

**BRYMPTON PARISH COUNCIL**

**MINUTES OF THE MEETING OF BRYMPTON PARISH COUNCIL HELD ON WEDNESDAY 19<sup>TH</sup> AUGUST 2009 AT THE JUBILEE HALL, THORNE COFFIN** (7.32 p.m. - 10.35 p.m.)

**Present:**

Mrs E Glaisher (Chairman)  
Mr A Graham  
Mr C Legg

Mr R Meecham (Vice-Chairman)  
Mrs D Jagger  
Mr P Seib

Mrs E James (Clerk)

Prior to the commencement of the meeting concerns were raised that there would be increased litter should planning application 09/02962/REM be approved. It was also agreed to advise County Highways that motor bikes were able to access the officially closed road between Copse Road and Thorne Lane due to a missing sign and post.

**67/09 TO RECEIVE ANY APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS**

An apology for absence by reason of work commitments was received from Mr Pritchard. Apologies for absence by reason of family commitments were received from Mr Dutton and Mr Shutler. An apology for absence by reason of holiday was received from Mr Amor. These apologies were accepted and approved.

**68/09 DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE PARISH COUNCILS (MODEL CODE OF CONDUCT) ORDER 2007**

Mr Meecham declared a personal interest in items concerning the District Council, as an employee of South Somerset District Council. Mr Seib declared that as a District Councillor, he may be asked to consider matters at the District tier, which have already been considered by Brympton Parish Council. When this happens he will have to reconsider the matter at the District Council level, taking into account all relevant evidence and representations made at that time. Similarly, as a District Councillor and Portfolio Holder for Economy, Planning and Transport he declared a Personal Interest in any agenda items affecting the relationship between Brympton Parish and South Somerset District Council, including agenda item 8(c).

**69/09 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 22<sup>ND</sup> JULY 2009**

It was RESOLVED to approve the minutes of the meeting held on 22<sup>nd</sup> July 2009.

**70/09 CRIME, DISORDER and COMMUNITY SAFETY**

(a) A report had been received from PCSO Phimister who advised that:

Anti-social behaviour on Lawrence Way remains a community priority but no further complaints or calls had been received.

A few reports of nuisance bikes on and around Flax Way and the football ground had been received and some action taken.

The Police are aware of the litter problem at Oak Tree Park and asked whether the Council would request SSDC to install some signage about litter picking and enforcements penalties that can be issued.

It was AGREED to write to the County Council to ask whether the citizenship curriculum could include litter and its effects. It was agreed to contact SSDC to ask for signage and enforcement action to be taken and also to write to Head Teachers at Westfield, Preston Community and Preston Primary Schools.

(b) Chief Superintendent Watson, District Commander - newsletter, circulated prior to the meeting - NOTED.

(c) Area South Community Safety Action Panel – support to improve community safety - NOTED.

(d) Mendip and South Somerset Community Safety Team Community Cashback - NOTED.

**71/09 CHAIRMAN'S ANNOUNCEMENTS**

None

**72/09 REPORTS FROM**

**(a) SOMERSET COUNTY COUNCILLOR,**

Mr Crabb had requested that a member attend a meeting regarding dropped kerbs in Larkhill and Monks Dale, it was AGREED that Mr Dutton would attend the meeting and report back to the next meeting.

**(b) DISTRICT COUNCILLORS**

Mr Seib advised that the Local Development Framework core strategy consultation will be delayed.

**(c) PARISH COUNCILLORS - None**

**73/09 CLERK'S REPORT**

(a) It was NOTED that Mr J Bishop of Charles Bishop Ltd had advised that he would endeavour to attend the September meeting to discuss the Thorne Lane key site. It was AGREED to contact Yeovil Without Parish Council to ascertain whether a joint presentation might be more useful, to take place outside of a Parish Council meeting.

(b) Western Avenue Tree Scheme - It was NOTED that the proposed design will be brought to the next meeting for approval and that works to existing trees had been carried out by SSDC.

