

- (e) Office computer - It was NOTED that Mr Meecham had installed additional memory to the computer at a cost of £59.78.
- (f) Spring bulb planting -it was NOTED that spring bulb planting will take place on Western Avenue on Tuesday, 10th November .Mr Fox had confirmed that Western Avenue was a suitable location for spring bulbs.
- (g) It was NOTED that the Clerk had been unable to attend the SLCC training on 17th October and that the cost had been refunded to the Council through the Clerk's expenses.
- (h) Western Avenue Tree Scheme - It was NOTED that Mr Fox was unable to supply drawings of the proposed tree planting, as approved at the last meeting due to computer software problems.
- (i) It was NOTED that the General Manager of the Airfield Tavern, had confirmed that the Council is welcome to continue using the function room for meetings.
- (j) Possible theatre performance in Brympton House Gardens - the Clerk advised that despite considerable effort she had been unable to obtain a risk assessment from other Parish Councils for an outdoor theatre event. It was agreed that Montacute House would be asked for advice.
- (k) it was agreed to consider the provision of landscaping for the open space at Muchelney Way at the next meeting.
- (l) It was NOTED that the Clerk would meet with the Yeovil Deputy Town Clerk with regard to funding of a bus shelter at White Mead.

115/09 CORRESPONDENCE

- (a) SSDC - Area South Community Forum - it was NOTED that a further meeting to discuss how Council services could be improved or developed will be held on 3rd December, to be attended by Mrs Glaisher and Mrs Jagger.
- (b) CPRE Somerset – invitation to AGM on 29th October 2009 - NOTED.
- (c) SCC - Love Food Hate Waste campaign - NOTED.
- (d) SCC – The Great Crane Project - NOTED.
- (e) SSSDC third annual South Somerset Sport Awards Evening on Thursday 26th November 2009 - NOTED.
- (f) RBS Software Solutions - it was NOTED that as from 1st April 2010 the support and maintenance for the Alpha financial package will increase from £79 to £89.
- (g) Magna Housing Association - strategic planning. It was agreed that the questionnaire regarding the annual strategic planning process would be completed by the Chairman and Clerk.
- (h) SAW Ltd and Somerset Art Weeks - NOTED.
- (i) South Western Ambulance Service NHS Trust - aspirant foundation trust consultation - it was AGREED to delegate the Clerk to respond to the consultation.
- (j) Somerset Waste Partnership - Strategy Stakeholder Workshops - NOTED.

116/09 PLANNING

(a) DECISIONS ON APPLICATIONS

Members were asked to note the approval with conditions of planning applications 06/00675/ADV, 09/02271/COU,09/02593/R3D, 09/02962/REM, 09/03112/TPO, 09/03118/FUL and 09/03348/TPO and the refusal of application 09/02627/FUL.

(b) APPLICATIONS CONSIDERED (UNDER STANDING ORDER NO. 79) BEFORE THIS MEETING

In accordance with Standing Order no. 79, Councillors NOTED the recommendation made for the following application:
09/03444/FUL - the installation of 8 no. air condition units to the rear and the erection of a trolley bay to the front of unit (GR3352965/116555)

Unit 7A, Western Avenue

RECOMMENDATION: Approval

Members are asked to note that the application has been amended to read:

09/03444/FUL - the installation of 8 no. air condition units to the rear of unit (GR3352965/116555)

(c) PLANNING/DEVELOPMENT UPDATES

(i) South Somerset Local Development Framework

(i)(a) CLUSTER WORKSHOPS - it was AGREED that a working party, comprising Mrs Glaisher and Mr Dutton, would attend the cluster workshops and report back to Council at the December meeting.

(i)(b) Core Strategy Evidence Base Tour - it was AGREED not to request a further evening meeting to consider the core strategy evidence.

(ii) **09/02962/REM** - It was AGREED to write to the Planning Officer to ask for sight of the landscaping and lighting schemes prior to approval by SSDC.

(iii) **Alvington** - it was NOTED that concerns had been raised with SSDC regarding trees which may have been harmed by previous developments.

(iv) it was AGREED that the Clerk would keep a record of planning applications where the decision differs from that of the Parish Council.

(d) NOMINATIONS FOR PLANNING WORKING GROUP TO CONSIDER FORTHCOMING PLANNING APPLICATIONS

It was AGREED that Mrs Glaisher and Mr Graham would be members of the planning working party for the following month.

It was RESOLVED to close the meeting at 10.10 p.m.

