

**BRYMPTON PARISH COUNCIL**

**MINUTES OF THE ANNUAL BRYMPTON PARISH COUNCIL MEETING HELD ON WEDNESDAY 27<sup>TH</sup> MAY 2009 AT THE PARISH ROOM OF THE ABBEY COMMUNITY CENTRE (7.30 p.m. - 9.45 p.m.)**

**PRESENT:**

Mrs E Glaisher (Chairman)  
Mr A Graham  
Mr C Legg  
Mr P Seib

Mr R Meecham (Vice-Chairman)  
Mrs D Jagger  
Mr G Pritchard  
Mr D Shutler

Mrs E M James (Clerk)

Mrs A Diffey, Somerset Rural Youth Project

PCSO G Phimister

PC J Poole (Acting Beat Manager)

Prior to the commencement of the meeting Mrs Glaisher and Mr Seib gave an update on complaints regarding the removal of shrubs, received from residents living adjacent to the spinal path. It was NOTED that Mr Cooper, SSDC Head of Street Scene, had provided assurances that the reinstatement works will be of high quality and will address the concerns of residents.

**1/09 ELECTION OF CHAIRMAN AND SIGNING OF ACCEPTANCE OF OFFICE**

Mr Seib proposed and it was unanimously resolved to appoint Mrs Glaisher as Chairman of the Parish Council for 2009-2010.

**2/09 ELECTION OF VICE-CHAIRMAN**

Mrs Glaisher and it was unanimously resolved to appoint Mr Meecham as Vice- Chairman of the Parish Council for 2009-2010.

**3/09 ELECTION OF REPRESENTATIVES**

Representatives were appointed as follows:

Somerset Association Of Local Councils	Mr Meecham & Mr Seib
Yeovil Crematorium & Cemetery Committee	Mrs M Thomas
Abbey Community Association	Mr C Legg
Crime & Disorder	Mrs E Glaisher
Flying Liaison Advisory Group	Mr P Seib
STAFFING (i) Grievance & Disciplinary Panel	Mr Meecham, Mr Graham, Mr Pritchard
And (ii) Appeal Panel	Mr Dutton, Mrs Jagger, Mr Legg, Mr Seib

**4/09 CHAIRMAN'S FUND**

Mr Meecham proposed and it unanimously resolved that the sum of £250 be the amount of the Chairman's FUND for 2009-2010, in pursuance of Section 15(5) of LGA 1972.

**5/09 APOLOGIES FOR ABSENCE AND CONSIDERATION OF ACCEPTANCE OF THE REASONS**

An apology for absence by reason of work commitments was received from Mr Amor. An apology for absence by reason of family commitments was received from Mrs Thomas. An apology for absence by reason ill health was received from Mr Dutton. These apologies were accepted and approved.

**6/09 DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE PARISH COUNCILS (MODEL CODE OF CONDUCT) ORDER 2001**

Mr Meecham declared a personal interest in items concerning the District Council, as an employee of South Somerset District Council  
Mr Seib declared that as a District Councillor, he may be asked to consider matters at the District tier, which have already been considered by Brympton Parish Council. When this happens he will have to reconsider the matter at the District Council level, taking into account all relevant evidence and representations made at that time. Similarly, as a District Councillor and Portfolio Holder, he declared a Personal Interest in any agenda items affecting the relationship between Brympton Parish and South Somerset District Council.

**7/09 CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 22<sup>ND</sup> APRIL 2009**

It was RESOLVED to approve the minutes of the meeting held on 22nd April 2009

**It was RESOLVED to bring forward agenda item 9.**

**8/09. CRIME, DISORDER and COMMUNITY SAFETY**

PC Jackie Poole introduced herself as acting Beat Manager for the area, telephone 0845 4567000 (24 hours) Ext 62238. It was noted that there was an increase in anti-social behaviour at Oak Tree Park during the school holidays and that there had been some racial problems. Details of an incident that took place at the rear of Friars Avenue were given; no further incidents had taken place at this site. The Parish Council had been asked by PC Lee Hall to support a request to Sovereign Housing Association for gates to be installed at an alleyway in King Arthur Drive. It was noted that the Housing Officer from Sovereign had explained why this would not be practicable and it was agreed that no further action should be taken.

