

BRYMPTON PARISH COUNCIL

MINUTES OF the meeting of BRYMPTON PARISH COUNCIL held on Wednesday 27th January 2010 at the Function Room, Airfield Tavern. (7.30 p.m. - 10.40 p.m.)

Present:

Mrs E Glaisher (Chairman)	Mr R Meecham (Vice-Chairman)
Mr P Dutton	Mr C Legg
Mr A Graham	Mr G Pritchard (from 7.40 p.m.)
Mr P Seib	Mr E Galjaard (from 7.35 p.m.)

PC J Poole, Beat Manager	Mr S Crabb (County Councillor)
Mrs E M James (Clerk)	

176/09 CO-OPTION OF COUNCILLOR

Mr Meecham proposed and it was unanimously resolved to co-opt Mr E Galjaard to the Council. Mr Galjaard signed the declaration of office and joined the meeting.

Mr Pritchard arrived at the meeting at 7.40 p.m.

177/09 TO RECEIVE ANY APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS

An apology for absence by reason of business commitments was received from Mr Amor and this apology was accepted and approved. An apology for absence was received from Mr Shutler.

178/09 DECLARATIONS OF INTEREST

Mr Meecham declared a personal interest in items concerning the District Council, as an employee of South Somerset District Council. Mr Seib declared that, as a District Councillor, he may be asked to consider matters at the District tier, which have already been considered by Brympton Parish Council. When this happens he will have to reconsider the matter at the District Council level, taking into account all relevant evidence and representations made at that time. Similarly, as a District Councillor and Portfolio Holder for Economy, Planning and Transport he declared a Personal Interest in any agenda items affecting the relationship between Brympton Parish and South Somerset District Council.

179/09 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 16th DECEMBER 2009

It was RESOLVED to confirm the minutes of the meeting held on 16th December 2009.

180/09 CRIME, DISORDER and COMMUNITY SAFETY

(a) It was NOTED that there had been thefts of fuel from vehicles at the Houndstone trading estates. The Police were notifying firms that might be targeted. One drugs warrant had been issued in the parish since the last meeting. Some anti-social behaviour had taken place during the recent bad weather. Details of an event called "Scamwise" were given. It was noted that PCSO Phimister and PCSO Jason Helyar, PCSO for Martock, would swap beats for a period of six months from 29th January.

(b) Chief Superintendent Nikki Watson - Newsletter - NOTED.

181/09 CHAIRMAN'S ANNOUNCEMENTS

None

182/09 REPORTS FROM:

(a) **SOMERSET COUNTY COUNCILLOR** - Mr Crabb gave an update on County Council activities. He invited members to contact him with personal comments regarding the recent bad weather. Concerns were raised regarding the lack of gritting by the County Council which had resulted in a large number of serious and minor falls. It was suggested that a joint scrutiny committee, comprising representatives from County, District and Parish Councils, might be useful.

(b) **DISTRICT COUNCILLORS** - Discussion took place regarding planning application 07/05341/OUT, formation of road access etc. on land south of the A3088 Western Relief Road, as the developer had applied for the removal from the outline application of a highway condition.

(c) PARISH REPRESENTATIVES ON OUTSIDE BODIES and MEETINGS/WORKSHOPS ATTENDED BY COUNCILLORS

(i) **Abbey Community Association** - Mr Legg advised that the Association had offered the use of the Community Centre to the Youth Club on either a Saturday or Sunday evening. Concerns were raised that the hall income was currently less than the outgoings and it was agreed to ask whether commercial bookings were charged more than non-commercial users. It was noted that the Association were prepared to rent the hall office and also that the Association were prepared for the reception area to be used for two hours on a Wednesday free of charge as a community information point.