Details were given by Miss French and Mr Brookes of SRYP regarding the proposed youth club. A steering group of young people and adults was being formed. It was noted that the Time Out Together bus will be visiting Oak Tree Park on Tuesday evenings for two months at a cost of £60 per evening. Miss French advised that funding had been received from SSDC to assist with the costs of the bus. The Council was asked to write to the Abbey Community Association advising them that the project was supported by the Council. Miss French advised that an application for funding would be made to the Parish Council.

It was RESOLVED to reopen the meeting at 10.20 p.m.

117/09 LARKHILL OPEN SPACE

It was NOTED that urgent concerns had been raised by the SSDC Open Spaces Officer that the surface of the new wooden bridge had become slippery. After discussion with the Chairman, Vice-Chairman, and SSDC, non-slip paint was purchased and Mr Lashbrook, the Park Ranger, carried out the work required during the week commencing 26th October. Councillors NOTED the emergency action taken and approved expenditure of £191.07 (including £24.92 VAT).

(Power: PHA 1875, s. 164)

It was NOTED that Ms Jelleyman, SSDC, had been investigating funding sources for projects at the Larkhill Open Space. Grant applications would need to be made by the Parish Council and could not be applied for until a specific project was identified. It was further noted that the assistance would be available from SSDC in preparing funding bids.

118/09 HIGHER REAM

(a) It Following min. no. 100/09 of 23rd September a quotation from G B Sport & Leisure had been obtained for the replacement of half round posts and base of posts plus the 3 plywood platforms of the multi-unit. Mr Seib proposed and it was RESOLVED to approve expenditure in the sum of £983.25 (includes £128.25 VAT), subject to a satisfactory site survey, for:

supply & fit on the entrance ramp of 8 x 120mm Half Round Treads and 1 x 18mm Beartex Backing Board; and
supply & fit on platform 3 x 18mm Beartex Backing Board. (Power: LGA 1976, s.19)

(b) It was NOTED that SSDC had confirmed that it is responsible for the maintenance of the fence surrounding the play area and Mr Barnes has arranged for the fence to be made secure.

119/09 POWER OF WELL-BEING

(a) STATEMENT OF COMMUNITY INVOLVEMENT

Mr Seib proposed and it was RESOLVED to approve the Statement of Community Involvement as circulated with the agenda. The Statement will be placed on the Council web site and parish noticeboards.

(b) **TRAINING** - It was NOTED that Power of Well Being training had been attended by Mr Seib and Mr Pritchard on 7th October but that Mr Amor had been unable to attend due to business commitments. Mr Amor will attend a training event at a later date.

120/09 BOUNDARY REVIEW

Information on public petitions to trigger community governance reviews was circulated with the agenda. It was NOTED that names and addresses of signatories to a petition will be checked against the electoral roll and therefore an actual petition would be required. No comments had been received from parishioners following an article in Newslink on a possible boundary review. It was RESOLVED that a public petition would be prepared for signature by a minimum of 551 parishioners, to request a community governance review for an adjustment to the parish boundary in respect of Houndstone Park and part of Abbey Manor Park. It was AGREED that the wording of the petition will be confirmed with SALC.

121/09 WASTE BINS

On 24th June (min. no. 40/09) it had been agreed to approve expenditure of up to £500 to replace two bins, subsequent to this approval the bins had been replaced by SSDC and the expenditure not made. A request had now been received from SSDC for the Parish Council to consider the purchase of two litter bins. The bins would be emptied at no charge to the Council, and would be sited at:

Near the top of the path leading from Stourton Way/Acer Drive to Lawrence Way following removal of some landscaping;
Spinal path - to replace a bin removed two years ago following vandalism.

It was AGREED that the Council would purchase two bins and it was RESOLVED to accept a quotation from Broxap Ltd in the sum of £437.90 (exc. VAT) for two Athena bins, including a 10 year guarantee. (Power: Litter Act 1983)

122/09 HIGHWAY MATTERS

(a) SCC Highways - Transport priorities in the parish. It was agreed that the major concerns of this Council were:

