

## BRYMPTON PARISH COUNCIL

### **MINUTES OF THE MEETING OF BRYMPTON PARISH COUNCIL HELD ON WEDNESDAY 23<sup>RD</sup> SEPTEMBER 2009 AT THE FUNCTION ROOM, AIRFIELD TAVERN, BLUEBELL ROAD**

Present:

Mrs E Glaisher (Chairman)	Mr R Meecham (Vice-Chairman)
Mr M Amor	Mr P Dutton
Mrs D Jagger (7.30 p.m. - 10.45 p.m.)	Mr C Legg
Mr G Pritchard (7.35 p.m.-10.45 p.m.)	Mr P Seib

Mrs E James (Clerk)  
District Councillor J Richardson  
Mr S Fox (SSDC)  
PC J Poole

Ms L Jelleyman (SSDC)  
PCSO G Phimister

Prior to the commencement of the meeting concerns were raised regarding signage at Houndstone Business Park, Western Avenue.

#### **88/09 TO RECEIVE ANY APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS**

Apologies for absence, by reason of work commitments, were received from Mr Graham and Mr Shutler. An apology for absence by reason of family commitments was received from Mrs Thomas. These apologies were accepted and approved.

#### **89/09 DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE PARISH COUNCILS (MODEL CODE OF CONDUCT) ORDER 2007**

Mr Meecham declared a personal interest in items concerning the District Council, as an employee of South Somerset District Council. Mr Seib declared that as a District Councillor, he may be asked to consider matters at the District tier, which have already been considered by Brympton Parish Council. When this happens he will have to reconsider the matter at the District Council level, taking into account all relevant evidence and representations made at that time. Similarly, as a District Councillor and Portfolio Holder for Economy, Planning and Transport he declared a Personal Interest in any agenda items affecting the relationship between Brympton Parish and South Somerset District Council

#### **90/09 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 19<sup>TH</sup> AUGUST 2009**

It was RESOLVED to approve the minutes of the meeting held on 19<sup>TH</sup> August 2009.

#### **91/09 CRIME, DISORDER and COMMUNITY SAFETY**

- (a) PC Poole and PCSO Phimister advised that there were no major issues within Brympton. Operation Flake had operated during the summer holidays. Discussion took place on the problems of mini moto bikes being ridden illegally and PC Poole gave details of "Kickstart", being a road safety educational programme. Complaints regarding parking along Stourton Way had been received and PC Phimister advised that no offence was being committed and that little action could be taken.
- (b) It was NOTED that Inspector Pritchard had been seconded for 6 months to the International Police Advisory Group and that the post of Neighbourhood Police Inspector in South Somerset will be carried out by Inspector Jackie Gold during this period.
- (c) Community Policing Awards 2009 - NOTED.
- (d) Review of crime statistics - NOTED.

It was RESOLVED to bring forward agenda items 7 and 8.

#### **92/09 LARKHILL OPEN SPACE**

Mr Fox, SSDC Landscape Officer, advised that The Royal Horticultural Society and South West in Bloom had awarded a Neighbourhood Award of "Outstanding" to the project and presented the certificate to the Chairman. An updated report had been circulated previously, together with an action plan and management plan. Ms Jelleyman advised that many funding streams have been discontinued. Mr Fox will obtain a quotation for the footpath leading from King Arthur Drive to the wooden bridge which is an important walk to school link and would investigate possible funding sources. It was agreed to ask Mr Crabb for a grant from his community budget. Mr Fox will contact SSDC Legal Dept to ascertain where S106 monies are held from developments abutting the area.

#### **93/09 WESTERN AVENUE TREE SCHEME**

It was agreed to approve a tree scheme, comprising Acer Campestre Streetwise trees, at an individual cost of £44. It was noted that 12 trees have been felled this year and 11 will be planted in a slightly more even line. There will be further felling and replanting next year. The scheme will now be sent to the County Arborist for final approval, together with a request for payment of the £500 grant offered by SCC.

#### **94/09 CHAIRMAN'S ANNOUNCEMENTS**

Mrs Glaisher had attended the Tour of Britain event held at the Football Ground.