**9/09 SOMERSET RURAL YOUTH PROJECT**

Mrs Diffey of the SYRP gave an update on the work carried out by the SYRP at Oak Tree Park. Youth workers have been meeting between 30 - 40 young people at Oak Tree Park and there is now a core of about 15 young people who have become more involved in the project. Sessions take place on the SYRP minibus on a Monday evening and also throughout April and May the Café Forum has been opening. The youth workers and young people will make a presentation to the Parish Council and it was agreed to invite appropriate SSDC Officers to attend the presentation, date to be confirmed. It was AGREED that an article would be prepared by Mrs Diffey for Newslink..

**10/09. CHAIRMAN'S ANNOUNCEMENTS**

None

#### 11/09 REPORTS:

##### (a) DISTRICT COUNCILLORS,

Mr Seib gave an update regarding on a complaint regarding a complaint from a resident of Percivale Road, being that the builders had left the site without the completion of outstanding works.

##### (b) PARISH REPRESENTATIVES ON OUTSIDE BODIES and MEETINGS/WORKSHOPS ATTENDED BY COUNCILLORS

Mr Legg gave a report on the Abbey Community Association. It was agreed that a letter be sent to the Community Association asking for a completion date and also to request improved signage to the Parish Room.

#### 12/09 CLERK'S REPORT

(a) It was NOTED that the multi-unit panels and roundabout at Higher Ream are now reasonably clean and that the play equipment will not require re-painting until 2010.

(b) It was NOTED that the new street light on the spinal path is now operational.

(c) Western Avenue Tree Scheme (min. no. 289/080[a]) - It was NOTED that Mr Fox, SSDC Landscape Officer, had agreed to assist the Parish Council with the design of the replacement tree scheme. It was further NOTED that Mr Scriven, County Council Arborist, had offered £500 towards the cost of replacement trees.

(d) Larkhill Open Space (min. no. 289/08[b]) - It was NOTED that Mr Fox, SSDC, will arrange the purchase of a tree to be planted in the autumn. Advice had been sought from Mr Fox regarding the condition of the stream at Abbots Way and he had referred this to Mr Meecham. Mr Meecham will discuss this with Mr Fox and report back to the Council.

(e) YTFC - It was NOTED that a complaint had been received from a parishioner regarding a car boot sale recently held at YTFC. It was NOTED that this event had been held at very short notice and that YTFC do not intend to hold any further car boot sales.

(f) It was NOTED that the Clerk will be on leave from 30<sup>th</sup> May and the office will re-open on Monday, 8<sup>th</sup> June.

(g) It was NOTED that the Clerk had passed Module 7 of CILCA - Power of Well-Being.

(i) The asset register, complete with likely costs of replacement items, was circulated.

#### 13/09 CORRESPONDENCE

Somerset Art Works - Invitation to celebrate the opening of the new Somerset Art Works Creative Hub - NOTED.

South Somerset Together's ZeroSom sustainability event - NOTED.

SSDC:-

(a) Joint Area Committees - NOTED. The Clerk to write to request the Committee consider holding evening meetings to enable more people to attend.

(b) Quantum Theatre - consideration was given to a letter from Mrs P Burr, Arts Development Officer regarding an outdoor production of "A Midsummer Night's Dream" and "Alice through the Looking Glass. It was AGREED that it would be difficult to arrange a production this year but that, provided sufficient notice is given, it should be possible to arrange this in 2010. It was agreed that the Clerk would write to the owners of Brympton House to ascertain whether permission would be granted to hold this within the grounds.

(c) Annual parish meeting with Area South Town & Parish Councils - to be held on 9<sup>th</sup> July - NOTED, to be attended by Mrs Glaisher and Mr Meecham.

SALC - Area meeting to be held on 8<sup>th</sup> June 2009 at North Cadbury Village Hall - NOTED, to be attended by Mrs Glaisher, Mr Seib and the Clerk.

SCC - Woodland Strategy, currently in draft form and out for public consultation until the 19th June - NOTED

#### 14/09 PLANNING

##### (a) DECISIONS ON APPLICATIONS

Members were asked to note the approval, with conditions of planning applications **08/04357/FUL, 08/04610/CON, 09/00113/FUL, 09/00202/FUL, 09/01141/FUL and 09/01259/R3D**.