- Alvington and Houndstone residents cannot safely access local schools, the local supermarket, the main employment areas or the more distant town centre because of the difficulties of crossing Bunford Lane and the Asda roundabout. A pedestrian crossing is urgently required on Bunford Lane and the Asda roundabout requires improvement to assist pedestrians.
- Abbey Manor residents cannot safely access the town centre or main employment areas by bicycle because there is no cycle capable crossing at ASDA.
- The layout of Western Avenue leading to the Asda roundabout from the retail park roundabout should be re-assessed. The Parish Council believe it is possible to increase the flow of traffic turning left into Preston Road.
- Workers (and football fans) from right across town cannot safely access the Houndstone and Lufton industrial estates by foot because of the lack of an appropriate crossing on Western Avenue and the lack of a pedestrian route through to Lufton Way. A path from Western Avenue through to Lufton Way will considerably increase the number of people able to access employment by foot.
- A footpath constructed on Western Avenue, rather than the grassed informal path, would assist pedestrians to access the retail park.
- The grass pavement from the entrance into Stourton Way (south) to be properly surfaced to the junction with Tintern. There is a bus stop adjacent to the grassed area and there have been many incidents of people slipping when exiting a bus.
- A crossing is desperately needed on Stourton Way (north). This is an extremely busy road and there is no safe crossing for people to cross from Oak Tree Park. The curvature of the road and speeding traffic causes tremendous difficulties to pedestrians attempting to cross the road. This is a major walk to school route and the Parish Council regularly receives many complaints about the lack of a safe crossing.
- A roundabout is required at the junction of Copse Road with Western Avenue and the Parish is given to understand that this will be included as part of redevelopment works.
- The priority at the junction of Western Avenue with Thorne Lane should be changed. If priority is given to traffic leaving Western Avenue the amount of congestion caused by cars backing up Western Avenue would be seriously reduced.
- The 7.5 tonne weight limit should be enforced along Thorne Lane.
- A TRO is required on Thorne Lane leading to Montacute, after the junction with Western Avenue. This will reduce parking problems on match days and also will stop workers at the new industrial estate using the lane for parking during working hours.
- Off street cycle/footpaths should be maintained properly.
- Road signs should be maintained properly.

(b) SCC Highways have advised that the road lining works requested should be carried out within two months.

(c) Concerns had been raised with the Crematorium & Cemetery Committee regarding the lack of a pedestrian crossing. It was noted that Mr Tawse, Clerk to the Committee, has requested the Highway Authority to install a vehicle movement counter outside the Crematorium entrance to help assess the volume of traffic flow.

(d) It was agreed to write again to Abbey Manor Developments regarding the need for repainting white lines at The Forum as a matter of urgency.

123/09 BUDGET 2010-2011

It was AGREED that a working party to consider the budget for financial year 2010-2011, would be held on 18th November. If the Parish Room is unavailable the meeting would be held at 13 Tintagel Road.

124/09 CONSIDERATION OF GRANTS

In accordance with its powers under sections 137 and 139 of the Local Government Act 1972, a grant in the sum of £50 was agreed for The "Holiday at Home" organisation. Consideration of other requests was deferred to the next meeting.

125/09 CLERK

Mr Seib proposed and it was resolved to approve the implementation of the 2009-2010 Clerk's salary award, as approved by NALC and SLCC, backdated to 1st April 2009.

126/09 FINANCE

(a) The bank reconciliation statement as at 30th September 2009 was NOTED & APPROVED.

(b) The receipt of £12.24 interest from NatWest was NOTED.

(c) It was RESOLVED to approve the following schedule of payments:

<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
South Somerset District	01413	£1,938	Cemetery Deficit
St James Scout Group	01414	£288	Delivery of Newslink
South Somerset District	01415	£281	Newslink printing
Mrs E M James	01416	£1,071	Salary
Mrs E M James	01417	£345	Clerks expenses & purchases
Holiday at Home	01418	£50	Grant

127/09 ITEMS TO BE DISTRIBUTED

Somerset PFA - The Playing Field Autumn 2009

SSVCA-newsletter September 2009

SSDC Standards Committee – agenda for 30th September 2009 for information

SSDC Joint Area Committee South – agenda for 7th October 2009 for information

128/09 QUESTIONS AND ITEMS ARISING AFTER THE PREPARATION OF THIS AGENDA, WHICH THE CHAIRMAN AGREED TO TAKE AS URGENT. SUCH MATTERS ARE FOR NOTING OR DEFERRAL TO A FUTURE MEETING.

None

129/09 ITEMS FOR NEXT MEETING

Precept

Grants

To make decisions on whether or not to proceed with a theatre production and The Noise in 2010.

Provision of landscaping at Muchelney Way

130/09 DATE OF NEXT MEETING

The next meeting will be held at 7.30 p.m. on 25th November 2009 at the Parish Room, Abbey Community Centre