFUSE, this is out of keeping with the surrounding area and is too great an intrusion into the privacy of adjacent neighbours.

10/01165/FUL - the erection of a two storey rear extension to dwellinghouse (GR 353330/116495)

14 Green Mead

RECOMMENDATION: Approval

10/01179/TPO - application to carry out tree surgery works to a Lombardy Popular tree within group G1 of the SSDC (Brympton No. 4)

Tree Preservation Order 1997 (GR 352344/115311)

7 Brigadier Close

RECOMMENDATION: Approval - reluctantly, precedent has been set by adjacent neighbours being given permission for similar work.

10/01188/FUL - alterations and the erection of a single storey garage extension and a two storey side extension to dwellinghouse

(GR353128/116886)

7 The Regents

RECOMMENDATION: Approval

(c) PLANNING APPLICATIONS FOR CONSIDERATION

10/01434/FUL - the erection of a front entrance porch and W.C. (GR 353664/116813)

7 Glastonbury Court

RECOMMENDATION: The Parish Council does not understand why the porch is not designed the same way as adjacent properties which have doors at the front of the porch, not on the side. This proposal will affect the street scene.

(d) PLANNING/DEVELOPMENT UPDATES

None

(e) NOMINATIONS FOR PLANNING WORKING GROUP TO CONSIDER FORTHCOMING PLANNING APPLICATIONS

It was AGREED that Mrs Glaisher & Mr Shutler would be members of the working party for the following month, with Mr Graham as reserve.

159/09 LARKHILL OPEN SPACE - UPGRADING OF FOOTPATH FROM KING ARTHUR DRIVE TO LAWRENCE WAY

A meeting had taken place between Mr Meecham, Mr Fox (SSDC) and the Clerk to discuss the upgrading of the footpath from King Arthur Drive to Lawrence Way. Mr Fox advised that he could act as project manager and that SSDC could provide up to £2,000 towards the project. It was further NOTED that the Council reserved finance for the path project in 2009-2010 and 2010-2011. Mr Seib proposed and it was unanimously RESOLVED to request that SSDC upgrade the footpath leading from King Arthur Drive to Lawrence Way on the basis that the finance required from the Parish Council would not exceed £13,000. It was NOTED that the sum of £13,000 included a grant of £4,200 received from County Councillor Crabb towards the project. The work will be carried out during the school summer holidays in late July/August to ensure minimum disruption.

160/09 STANDING ORDERS

It was AGREED that a Working Party comprising Mrs Glaisher, Mr Meecham, Mr Seib and the Clerk would meet to discuss the new Model Standing Orders.

161/0914 HIGHER REAM

It was NOTED that a quarterly operation inspection was made on 12th March 2010 by Mr Boarder, SSDC Play Inspector. The one fault identified being that the gap between the red side panels and frame should be monitored. The Clerk advised that she was currently discussing this problem with the manufacturer and would report further at the next meeting

162/09 ADDITIONAL LITTER CLEANING AT OAK TREE PARK

Within the budget for 2010-2011 the sum of £1,500 was included for additional litter cleaning at Oak Tree Park and three options were given for consideration. Mr Graham proposed and it was unanimously RESOLVED that the Council would pay £1650.28 for 23 litter picks from 02/05/2010 - 03/10/2010 (Sundays), 3 Bank Holidays Mondays, (03/05/2010, 31/05/2010 and 30/08/2010) and an additional 6 litter picks on Saturdays from 24/7/2010 - 28/08/2010. It was AGREED that the shortfall of £150.28 would be vired within the budget. It was NOTED that there had been an increase of Tesco plastic carrier bags within the park and it was AGREED to advise the Store Manager of the increase.

163/09. QUANTUM THEATRE

It was RESOLVED to approve signing of the contract for the performance by Quantum Theatre. It was NOTED that discussions are being held with regard to the sale of tickets to the event within Yeovil town. Tickets will be sold by Mrs Thomas at The Forum Café and by the Clerk. It was AGREED to request the Airfield Tavern and other local pubs to sell tickets. It was NOTED that tickets, posters and flyers are being supplied by Quantum Theatre and should arrive shortly.

164/09 CLERK'S OFFICE

(a) It was NOTED that BT will install a telephone and broadband service, using the existing telephone number, at a cost of £50 and a monthly cost of £26.95, provided that an 18 month contract is agreed. The existing telephone number will only be available if BT installs the service. It was RESOLVED that Council would agree an 18 month contract with BT, following which quotations will be sourced from alternative suppliers as the existing number can then be transferred to a new supplier. It was NOTED that the wireless broadband service can be made available for all users at the hall should the Council wish, however Council will have no control over what sites are accessed by users. Users would not be able to access the Council computer.

(b) Following the acceptance of the quotation for the installation of the office door it had been realised that no provision had been made for a letter box. A quotation was received by D L Erectors in the sum £38.30 + VAT for a letter box, powder coated to match frame. Following consultation the Clerk had accepted this quotation and members APPROVED this action.