#### **95/09 REPORTS FROM:**

(a) **SOMERSET COUNTY COUNCILLOR** - None

(b) **DISTRICT COUNCILLORS** - Mr Richardson advised that the cycle path from Watercombe Lane to West Street would be completed by November 2009. Mr Seib advised that new planning regulations come into force on 30<sup>th</sup> October. The wind turbine at the innovation centre had been stopped for structural tests to be carried out.

(c) **PARISH REPRESENTATIVES ON OUTSIDE BODIES and MEETINGS/WORKSHOPS ATTENDED BY COUNCILLORS**

Mr Legg advised that he had attended a meeting of the Abbey Community Association. The air conditioning had not yet been completed so the final certificate could not be issued. The work required to the hand rail had been passed. The project had been selected by National Lottery as a "showpiece".

#### **96/09 CLERK'S REPORT**

(a) **SRYP** (min. no. 51/09(a) & min. no. 73/09(d)) - It was NOTED that Mr Barnes, SSDC, had arranged for the youth shelter and ramp surfaces to be painted on 27<sup>th</sup> August in conjunction with SRYP. No young people attended and the youth shelter was painted by Mr Barnes and Mr Boarder. Annie Diffey advised that from 1<sup>st</sup> September will be heading up the Targeted Support team with a specific remit around Health & Well-Being on a county wide basis. Simon Fisher is now the Project Worker for South Somerset and

- (b) Oak Tree Park Litter(min. no. 70/09(a) - responses received were read out to the meeting. SSDC Enforcement had advised that they have been patrolling the park and spoken to numerous young people. Officers will look into undertaking some patrols at weekends.
- (c) Power of Well Being (min. no. 73/09(f):
- (i) Certificates for those Councillors who attended the Power of Well Being training on 27<sup>th</sup> July were distributed.
  - (ii) Places had been booked for POWB training on 7<sup>th</sup> October at North Cadbury for Cllrs Amor, Pritchard & Seib.
  - (iii) Statement of Intent - a draft Statement of Intent had been circulated and Members asked for comments prior to the next meeting.
- (d) It was NOTED that the Clerk had attended accounts training on 17<sup>th</sup> September.
- (e) It was NOTED that the Clerk had attended a meeting with the Chief Executive, Clerks of Quality Councils and Town Councils within South Somerset. There had been general discussion on management structured, Pioneer Somerset and devolution of services. Further meetings will take place quarterly.
- (f) Alvington landscaping works - it was NOTED that an official order has been placed with SSDC
- (g) It was NOTED that the Clerk will be on annual leave from 5 - 9 October, the office will re-open on Monday, 12<sup>th</sup> October.
- (h) Thorne Lane Key Site (min. no. 73/09(a) - It was NOTED that Yeovil Without Parish Council had agreed to request a joint presentation with Mr Bishop,
- (i) It was NOTED that a letter of thanks for the grant had been received from SRYP.
- (j) It was NOTED that spring bulb planting should be taking place on 10<sup>th</sup> Nov
- (k) Boundary Review - A response from Ian Clarke, SSDC Solicitor, regarding the boundary review was given. It was AGREED that the Clerk would investigate what action can now be taken to require a review of the parish boundary and report at the next meeting.

#### 97/09 CORRESPONDENCE

- (a) **SSDC - Area South Community Forum** - the Forum arranged for 1<sup>st</sup> October 2009 will be attended by Mrs Glaisher & Mr Meecham.
- (b) **SSDC** - Confirmation that the Order naming the street of "Alvington Fields" was confirmed on 7<sup>th</sup> August 2009.
- (c) **SALC** - The AGM and Area General Meetings will be held on 26<sup>th</sup> September and attended by Mr Seib, Mr Meecham and the Clerk.
- (d) **SCC** - Invitation to attend the Somerset Arts Conference to be held on 6<sup>th</sup> October 2009 at the Fleet Air Arm Museum
- (e) **SSDC** - Garden Waste Service Update

#### 98/09 PLANNING

##### (a) DECISIONS ON APPLICATIONS

**09/02893/TPO** - application to fell 1 no. Ash tree, known as T.1 in the South Somerset District Council (Brympton No. 3) Tree Preservation Order 1997

**Land south of Alvington Lane, BA22 8<sup>TH</sup>**

**APPROVED WITH CONDITIONS**

It was NOTED that Mr Poulton, SSDC Arborist, had advised that the tree displayed symptoms of stress and major die-back throughout the canopy, particularly at the extremities. The application had, therefore, been approved.