(c) Boundary review - It was NOTED that a response is awaited from Mr Clarke, SSDC Solicitor, who is on leave until 1<sup>st</sup> Sept.

(d) SRYYP (min. no. 51/09(a) - It was NOTED that Mr Barnes, SSDC, had arranged for the youth shelter and ramp surfaces to be painted on 27<sup>th</sup> August in conjunction with SRYYP. It was further NOTED that the youth café project will not now proceed.

(e) It was NOTED that a complaint about litter at Oak Tree Park had been received - this item was discussed under minute 70/09.

(f) It was NOTED that Certificates for those Councillors who attended the Power of Well Being training on 27<sup>th</sup> July would be distributed after 30<sup>th</sup> August.

(h) It was NOTED that SSDC has confirmed that the Council can take part in the bulb planting scheme. It was AGREED to request that a long line of daffodils be planted on Western Avenue.

(i) Tour of Britain - an update on the Tour of Britain was NOTED.

(j) It was NOTED that Clerks of Quality Councils within SSDC will meet with Mr Dolan, Chief Executive of SSDC on 23<sup>rd</sup> September.

**74/09 CORRESPONDENCE**

(a) Pioneer Somerset – 'Devolution of Services' Survey update - NOTED.

(b) Somerset County Council - Chairman's Awards for Service to the Community 2009 - NOTED.

(c) SSDC - Consultation: Reduction In the Threshold for Affordable Housing Provision – it was AGREED that any comments on the

consultation would be returned to the Clerk so that a response could be prepared for approval at the next meeting.  
(d) Somerset Waste Action Programme - NOTED.  
(e) South West in Bloom - presentation event on Thursday, 17th September at Westland Leisure Complex - NOTED.  
(f) SCC - recruitment campaign for Governors for schools in the South Somerset area of Yeovil - NOTED.  
(g) Community Council for Somerset - AGM & Community Project Showcase - NOTED.

## **75/09 PLANNING**

### **(a) DECISIONS ON APPLICATIONS**

Members noted the approval, with conditions of **09/01860/FUL** and **09/02382/FUL**. Comments from the Planning Officer with regard to 09/01860/FUL were noted.

### **(b) APPLICATIONS FOR CONSIDERATION**

**09/02627/FUL** - erection of a single storey building to be used as a Kingdom Hall with associated car parking (GR 352053/116887)  
**Plot 22 George Smith Way, Houndstone Business Park**

**RECOMMENDATION: Refusal**, this application should be invalidated as there are major amenity trees around the site and there is no mention of them on this application. Also, which policy has been used to facilitate the change of use from business to amenity use? Approval of this application would set a precedent and may blight adjacent plots.

Should this application be approved there must be:

- Extensive landscaping - there should be no constraints on the use of adjacent sites for business use.
- Trees should be covered by a Tree Preservation Order as these are major amenity trees.
- A travel plan must be provided - there is no bus service to this site on Sundays and private cars would be required.

**09/02893/TPO** - application to fell 1 no. Ash tree, known as T.1 in the South Somerset District Council (Brympton No. 3) Tree Preservation Order 1997

**Land south of Alvington Lane, BA22 8TH**

**RECOMMENDATION: Refusal.** The Council can see no justification for the Tree Preservation Order to be over-ridden - the application has not been made on the grounds of the tree being diseased or dangerous. However, the tree would benefit from having some surgery carried out. The Parish Tree Wardens concur with this view.

**09/02962/REM** - erection of an A3 restaurant with drive through and associated alterations to car park (GR352957/116419)

**Car Park, Houndstone Retail Park, Western Avenue**

**RECOMMENDATION: Refusal** - this is a significant deviation to the layout given in the outline planning application.

There is no mention of CCTV, as required by condition 8, to protect against abuse of the car park.

The trees facing on to Western Avenue should be retained, unless absolutely necessary for the construction of a footpath, in order to provide screening from light pollution associated with the proposed development and the existing premises.

The cycle path will not be of much benefit - it should be removed and a contribution made for the construction of a pedestrian crossing.

