

## **BRYMPTON PARISH COUNCIL**

**Minutes of the meeting of BRYMPTON PARISH COUNCIL held on Wednesday 22<sup>nd</sup> April 2009, at the Function Room, Airfield Tavern, Bluebell Road, Yeovil** (7.40 p.m. - 9.55 p.m.)

### **PRESENT:**

|                                   |                              |
|-----------------------------------|------------------------------|
| Mrs E Glaisher (Chairman)         | Mr R Meecham (Vice-Chairman) |
| Mr M Amor                         | Mr P Dutton                  |
| Mr A Graham                       | Mrs D Jagger                 |
| Mr C Legg (7.47 p.m. - 9.55 p.m.) | Mr P Seib                    |

Mrs E M James (Clerk)

PCSO G Phimister

### **277/08 APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS**

Apologies for absence by reason of work commitments were received from Mr Pritchard and Mr Shutler. An apology for absence by reason of family commitments was received from Mrs Thomas. These apologies were accepted and approved.

### **278/08 DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE PARISH COUNCILS (MODEL CODE OF CONDUCT) ORDER 2007**

Mr Seib declared that as a District Councillor, he may be asked to consider matters at the District tier, which have already been considered by Brympton Parish Council. When this happens he will have to reconsider the matter at the District Council level, taking into account all relevant evidence and representations made at that time. Similarly, as a District Councillor and Portfolio Holder, he declared a Personal Interest in any agenda items affecting the relationship between Brympton Parish and South Somerset District Council. Mr Meecham declared a personal interest in items concerning the District Council, as an employee of South Somerset District Council.

### **279/08 CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 25<sup>th</sup> MARCH 2009**

It was RESOLVED to approve the minutes of the meeting held on 25<sup>th</sup> March 2009.

### **280/08 CRIME, DISORDER and COMMUNITY SAFETY**

(a) Report from the crime, disorder and community safety representative.

PCSO Phimister advised that there had been an increase in anti-social behaviour at Oak Tree Park and also the King Arthur Drive area. On-going work was being carried out with local schools and Operation Flake will run until the autumn. It was suggested that schools might be asked to liaise with regard to the study-leave dates for pupils. It was agreed to ask Somerset Rural Youth workers whether they were engaging with older youths at Oak Tree Park. Discussion took place with regard to parking problems on football match days. Mr Crabb advised that a TRO might be possible and that the costs might be covered by financial assistance from the County, District and Parish Councils. It was agreed to request the SSSC Area Development Manager to raise this matter for consideration at a Joint Area South Committee meeting and also to raise this at the next meeting as an agenda item.

(b) Newsletter from Ch. Supt Nikki Watson - NOTED.

*Mr Legg arrived at the meeting.*

### **281/08 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman advised that the Driver Awareness course had been successful.

### **282/08 REPORTS FROM:**

#### **(a) SOMERSET COUNTY COUNCILLOR**

Mr Crabb will arrange a meeting with Mr Fry (Chairman, YTFC), Mr Fletcher (SCC Highways) and District Councillors. Mr Crabb gave an update on County Council activities.

#### **(b) DISTRICT COUNCILLORS,**

Mr Seib gave an update on District Council activities and advised that the cycle path from Palmers to West Street was now finished. Mr Seib also advised that a housing survey had been carried out and that one and two-bedroom dwellings were the principal requirement.

#### **(c) PARISH REPRESENTATIVES ON OUTSIDE BODIES and MEETINGS/WORKSHOPS ATTENDED BY COUNCILLORS**

Mrs Thomas attended the Joint Burial Committee held on 15<sup>th</sup> April.

### **283/08 CLERK'S REPORT**

The following items were NOTED:

- (a) A "no dogs" sign will be installed by SSSC at the Oak Tree Park play area as soon as possible. (Min. no. 273/08)
- (b) Abbey Industrial Estate - the owner of the estate had advised that part of the site has been sold and that clearance works have been undertaken, including the lighting of bonfires. (Min. no. 273/08)
- (c) YTFC - no response had yet been received from YTFC regarding the request for further information. (Min. no. 276/08)
- (d) LOSP
  - (i) Management Plan - The plan had been delayed due to long-term sick-leave.
  - (ii) The LOSP proposals are now on permanent display in the new noticeboard.
- (e) Driver Awareness Course - to note that this course was held on 14<sup>th</sup> April 2009. (Min. no. 260/08(a))
- (f) Grants - letters of thanks have been received from all recent recipients of grants from the Council. (Min. no. 267/08)
- (g) The Clerk will meet with Steve Boarder to try a new graffiti remover on the multi-unit panels.
- (h) The Clerk is investigating why the new light has not yet been completed on the spinal path.