##### (b) APPLICATIONS CONSIDERED (UNDER STANDING ORDER NO. 79) BEFORE THIS MEETING

In accordance with Standing Order no. 79, Councillors NOTED the recommendation made for the following applications:

**09/03118/FUL** - the erection of a trolley shelter (GR 352965/116555)

**Unit 7A Western Avenue**

**RECOMMENDATION:** Approval

**09/03348/TPO** - the carrying out of various tree surgery works as specified within appendix 3 and letter dated 20/07/09 and plan ref: PHL-139-2RevC. (GR 353687/117215)

**Former Chamberlain Phipps Factory, Larkhill Road, BA21 3LA**

**RECOMMENDATION:** REFUSAL to the felling of the three oak trees, as the Council considers that the drainage problem of the soak away is not insurmountable. The Council would recommend **APPROVAL** for the remaining tree works.

This application had been amended by deleting the proposed works to the three Oak Trees.

A meeting was held between the developer, SSDC, Mr Meecham and Mr Legg. The developer is to lower the pipe/soakaway to drain the pond more effectively and also facilitate access for a better inspection of the tree roots.

##### (c) APPLICATIONS FOR CONSIDERATION

**09/03347/ADV** - the display of two internally illuminated fascia signs, non-illuminated trolley bay signage and a non illuminated car seat fitting bay sign (GR 352965/116555)

**Unit 7 Houndstone Retail Park, Western Avenue**

**RECOMMENDATION:** Approval, subject to:

Illuminance level of signs - reduce from 400 cd/m<sup>2</sup> to 100 cd/m<sup>2</sup>

Illuminated signs to be turned off at close of business

Explore options of reducing the power of illumination on dark nights, prior to turning off signs at close of business, possibly by use of dimmer switches

**09/03425/FUL** - the retention of two temporary accommodation units (renewal of 04/02362/FUL)

**Yeovil College, Lufton Way**

**RECOMMENDATION:** Approval on a temporary basis for a further five years

##### (d) PLANNING/DEVELOPMENT UPDATES

(i) **07/05341/OUT** - Formation of road access and the development of land for B1 office and industrial use buildings (GR353075/115103)

**Land South of the A3088 Western Relief Road - A** response received from SSDC has been circulated prior to the meeting. The Clerk advised that she had consulted with Planning Aid and also the Planning Inspectorate.

(ii) **08/04357/FUL** - the erection of 40 no. residential units with associated new roads, parking and drainage in addition to public open space, balancing pond and rebuilding existing barn (GR 352702/115960)

**Alvington Farmhouse, 1 Alvington Lane** - Concerns have been raised with SSDC regarding works carried out at Alvington without planning permission. Mr Noon, SSDC Planning Officer, had been in contact with the developer regarding the concerns and an update will be brought to the next meeting.

(iii) **South Somerset Local Development Framework, South Somerset District Councils Evidence Base Tour** - details of the tour have been circulated prior to the meeting. SSDC had been advised that there was concern that only one evening event was being held in Yeovil and had agreed to arrange another evening meeting after the current round if required.

(iv) Consultation - Lowering of the Site Size Threshold for the Provision of Affordable Housing - it was RESOLVED to approve the following response to the consultation

BPC does not support the proposal that that the threshold for the provision of affordable housing is lowered from 25 (or 1 hectare irrespective of the number of dwellings) to 15 dwellings (or 0.5 hectare irrespective of the number of dwellings) in all settlements with a population larger than 3,000, because it fails to deliver enough affordable housing in rural areas.