##### (b) APPLICATIONS CONSIDERED (UNDER STANDING ORDER NO. 79) BEFORE THIS MEETING

In accordance with Standing Order no. 79, Councillors NOTED APPROVED the recommendation made for the following applications:

**09/01132/FUL** - Internal and external alterations and the conversion of warehouse (Use Class B8) into 2 storey offices/store (Use Class B1/B8)(GR352258/117248) - AMENDED PLANS

##### **Plot 11, Lufton 2000, Oak Way**

**RECOMMENDATION:** Refusal, it is considered that highway issues have not been substantially addressed.

The number of intended employees has not been given, so the Council cannot assess whether the proposed on site parking is sufficient. This site bounds Boundary Way and on-street parking here is hindering the flow of industrial traffic. Boundary Way is also a recognized bus route, and it is considered that informal parking should not be allowed. It is noted that Parish Council concerns regarding the inadequate spacing of the rear parking plots have been addressed by the complete removal of the parking spaces, however it is considered that this will exacerbate probable on- street parking.

**09/01537/FUL and 09/01542/LBC** - the erection of a single storey extension to dwellinghouse (GR352600/117635)

##### **Dairy House Cottage, Thorne**

**RECOMMENDATION:** Approval

**09/01606/FUL** - the erection of a conservatory to rear of dwelling (GR 352541/116336)

##### **19 Blackmere**

**RECOMMENDATION:** Approval

##### (c) PLANNING/DEVELOPMENT UPDATES

REGIONAL SPATIAL STRATEGY FOR THE SOUTH WEST - it was NOTED that all representations received are available to view online and that the Secretary of State for Communities and Local Government plans to publish the final South West RSS at the end of June 2009. Mr Seib advised that the publication would be delayed.

##### (d) NOMINATIONS FOR PLANNING WORKING GROUP TO CONSIDER FORTHCOMING PLANNING APPLICATIONS

It was AGREED that Mr Pritchard and Mr Shutler would be members of the planning working party for the following month.

#### 15/09 REVIEW OF STANDING ORDERS & FINANCIAL REGULATIONS

It was AGREED to defer consideration of Standing Orders & Financial Regulations until the new Model Standing Orders are issued by NALC.

## 16/09 OAK TREE PARK

### (a) ADDITIONAL CLEANING

It was NOTED that in accordance with delegated powers agreed in min. no. 288/08, the Clerk had arranged with SSDC that the Saturday cleaning due on the May Bank Holiday of Oak Tree Park would be changed to the Bank Holiday Monday, 25<sup>th</sup> May, at an additional cost of £12.11. It was AGREED to approve the same arrangement for the August Bank Holiday.

### (b) SKATE PARK

Following the last meeting (min. no. 288/08(b)) it was NOTED that Mr Barnes had agreed that no action will be taken with regard to painting over the sides of the ramps until further consultation has taken place. As the Somerset Rural Youth Project will be making a report on their work with the young people at the park and one option being considered is the repainting of the mural project, it was AGREED to defer consideration of this item until after the presentation from the SRYP.

## 17/09 CONSIDERATION OF NEW WASTE BIN FOR SPINAL PATH

It was NOTED that complaints have been received regarding increased litter on the spinal path. The Clerk has now arranged to meet Mr Cooper, Head of Street Scene, to discuss waste bin provision within the parish and it was agreed to defer consideration of this item until after that meeting.

## 18/09 ANNUAL REPORT

It was RESOLVED to approve the draft annual report 2008-2009 as circulated with the agenda. This will be circulated to the Community Centre, Jubilee Hall, Council offices and the library. The content of the annual report will be included within the next edition of Newslink.

## 19/09 TOUR OF BRITAIN 2009

It was NOTED that the Tour of Britain cycle race, will finish at Yeovil Town Football Club on Friday, 18<sup>th</sup> September. Mr Seib and the Clerk gave further details. It was NOTED that a small number of volunteers are required at YTFC. Further details will be given at the next meeting.

## 20/09 STREET NAMING AND NUMBERING

It was NOTED that the developer of the Alvington Farm development had suggested that the new access road be named "Alvington Place". It was AGREED that in view of the rural aspect of the development the proposal "Alvington Fields" should be put forward.

## 21/09 HIGHWAY MATTERS

(a) Traffic Regulation Orders - It was NOTED that Mr Dutton had attended a meeting on behalf of BPC at YTFC to consider what action, if any, could be taken with regard to parking around the football stadium. It was reported that:

(a) Both County Highways and the Police will look into a possible "Clearway Order" for Thorne Lane from its junction with Western Avenue towards Luffton.