There are concerns over signage - there are no separate details for signs yet they are shown on the drawings.

There are concerns that signage would be illuminated 24/7 which would be to the detriment of adjacent property owners - a condition should be made that signs must be switched off at 11 p.m. when the car park barrier is locked.

A Section 106 agreement should be required to cover the cost to SSDC of perpetual litter collection.

**09/03112/TPO** - application to carry out tree surgery works to 26 no. trees all within the SSDC (Brympton No. 2) TPO 1987 (GR 352740/116887)

**Yeovil Town Football Club, Huish Park**

**RECOMMENDATION: Approval** - although the Council would prefer that the trees retain their symmetry and the works are not too severe.

### **(c) PLANNING/DEVELOPMENT UPDATES**

**(i) 09/01132/FUL** (min. no. 57/09(d)(i)) - It was NOTED that the Planning Officer had advised that a transport plan had not been required because the Highways Authority were satisfied by the level of parking in this area and considered that there were no problems to be addressed.

As District Councillor Mr Seib declared a personal and prejudicial interest in the following item and left the hall.

**(ii) 07/05341/OUT** - it was AGREED that a letter of complaint should be sent to the Chief Executive of SSDC regarding the procedure allowed by the Chairman of the Joint Area South Committee when planning application 07/0534/OUT was considered. The letter will be copied to the Head of Development & Building Control, Chairman of Joint Area South, Brympton District Councillors, County Councillor, Leader of the County Council and Leader of the District Council. Other letters to be written as considered appropriate.

Mr Seib returned to the hall.

**(iii) South Somerset Local Development Framework, Core Strategy Consultation** - the next steps. Details had been circulated to Councillors on the proposed cluster groups. It was noted that there would not be a cluster group for parishes immediately surrounding Yeovil due to time and cost constraints.

**(iv) Wynford House** - The Council Arborist had requested that the Council advise what species of trees they would prefer to see planted at Wynford House and it was agreed to ask for London Plane trees.

### **(d) NOMINATIONS FOR PLANNING WORKING GROUP TO CONSIDER FORTHCOMING PLANNING APPLICATIONS**

It was AGREED that Mr Meecham and Mrs Thomas would be members of the planning working group for the following month.

## **75/09 ANNUAL AUDIT FOR THE YEAR ENDED 31 MARCH 2009**

It was NOTED that Moore Stephens (Chartered Accountants) had completed the audit of the annual return for the year ended 31 March 2009. On the basis of their review, no matters had come to their attention giving cause for concern that relevant legislation and regulatory

requirements have not been met. It was NOTED that an additional fee of £15 was charged to cover the costs Moore Stephens incurred in obtaining information required to complete the audit.

**76/09 NEWSLINK**

It was NOTED that SSDC had advised that the cost of 120g paper, as used for printing Newslink, had now been increased to £9.38 per ream. As the current price for A3 x 80gm paper is £4.05 per ream it was AGREED that Newslink would be printed on 80g paper for a 6 months trial period .

**77/09 LARKHILL OPEN SPACE**

An update by Mr Fox, SSDC Landscape Officer, on the jointly funded Larkhill Open Space Project, together with an action plan and management plan, circulated with the agenda was NOTED. Members NOTED that the estimated cost on the action plan had been over, rather than under-estimated. It was AGREED that Mr Fox and Ms Jolleyman be asked to attend the next meeting to answer questions from members, in particular whether funding is being sought from external sources to progress the project, in particular the link path; and also who is holding Section 106 money from adjacent site developers for footpath work. It was AGREED to request an update from Mr Parr, SSDC Senior Play & Youth Facilities Officer on the play area within the open space.

**78/09 ALVINGTON - LANDSCAPING WORKS**

Two quotations had been received from SSDC for work to complete the hedge between Heather Way and Bluebell Road. It was RESOLVED to approve expenditure in the sum of £609.53 (assuming no additional planting help) so that the new planting will tie in with existing planting.