Housing is required in almost all settlements in South Somerset, but the proposed policy will only affect a few settlements in South Somerset, who have already borne the brunt of new housing over the past few years. Many villages are dying because of the lack of affordable housing, young villagers are having to move into larger settlements which they do not want to do.

There is a need to deliver affordable housing in settlements with populations less than 3000 and the threshold should be reduced to reflect this need in all settlements.

**(e) NOMINATIONS FOR PLANNING WORKING GROUP TO CONSIDER FORTHCOMING PLANNING APPLICATIONS**

It was AGREED that Mr Graham and Mr Shutler would be members of the planning working party for the following month.

It was RESOLVED to close the meeting.

Miss Harriet French, a volunteer with SRYP, gave an update on the possible setting up of a youth club at Oak Tree Park. A public meeting was being arranged to take place in October and Miss French was hopeful that members of the Parish Council would attend.

It was RESOLVED to reopen the meeting.

**99/09 PARISH OFFICE**

The Clerk advised that she was finding it difficult to maintain office space at her home. It was agreed to delegate the Clerk to investigate the possibility of setting up an office within the parish.

**100/09 HIGHER REAM ANNUAL PLAYGROUND INSPECTION & RISK ASSESSMENT 2009**

The Clerk gave details of the recent annual playground inspection and risk assessment. As a result of the findings it was AGREED to obtain a quotation from G B Sport & Leisure for the replacement of half round posts and base of posts plus the 3 plywood platforms of the multi-unit. The Clerk would check the licence as it was believed that SSDC are responsible for any fence maintenance.

**101/09 DOG CONTROL ORDERS**

It was NOTED that SSDC Streetscene Enforcement Officers are intending to make Dog Control Orders across the district, which will be effective from 31<sup>st</sup> March 2010. The Clerk will attend a Workshop on 27<sup>th</sup> October and will report back at the next meeting.

Mr Pritchard and Mrs Jagger left the meeting at 10.45 p.m.

**102/09 HIGHWAY MATTERS**

It was AGREED to advise SCC Highways that the zebra crossing on Stourton Way, adjacent to the Forum, had still not been painted and that there was also a new pot hole on the crossing.

**103/09 FINANCE**

(a) The bank reconciliation statement as at 31<sup>st</sup> August 2009 was NOTED and APPROVED.

(b) The budget prepared as at 31/08/2009 was reviewed. There were no areas of concern.

(c) It was NOTED that a direct debit, in the sum of £58.84, will be taken by BT, for the office telephone, on or after 20<sup>th</sup> September 2009.

(d) It was RESOLVED to approve the following schedule of payments:

<u>Payee Name</u>	<u>Total</u>		<u>Cheque</u>
South Somerset District Council	£77.63	Annual play inspection/ Risk assessment	01405
RBS Software Solutions	£184.00	Clerk - accounts training	01406
Mr Graham Pritchard	£20.00	ClIrs Allowance	01407
Mr P Seib	£15.00	ClIrs Allowance	01408
Mrs E M James	£1,010.79	Clerk's salary	01409
HM Revenue & Customs	£969.84	NI/PAYE	01410
SALC	£179.04	POWB training	01411
Mrs E M James	£51.79	Expenses	01412
Total payments	<b>£2,508.09</b>		

**104/09 ITEMS TO BE DISTRIBUTED**

Clerks & Councils Direct - September 2009, Yeovil District Hospital - Annual Report highlights 2008-2009 and Annual Plan Summary, SYRP Newsletter - Summer 2009

**105/09 QUESTIONS AND ITEMS ARISING AFTER THE PREPARATION OF THIS AGENDA, WHICH THE CHAIRMAN AGREES TO TAKE AS URGENT. SUCH MATTERS ARE FOR NOTING OR DEFERRAL TO A FUTURE MEETING.**

None

**106/09 ITEMS FOR NEXT MEETING**

Consideration of grants  
Clerk's salary

**107/09 DATE OF NEXT MEETING**

The next meeting will be held at 7.30 p.m. on 28<sup>th</sup> October 2009 at the Parish Room, Abbey Community Centre