(ii) **Yeovil Crematorium and Cemetery Committee Meeting** - Mr Dutton advised that at the recent meeting the capital programme up to the end of 2017 for maintenance and improvements to both the Crematorium and Cemetery was approved. There will be an increase of 2% for burial bringing the fee up to £363.00. A new fee of £74.00 will be charged for the use of the cemetery chapel. There will be an increase of 2% for cremation fees bringing the price up to £470.00 but the Crematoria Abatement of Mercury Emissions Organisation have recommended a £10.00 increase bringing the new crematory fee up to £480.00. Brympton's contribution for the year 2010/2011 will be £3,862.00. With regard to a pedestrian crossing Mr Tawse reported that he had asked the Highways Authority to install a vehicle volume and speed count, which will be installed in early February. Discussion also took place regarding a no right turn from Bunford Lane into the Crematory. The two highway items will be discussed at the next meeting. It was agreed to build a 3,500 litre diesel storage tank for the emergency generator in order to increase the present 1 day capacity to 10/14 days emergency capacity of the generator.

183/09 CLERK'S REPORT

(a) SSDC Ethical Standards Self-Assessment Survey - NOTED.

(b) It was NOTED that David Laws MP had confirmed that he had written to the Chancellor of the Exchequer regarding the phasing out of cheque books and will contact the Council as soon as a response is received.

(c) It was NOTED that a letter of thanks from Yeovil Freewheelers EVS for the grant given in November 2009 had been received.

(d) It was NOTED that the Clerk will meet with Chief Executive, SSDC, & clerks of Quality Councils & Market Towns, on 8th February.

(e) It was NOTED that the Clerk will be on leave from 1st - 5th February and the office will re-open on 8th February

(f) The Noise 2010 - an update was given on actions taken by the Clerk with respect to The Noise 2008.

(g) Landscaping at Abbey Manor Park - it was NOTED that a further complaint had been received regarding the remedial work required following the removal of landscaping at Abbey Manor Park. The complaint had been forwarded to Mr Cooper, Head of Streetscene.

184/09 CORRESPONDENCE

(a) SALC - items of interest - NOTED.

(b) SSDC - it was NOTED that SSDC agreed 'in principle' to explore joint work arrangements with East Devon District Council.

185/09 PLANNING

(a) DECISIONS ON APPLICATIONS

03/02548/FUL - the restoration of lake amenity for leisure and education purposes including de-silting and landscaping of banks
Lufton Manor College, Lufton **APPLICATION WITHDRAWN**

09/04657/FUL - the siting of 4 no. storage containers for educational and horticultural equipment (renewal of 06/04185/FUL)

Lufton Manor College, Lufton **APPLICATION PERMITTED WITH CONDITIONS**

(b) PLANNING APPLICATIONS FOR CONSIDERATION

10/00173/FUL - application to relocate air conditioning units (**GR 353354/116924**)

Abbey Community Centre, The Forum

RECOMMENDATION: Approval

(c) PLANNING/DEVELOPMENT UPDATES

(i) 07/05341/OUT - formation of road access etc. on land south of the A3088 Western Relief Road - it was NOTED that this application had been due to be considered at the Area South meeting of 6th January, but will now be considered on 3rd February.

(ii) Retaining wall at Alvington Lane (08/04357/FUL) (min. no. 139/09(c)(ii) - At the last meeting the Council considered the breaches of planning condition on this site. It was NOTED that Mr Noon, SSDC Planning Officer, had now advised that the retaining wall has been much reduced in height and weathered dramatically. SSDC Conservation officers believed the work to be acceptable. The view of the Parish Council had been requested by SSDC and it was agreed that the wall was acceptable.

(iii) Alvington Lane development - it was NOTED that the agreed materials were 'Arran' cream render, a multi-stock red brick and hamstone with old English dark red double roman tiles and dark slates.

(iv) D'evercy, Thorne - it was NOTED that the Planning Enforcement Officer had visited the dwelling and that the provision of the garden room was within the permitted limits of the revised General Permitted Development Order 2008 and therefore there is no action to be taken, although Building Control will visit and inspect for the purpose of their Regulations. The work to the garage was in breach of the planning condition which prevents its use as habitable accommodation and the owner advised to return the area to a purpose and use as a garage. The Parish will be notified in the normal way in the event of any subsequent planning application.