### **283/08 CORRESPONDENCE**

- (a) SCC - Cultural Strategy for Somerset - NOTED.
- (b) Yeovil Community Choir and Orchestra - NOTED.
- (c) South Somerset Together's ZeroSom Sustainability Event - Sat. 13<sup>th</sup> June at Yeovil Innovation Centre - NOTED.
- (d) South Somerset Together's AGM - Wed 17<sup>th</sup> June at Long Sutton Golf Club - NOTED, to be attended by Mrs Glaisher.
- (e) Equality and Human Rights Commission, Public Sector Duties - NOTED.
- (f) Ramblers Association - Legs Explore - NOTED.

## 284/08. PLANNING

### (a) DECISIONS ON APPLICATIONS

Members were asked to note the approval with conditions of planning applications 08/03054/FUL, 09/00263/FUL, 09/00282/FUL and 09/00507/ADV and the withdrawal of application no. 09/00115/FUL

### (b) APPLICATIONS CONSIDERED (UNDER STANDING ORDER NO. 79) BEFORE THIS MEETING

In accordance with Standing Order no. 79, Councillors NOTED & APPROVED the recommendation made for the following application:

**09/01141/FUL** - the erection of a two storey side extension to dwelling (GR 353178/116826)

**10 Richmond Way**

**RECOMMENDATION:**

**APPROVAL**

### (c) APPLICATIONS FOR CONSIDERATION

Mr Graham declared a personal interest in the following application, due to using a neighbouring site.

**09/01132/FUL** - Internal and external alterations and the conversion of warehouse (Use Class B8) into 2 storey offices/store (Use Class B1/B8)(GR352258/117248)

**Plot 11, Lufton 2000, Oak Way**

**RECOMMENDATION:**

**Refusal** - this would be over-development of the site as there is insufficient on-site car parking for the increased number of employees. Could you please clarify the total number of employees on the site as this affects car parking provision and also whether the proposed parking provision complies with guidance. The scale of the plans seems to be incorrect and this affects the number of car parking spaces that can be achieved - parallel parking, such as that indicated for spaces 26 - 31, requires approx 18 ft to carry out the manoeuvre. The site is close to a well-used bus depot and increased car parking on the road will lead to serious safety issues.

Mr Seib declared a personal and prejudicial interest in the following application, being SSDC Portfolio Holder for Economic Development, Planning & Transport. Mr Seib exercised his right to speak as a member of the public under Standing Order 58 and then left the hall.

**09/01259/R3D** - the provision of additional parking space and lighting (GR 352755/117307)

**Yeovil Innovation Centre, Copse Road**

**RECOMMENDATION:**

**Approval.** The Parish Council would like the District Council to discuss the longer term use of this site as it offers pleasant surroundings. The Parish Council has concerns over the impact on Thorne Lane if thorough consideration is not given to how best the site might be used, particularly in respect of traffic issues.

Mr Seib returned to the hall.

### (d) PLANNING/DEVELOPMENT UPDATES

(i) SSDC - Responses to the issues and options core strategy consultation - NOTED.

### (e) NOMINATIONS FOR PLANNING WORKING GROUP TO CONSIDER FORTHCOMING PLANNING APPLICATIONS

It was AGREED that Mr Graham and Mr Pritchard would be members of the planning working party for the following month.

## 285/08. APPROVAL OF ASSET REGISTER AS AT 31<sup>ST</sup> MARCH 2009

Members RESOLVED to approve the asset registered as at 31<sup>st</sup> March 2009, subject to the disposal of the two-way radio by the Clerk and the addition of an indication of likely costs for replacements.

## 286/08 ADOPTION OF ACCOUNTS AND APPROVAL OF STATEMENT OF ASSURANCE FOR 2008-2009

Mr Graham proposed and it was unanimously RESOLVED to approve the accounts for 2008-2009 and the bank reconciliation statement as at 31<sup>st</sup> March 2009. It was NOTED that Mr King, Internal Auditor had completed the internal auditor report of the annual return.

Mr Seib proposed and it was unanimously RESOLVED to approve the statement of assurance for 2008-2009

## 287/08 REVIEW OF INSURANCE

Quotations had been sought for Council insurance from 1<sup>st</sup> June 2009 from three companies, Zurich, Aon and Norwich Union. Following discussion Mr Dutton proposed and it was unanimously RESOLVED to accept the quotation from Norwich Union, with a 3-year Long Term Agreement, in the sum of £765.95 for 2009-2010.