**79/09 SOMERSET RURAL YOUTH PROJECT**

In accordance with its powers under sections 137 and 139 of the Local Government Act 1972, it was RESOLVED to make a grant to Somerset Rural Youth Project in the sum of £350 for the work carried out by the team with young people at Oak Tree Park.

**80/09 CAMPAIGN TO PROTECT RURAL ENGLAND**

It was RESOLVED to renew membership of the Campaign to Protect Rural England at a cost of £32 for 2009-2010.

**81/09 SOMERSET ASSOCIATION OF LOCAL COUNCILS TRAINING EVENTS**

- (a) It was RESOLVED to approve expenditure of £7.50 and 50% of the mileage costs for a Clerk's Workshop on 15<sup>th</sup> October.
- (b) It was RESOLVED to approve expenditure of £60 for training in the Power of Well Being for the three remaining Councillors, the training will be held in October 2009.

**82/09 HIGHWAY MATTERS**

- (a) It was NOTED that County Highways advise that Stourton Way will be kept in a safe condition but no resurfacing work is scheduled until 2011-12.
- (b) National Highways and Transport Survey - NOTED.
- (c) YTFC - It was NOTED that SSDC had advised that YTFC has been granted a 'road closure' for 23 home matches under Section 21 of the Town Police Clauses Act 1847. As the act is being used on the grounds of public safety there is no legal challenge possible to the road closure. Buses will be allowed through but should local residents need to access their property during the period of closure they must contact YTFC.
- (d) A complaint was made to County Highways regarding the new cycle path; the developers have been requested to clear the vegetation.
- (e) It was NOTED that individuals may now report highway faults on-line as well as by telephone. It was AGREED to request that the white lines be repainted and also to write to Abbey Homes regarding road markings at the entrance to The Forum and to the nursing homes & shops. It was also agreed to request that road markings around the Asda roundabout be repainted.

**83/09 FINANCE**

- (a) The bank reconciliation statement as at 31<sup>ST</sup> July 2009 was NOTED and APPROVED. It was agreed that the bank reconciliation statement facility within the accounts page would be used as from 31<sup>st</sup> August 2009.
- (b) It was RESOLVED to approve the first loan payment, in the sum of £2946.79, which will be taken by direct debit to the Public Works Loan Board on 24th August.
- (c) It was NOTED that an internal audit was carried out on 12<sup>th</sup> August 2009 by Mr King, who has advised that the audit was satisfactory and that he has no concerns to report to Council.
- (d) It was RESOLVED to approve the following schedule of payments, as circulated at the meeting:

PAYMENT DETAILS	COST	Cheque No.
Abbey Community Association	£25.00	1398
Thorne Coffin Jubilee Hall	£25.00	1399
Moore Stephens	£649.75	1400
Mrs E M James	£1,010.79	1401
Mrs E M James	£27.36	1402
Somerset Rural Youth Project	£350.00	1403
CPRE	£32.00	1404
Total	£1,737.90	

**84/09 ITEMS TO BE DISTRIBUTED**

- Community Council For Somerset - Thatch, Summer 2009 & Review of the year 2008-2009
- Somerset Art Weeks 2009 - exhibitions & events 19 Sept - 4 Oct 2009
- SRYP - Newsletter, Autumn 2009
- Somerset Community Safety Newsletter - Summer 2009
- SSDC Tree Talk - August 2009
- Somerset PFA - "The Playing Field, Summer 2009"

**85/09 QUESTIONS AND ITEMS ARISING AFTER THE PREPARATION OF THIS AGENDA, WHICH THE CHAIRMAN AGREED TO TAKE AS URGENT. SUCH MATTERS BEING FOR NOTING OR DEFERRAL TO A FUTURE MEETING.**

None

**86/09 ITEMS FOR NEXT MEETING**

Review of crime statistics & budget

Larkhill Open Space

Western Avenue Tree Scheme

**87/09 DATE OF NEXT MEETING**

The next meeting will be held at 7.30 p.m. on 23<sup>RD</sup> September 2009 at the Function Room, Airfield Tavern, Bluebell Road.