(d) NOMINATIONS FOR PLANNING WORKING GROUP TO CONSIDER FORTHCOMING PLANNING APPLICATIONS

It was agreed that Mr Dutton, Mrs Jagger and Mr Galjaard would be members of the planning working party for the following month.

186/09 NEWSLINK

It was RESOLVED to approve the printing of an additional 400 copies of Newslink, at a cost of £50 for printing and delivery by the Scouts, to enable the distribution of Newslink to all properties on Abbey Manor Park. (Power of Well Being 2008)

187/09 BOUNDARY REVIEW

It was agreed that the boundary review petition would be circulated in June 2010 and that an article regarding the petition would be inserted in the new edition of Newslink.

188/09 QUANTUM THEATRE

It was NOTED that Mr Meecham and the Clerk had met with Judge Glossop to discuss the theatre production to take place on 11th July 2009. Judge Glossop has advised that the gardens could be opened from 1p.m. to enable visitors to picnic in the grounds of Brympton House, prior to the production commencing at 3 p.m. A temporary events notice will be required due to the proposed location in the gardens; the TENS notice will permit up to 499 people to be present, including actors and ancillary helpers. Members agreed that the number of tickets to be sold would be limited to 450 tickets. Members RESOLVED to approve the price of the tickets at £10 per adult and £7 for young people under the age of 16. It was NOTED that St James Scouts have been asked whether they would be prepared to attend to assist with the parking of cars and also to carry out a litter clearance following the event, in return for a donation to their funds. Members RESOLVED to approve the expenditure of £230 on additional toilet facilities from Yeovil Hire Centre. Members noted that VAT will not be reclaimable for this event. Tickets and posters advertising the event will be supplied by the theatre company. Mrs Thomas will sell tickets at The Forum Café. It was NOTED that Judge Glossop will allow an advertising poster by the entrance to Brympton House but in view of the cost of an advertising planning application it was agreed to discuss this further with Judge Glossop. It was agreed that the Chairman of South Somerset District Council would be given a ticket for the event. Notice of the event will be sent to immediate residents. Judge Glossop had asked whether there would be any objections from the Parish Council if the staff at Brympton House were to open the Orangery Bar to allow the purchase of drinks, and also to offer a plated meal, pre-ordered only. Any profits from this will be given to the upkeep of St Andrew's Church, Brympton. The Orangery Bar is covered by the Brympton House licence. It was agreed there were no objections to this. It was agreed that the Clerk would discuss what would happen in the event of wet weather.

(Power: Section 145, LGA 1972)

189/09 CLERK'S OFFICE

Following consultation with hall users, the Community Association had advised there would be no objections to the Clerk using the office at the community centre, but due to legal requirements when children are in the building, an external door would have to be installed. There would, therefore, also be limitations on the Clerk using the toilet & kitchen facilities on the ground floor. Consultation had taken place with the Health & Safety Executive and as there are facilities available in the Parish Room the HSE had advised that the office will be appropriate for use by the Clerk. At a meeting of the Abbey Community Association held on 20th January the Association agreed that a rent of £25 per week would be charged, to include rates and heating, with a review being held annually. It had been ascertained that planning permission will be required for a new door at a cost of £85. Building Control had advised that building regulation approval will also be required, the cost of which is determined by the value of the contract. A verbal estimate of £1,500 for the installation of an external door has been received and the building control fee on this sum would be £150. It was NOTED that installation of a telephone, using the existing number, would cost £99 provided a 2-year contract is agreed, with a monthly fee of £26.95 for telephone and broadband access. Other alterations, such as shelving, to the office could be carried out at very little cost and the Council's Insurers had advised that there would be no additional charges. Discussion took place on the possible use of the adjacent surgery as an office and it was agreed to investigate this but that in view of the uncertainties surrounding this work to the community centre would continue.