## 288/08 OAK TREE PARK

(a) It was RESOLVED to approve an additional weekly clean of Oak Tree Park from Saturday 25th April to Saturday 26th September 2009(23 weeks) at a total cost of £1114.58 + VAT. It was further RESOLVED to delegate the Clerk to authorise additional cleaning if deemed necessary, such spending not to exceed the sum of £385.42, being the funds remaining in the £1,500 budget for additional cleaning 2009-2010. (Power PHA 1875)

(b) It was NOTED that Mr Barnes, SSDC had advised that SSDC intend to paint over the graffiti art at the skate park within the next two months, due to concerns over rusting and the existing murals being covered with graffiti. Mr Barnes advised that talks had taken place with the Somerset Rural Youth Project team on whether another mural project could be carried out. Mr Barnes had no objections to the murals being repainted but SSDC will not assist with any funding. It was AGREED that the Clerk would advise Mr Barnes that the Council had serious concerns that repainting was necessary at this time as the project had only been completed in May 2007. It was also AGREED that an inspection would be made of the murals by Mrs Glaisher, Mr Amor and Mr Seib and a report would be made to the next meeting.

## 289/08 TREES

(a) WESTERN AVENUE - TREE REPLACEMENT SCHEME

Further to min. no. 259/08, it was NOTED that Mr Poulton, SSDC Tree Officer, had proposed the Council design the replacement planting scheme for Western Avenue. It was agreed to ask Mr S Fox, SSDC Landscape Officer, for assistance in designing the scheme.

(b) LARKHILL OPEN SPACE

It was NOTED that Mr D Liles of Akeman Close had given £20 towards the cost of a tree on the open space, to replace a vandalised tree, or any other tree planting the Council may wish to undertake. Mr Fox, SSDC Landscape Officer, had advised that the vandalised tree would be replaced by SSDC in the autumn. It was AGREED that a tree should be planted close to the steps by Friars Avenue and a letter of thanks be sent to Mr Liles. It was agreed to raise the dangerous conditions of the stream on the Abbots Way side and to request consideration of grilles over the tunnel entrances.

(c) SSDC CUSTOMER CARE TREE POLICY

SSDC Customer Care Tree Policy - NOTED.

**290/08 COMMUNITY COUNCIL FOR SOMERSET**

It was RESOLVED that the Council would subscribe to the Community Council for Somerset from 1<sup>st</sup> April 2009 - 31<sup>st</sup> March 2010 at a cost of £30.

**291/08 HIGHWAY MATTERS**

(a) It was NOTED that Mr Fletcher, SCC Highways, had agreed to add bus stop markings on Stourton Way to the white lining programme.

(b) SCC Highways surface dressing programme 2009 - NOTED.

(c) It was NOTED that the lane widening and new footway works at Alvington Lane would start on 20<sup>th</sup> April .

**292/08 FINANCE**

(a) Members noted that a payment of £50 had been made to HMRC before this meeting, due to an error in the amount claimed for the on-line filing incentive for 2007-2008.

(b) It was noted that the PAYE had been successfully filed on-line and that £75 can be deducted from the next PAYE payment .

(c) Local Government Act 2000, The Local Authorities (Members' Allowances) (England) Regulations 2003 Reg 30 - It was noted that a schedule of payments of members allowances, made during 2008-2009 ,had been advertised, as legally required.

(d) Receipt of the 09/10 precept in the sum of £48,868.03 was NOTED, being the precept of £45,000 required by the Council and £3868.03 being the cemetery deficit.

(e) It was NOTED that the payment of £106.75 for the Local Council Advisory Service had been approved in July 2008 but the invoice not sent out until April 2009.. Zurich had advised that, as this was their mistake, the subscription would run for a further 12 months.

(e) It was RESOLVED to approve the following schedule of payments:

| PAYMENT DETAILS                    | COST      | Cheque no. |
|------------------------------------|-----------|------------|
| Vision ICT Ltd                     | £511.75   | 1376       |
| Zurich Management Services         | £106.75   | 1377       |
| The Community Council for Somerset | £30.00    | 1378       |
| Mrs E M James                      | £153.32   | 1379       |
| Mrs E M James                      | £1,010.59 | 1380       |
|                                    | £1,812.41 |            |

**293/08 ITEMS TO BE DISTRIBUTED**

None

**294/08 QUESTIONS AND ITEMS ARISING AFTER THE PREPARATION OF THIS AGENDA, WHICH THE CHAIRMAN AGREED TO TAKE AS URGENT, SUCH MATTERS BEING FOR NOTING OR DEFERRAL TO A FUTURE MEETING.**

Concerns were raised over over-hanging brambles on the Yoplait factory site.

**295/08 ITEMS FOR NEXT MEETING**

Funding of a Traffic Regulation Order

Painting of Skate Park

Western Avenue Tree Scheme

**21. DATE OF NEXT MEETING**

The Annual Parish Council Meeting will be held at 7.30 p.m. on 27<sup>th</sup> May 2009 at the Parish Room of the Abbey Community Centre.