165/09 PHOTOVOLTAIC CELLS

It was NOTED that advice received from Green Communities, through the Energy Savings Trust, is that before making any decisions on alternative energy, an energy audit should be carried out to ascertain whether it is possible to improve the environmental performance of the community building. The Chairman of the Community Association had agreed to carry out an energy audit and has been sent all the relevant information. It was AGREED that the Clerk would contact Mr Keith Wheaton-Green, SSDC Climate Change Officer, to discuss the subject further.

166/09 LOCAL COUNCIL ADVISORY SERVICE ANNUAL SEMINAR 2010

It was NOTED that the Clerk will attend the free Annual LCAS half-day seminar, to be held on 22nd July 2010 at Blandford Forum.

167/09 PROPOSED YOUTH GROUP

Details of proposals received from Time Out Together for a Youth Group were circulated with the agenda. It was NOTED that Jay Lewin, SSDC Young People's Officer, is very supportive of this project and had awarded a grant of £500. Mrs Jagger proposed, and it was unanimously agreed, that in accordance with The Power of Well Being, by reason of community involvement with young people, a grant of £500 to match the grant given by SSDC should be made to Time Out Together.

168/09 ASSET REGISTER

It was NOTED that due to the purchase of two additional litter bins the Asset Register had been increased by the sum of £378.

169/09 REPORT OF INTERNAL AUDITOR

The annual report from Mr King, Internal Auditor, was NOTED.

170/09 ADOPTION OF ACCOUNTS AND COMPLETION OF ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2010

- (a) Mr Seib proposed and it was unanimously RESOLVED to approve the accounts and annual return 2009-2010.
 (b) Mr Seib proposed and it was unanimously RESOLVED to approve the annual governance statement for 2009-2010.

171/09 FINANCE**(a) CLERK'S GRATUITY**

It was RESOLVED to approve the transfer of £177 to the Clerk's Gratuity account

(b) INSURANCE

In accordance with min. no. 287/08 where the Council agreed a three -year contract with Aviva (formerly Norwich Union) through Came & Company, the renewal premium inclusive of Insurance Premium Tax is £749.48 was APPROVED. It was noted that the Policy excess remains at £250 each and every claim.

(c) BANK RECONCILIATION STATEMENT

The bank reconciliation statement as at 31st March 2010 was NOTED and APPROVED.

(d) PAYMENTS

- (i) A direct debit of £59.77 paid to BT on 18th March 2010 was NOTED and APPROVED.
 (ii) It was NOTED that the sum of £50,862.56 had been credited to the Council bank account by SSDC. This amount comprised the precept for 2010-2011 and included the sum of £3862.56 for the Yeovil Cemetery & Crematorium Committee.
 (iii) It was NOTED that the sum of £3.55 and £6.25 interest was received on 31st March 2010.
 (iv) It was RESOLVED to approve the following schedule of payments:

Mrs E M James	Ch. No. 01469	£1,018.78	Clerks salary, cheque signed prior to the meeting.
Quantum Theatre	01470	£180.00	Theatre deposit
Broker Network Ltd	01471	£749.48	Insurance
SSDC	01472	£439.74	Play inspections
Zurich Management Services	01473	£111.63	LCAS membership
Mrs E M James	01474	£35.54	Clerks expenses
Time Out Together	01475	£500.00	Grant for youth work (POWB)

172/09 HIGHWAYS

- (a) It was NOTED that Stourton Way had now been resurfaced.
 (b) It was AGREED to contact Mr Fletcher, County Highways, to request that the refuge lines of the north arm (Western Avenue) of the Asda roundabout, be re-painted. It was also agreed to suggest that County Highways consider erecting a bollard or arrange for some planting on the refuge, so that pedestrians are able to see the refuge.

173/09 ITEMS TO BE DISTRIBUTED

South Somerset News - Spring edition, Community Council for Somerset - Thatch Winter/Spring edition, Agenda and reports for the Standards Committee meeting of 19th March 2010, Clerks & Councils Direct, Somerset's Community Safety Newsletter, Trading Standards - Get Scam Wise, News from Yeovil District Hospital - Spring 2010, and South West In Bloom Spring Newsletter 2010.

174/09 QUESTIONS AND ITEMS ARISING AFTER THE PREPARATION OF THE AGENDA, WHICH THE CHAIRMAN AGREED TO TAKE AS URGENT. SUCH MATTERS BEING FOR NOTING OR DEFERRAL TO A FUTURE MEETING

None

175/09 ITEMS FOR NEXT MEETING

Newslink

176/09 DATE OF NEXT MEETING

The Annual Parish meeting will be held on Wednesday, 26th May 2010 at 7.30 p.m. at the Community Centre, Abbey Manor Park