Mr Graham proposed and it was RESOLVED to approve the following proposals:

- Application for planning permission to be made at a cost of £85
- Building regulation approval to be sought at a cost not exceeding £225
- Three quotations from local companies to be obtained for the installation of a door, to be brought to the next meeting
- Approval of a telephone and broadband contract for two years with BT
- Acceptance of a rental charge of £25 per week payable to the Community Association (Power: Section 111, LGA 1972)

At the last meeting members had showed interest in the use of the office by the community. The Community Association will allow the Council to use the reception area of the hall free of charge, as a community office, between 12 noon and 2 p.m. on Wednesday, with the proviso that should the hall be hired for a private function, the use of the area will be at the discretion of the hirer. By using the reception area for this purpose, it was NOTED that no additional alterations would be required to the office. The Clerk would attend the reception area, with a Councillor if available, to supply information. It was AGREED that this service would be advertised in Newslink and commence on 10th February. It was also AGREED that records be kept of the number of visitors and the service be reviewed after three months.

190/09 PROVISION OF GRIT BINS

It was NOTED that Somerset County Highways had advised that if the Parish Council purchase grit boxes they will fill them free of charge. It was agreed to take no action on this offer.

191/09 HIGHWAY MATTERS

- (a) Stourton Way - It was NOTED that County Highways had advised that the highway superintendent will inspect and arrange for repairs if there is a safety defect. An instruction had been issued to the lining contractor for the markings on the zebra crossing to be refreshed. This area of Stourton Way had also been identified for surface treatment in the next financial year.
- (b) The Forum - It was NOTED that Mr Goodwin-Dickers of Abbey Manor Homes had advised that the white lining works required at The Forum/Stourton Way have been ordered.
- (c) It was NOTED that as at 12th January SCC is temporarily no longer able to supply salt to parishes due to new government guidelines which require all local authorities to conserve their salt stocks.

192/09 SALC - ATTENDANCE AT WORKSHOP

It was NOTED that with the impending issue of the 2010 Model Standing Orders by the National Association, Somerset Association of Local Councils will be holding a Clerks' Workshop to discuss these and to enable clear recommendations for adoption to be taken to each Council. Mr Meecham proposed and it was RESOLVED to approve the payment of £10 towards the cost of the Clerk attending this workshop, being two-thirds of the cost. (Power: S. 112(2), LGA 1972)

193/09 FINANCE

- (a) The bank reconciliation statement as at 31st December 2009 was NOTED and APPROVED.
- (b) A review of the budget as at 31st December 2009 took place with no areas of concern.
- (c) The receipt of £11.20 being interest paid by National Westminster Bank Plc on the Bonus Saver and Reserve accounts, was NOTED.
- (d) It was RESOLVED to approve the following schedule of payments:

	<u>Cheque No.</u>	<u>Amount</u>	<u>Transaction Detail</u>
SSDC	01442	£21	TENS licence
Vision ICT Ltd	01443	£248	Web site hosting
Mrs E M James	01444	£1,019	Clerk's salary
Mrs E M James	01445	£38	Clerk's expenses
SSDC	01446	£406	Routine playground inspections

194/09 ITEMS TO BE DISTRIBUTED

News from Flourish Homes
South West in Bloom Newsletter
Clerks & Councils Direct - January 2010
Newsletter 2010 for Ham Hill Country Park, Yeovil Country Park & Chard Reservoir Nature Reserve

195/09 QUESTIONS AND ITEMS ARISING AFTER THE PREPARATION OF THIS AGENDA, WHICH THE CHAIRMAN AGREED TO TAKE AS URGENT. SUCH MATTERS BEING FOR NOTING OR DEFERRAL TO A FUTURE MEETING

None

196/09 ITEMS FOR NEXT MEETING

Training Policy

197/09 DATE OF NEXT MEETING

It was NOTED that the next meeting will be held at 7.30 p.m. on 24th February 2010 at The Parish Room, Abbey Community Centre.