(b) There is no possibility of yellow lines at Stourton Way due to:

(i) it would only be required for 3 hours every other Saturday during the football season - a total of 69 hours per year.

(ii) the cost would be prohibitive.

(iii) it would only move the problem deeper into Abbey Manor Estate and other parts of the Parish.

(iv) the Police stated that they would not have the manpower available to book offenders

(c) All bus stops to be clearly marked and coned.

(d) Football Club to buy more cones.

(e) No reduction in car parking fees (presently £2.00) as this creates an income of £20,000.00 to £25,000.00 per season.

(f) Park and ride not a possibility as the only car park available (Council Offices) is the other side of The Asda Roundabout which is the bottleneck in the road system around the football club.

(g) Ian Hambridge stated that if a vehicle was parked and causing a hazard then photos should be taken along with registration number. He would then write to the owner of the vehicle stating that if it happened again he would prosecute

As agreed at the last meeting the Clerk had asked Martin Woods, SSDC, to consider this as an agenda item for the Area South Joint Committee. However after receiving the comments from the meeting held at YTFC it is not expected that this will be raised. It was agreed to place a notice in Newslink for a cones amnesty - which would free up cones for elsewhere. Cones could be delivered to Mr Seib if wished.

(b) Somerset County Council Environmental Maintenance Of Highways Leaflet - NOTED.

## 22/09. APPOINTMENT OF INTERNAL AUDITOR

It was NOTED that Mr King is agreeable to being re-appointed as Internal Auditor and it was agreed that Mr King should continue as the voluntary internal auditor for 2009-2010.

## 23/09. ACCOUNTS TRAINING

It was RESOLVED to approve attendance by the Clerk at a training session on the Alpha accounts package to be held in Swindon on 17th September at a cost of £160.

## 24/09 FINANCE

(a) The bank reconciliation statement, as at 30<sup>th</sup> April 2009, circulated at the meeting was NOTED and APPROVED.

(b) It was RESOLVED to approve a transfer of £150 to the NatWest Bonus Saver account (Clerk's gratuity fund)

(c) It was RESOLVED to approve the following schedule of payments:

SSDC (Yeovil in Bloom)	£805.00
Broker Network Ltd (insurance)	£765.95
Abbey Community Association (hire of Parish Room)	£90.50
Mrs E M James (corporate management & democratic core)	£1010.59 and £31.35

## 25/09 ITEMS TO BE DISTRIBUTED

Somerset Community Safety Newsletter - Spring 2009  
Somerset Playing Fields Association - Newsletter Spring 2009  
South Somerset News - Spring 2009  
Community Council for Somerset - Thatch, Spring 2009  
Clerks & Councils Direct - May 2009  
Somerset Rural Youth Project - Summer 2009 newsletter

**26/09 QUESTIONS AND ITEMS ARISING AFTER THE PREPARATION OF THIS AGENDA, WHICH THE CHAIRMAN AGREED TO TAKE AS URGENT. SUCH MATTERS BEING FOR NOTING OR DEFERRAL TO A FUTURE MEETING.**

Interest in arranging for a play to be held next year was confirmed.

It was noted that there are some dead trees at Lawrence Way, the Clerk to advise the Ranger.

It was agreed that consideration should be given to the provision of a small number of trees at Alvington.

**27/09 ITEMS FOR NEXT MEETING**

Trees at Alvington

Tour of Britain 2009

**28/09 TO NOTE PROPOSED PARISH COUNCIL MEETING DATES FOR 2009/2010**

Members approved the following meeting schedule for 2009-2010.

**All meetings to start at 7.30 p.m.**

27 <sup>th</sup> May 2009	Abbey Community Centre
24 <sup>th</sup> June 2009	Abbey Community Centre
23 <sup>rd</sup> July 2009	Jubilee Hall, Thorne Coffin
19 <sup>th</sup> August 2009	Jubilee Hall, Thorne Coffin
23 <sup>rd</sup> September 2009	Airfield Tavern
28 <sup>th</sup> October 2009	Abbey Community Centre
25 <sup>th</sup> November 2009	Abbey Community Centre
16 <sup>th</sup> December 2009	Jubilee Hall, Thorne Coffin
27 <sup>th</sup> January 2010	Airfield Tavern
24 <sup>th</sup> February 2010	Abbey Community Centre
24 <sup>th</sup> March 2010	Abbey Community Centre
28 <sup>th</sup> April 2010	Annual Parish Assembly) (venue to be confirmed)