

BRYMPTON PARISH COUNCIL

MINUTES OF THE MEETING OF BRYMPTON PARISH COUNCIL HELD ON WEDNESDAY 17TH DECEMBER 2008 AT THE JUBILEE HALL, THORNE COFFIN **7.30 p.m. - 10.05 p.m.)**

PRESENT:

Mrs E Glaisher (Chairman) (7.40 p.m - 10.05 p.m.)	Mr R Meecham (Vice-Chairman)
Mr M Amor	Mr A Graham
Mrs D Jagger	Mr C Legg
Mr G Pritchard (7.50 p.m.-10.05 p.m.)	Mr P Seib (7.55 p.m. - 10.05 p.m.)
Mrs M Thomas	

PCSO Phimister

Mrs E James, Clerk

Public Open Session

Mr Hook, Brympton Tree Warden, gave an update on his work as Tree Warden.

In the absence of Mrs Glaisher, the Vice-Chairman, Mr Meecham, took the chair.

174/08. APOLOGIES FOR ABSENCE AND CONSIDERATION OF ACCEPTANCE OF THE REASONS

An apology for absence, by reason of work commitments, was received from Mr Shutler. An apology for absence, by reason of illness, was received from Mr Dutton; these apologies were accepted & approved.

175/08. TO RECEIVE ANY DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE PARISH COUNCILS (MODEL CODE OF CONDUCT) ORDER 2007

Mr Meecham declared a personal interest in items concerning the District Council, as an employee of South Somerset District Council.

Mrs Glaisher arrived at 7.40 p.m. and took over as Chair from Mr Meecham.

176.08. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 26th NOVEMBER 2008

The minutes of the meeting held on 26th November 2008 were confirmed as a true record

177/08. CRIME, DISORDER and COMMUNITY SAFETY

(a) Mrs Glaisher reported that racist graffiti had been painted on the new bridge but had quickly been removed by SSDC. Advice has been sought from SSDC on how the wood could be treated to reduce such incidents.

(b) Environmental Visual Audit - It was NOTED that the EVA, was cancelled and will be rescheduled in 2009.

(c) Review of crime statistics - NOTED.

(d) Structure of policing in South Somerset as from 12th January 2009 - NOTED.

(e) An invitation to attend a Safer Stronger Neighbourhood Roadshow, to take place on Thursday, 26th February, was NOTED.

178/08. CHAIRMAN'S ANNOUNCEMENTS

None

179/08. REPORTS FROM SOMERSET COUNTY COUNCILLOR, DISTRICT COUNCILLORS, and PARISH REPRESENTATIVES ON OUTSIDE BODIES and MEETINGS/WORKSHOPS ATTENDED BY COUNCILLORS

SALC - Mr Meecham had attended the SALC meeting, together with Mr Seib and the Clerk, on 8th December.

180/08. CLERK'S REPORT

(a) It was NOTED that a meeting of Clerks from the Quality Parish/Town Councils was held on 9th December 2009. A meeting with Mr Clarke, SSDC Solicitor, should take place early in January 2009.

(b) Letters of thanks received from grant recipients were NOTED.

(c) Advice is being sought from the South Somerset Association for Voluntary & Community Action Ltd regarding grants available for youth shelters.

(d) In accordance with Minute 162/08 items had been purchased for the Community Centre, in the sum of £2400.85, inclusive of VAT. £1,000 was received from County Councillor Mr Crabb towards this thereby reducing the expenditure by the Parish Council to £1085.02 after deduction of VAT.

(e) It was NOTED that the installation of the light on the spinal path should be carried out in January 2009.

(f) It was NOTED that two youth workers from the Somerset Rural Youth Partnership will be deployed into the Brympton to start building a community profile.

(g) It was NOTED that the Clerk will be on leave from Tuesday 23rd December and the office will reopen on 5th January 2009.

Mr Pritchard arrived at the meeting at 7.50 p.m.

181/08. CORRESPONDENCE

(a) Digital UK – Digital switchover pack for community organisations – Members agreed that they did not wish to hold an event as much advice is already available to the public.

(b) SALC - items of interest December 2008 - circulated at the meeting.

182/08. PLANNING

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(a) DECISIONS ON APPLICATIONS

Members noted the approval, with conditions, of application no. 08/04435/FUL

Mr Seib arrived at the meeting at 7.55 p.m.

(b) APPLICATIONS FOR CONSIDERATION

The meeting was closed to allow public participation and then reopened.

08/04865/FUL and 08/04967/LBC -the erection of a single storey extension to dwellinghouse (GR 352600/117635)

Dairy House Cottage, Thome

RECOMMENDATION: Refuse -

- (i) the design is out of keeping ;
- (ii) the proposal is poor design,
- (iii) the design of the roof is not acceptable..

It is also believed that to clear leaves from the guttering the owner would regularly require access from the neighbouring property.

08/05052/FUL - the erection of a garage with bedroom/study over (Revised application) (GR 353684/116715)

16 Barlynch Court

RECOMMENDATION: Approval

08/05133/FUL - alterations to modify existing access to form highway and demolish existing garages and no. 163 Larkhill Road to erect 13 dwellings.

163 Larkhill Road

RECOMMENDATION: APPROVAL, subject to:

- (a) There are concerns that the brick wall will substantially hinder visibility onto a very busy road.
- (b) A contribution should be made towards safe access to a play area for younger children.
- (c) A contribution should be made for off-site play provision for older children.

175/08. DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE PARISH COUNCILS (MODEL CODE OF CONDUCT) ORDER 2007 (Cont./)

Mr Seib declared that as a District Councillor, he may be asked to consider matters at the District tier, which have already been considered by Brympton Parish Council. When this happens he will have to reconsider the matter at the District Council level, taking into account all relevant evidence and representations made at that time. Similarly, as a District Councillor and Portfolio Holder, he declared a Personal Interest in any agenda items affecting the relationship between Brympton Parish and South Somerset District Council.

182/08. PLANNING (Cont./)

(b) APPLICATIONS FOR CONSIDERATION (Cont./)

Mr Seib left the hall

08/05150/ADV - the display of 3 non-illuminated signs consisting of a canopy sign, a fascia sign and a free standing sign (GR 352755/117307)

Yeovil Innovation Centre, Copse Road

RECOMMENDATION: Approval

Mr Seib returned to the hall

(d) PLANNING/DEVELOPMENT UPDATES

Houndstone Retail Park - it was NOTED that the Planning Enforcement Officer is investigating complaints made regarding the illuminated Land of Leather signs.

(e) NOMINATIONS FOR PLANNING WORKING GROUP TO CONSIDER FORTHCOMING PLANNING APPLICATIONS

It was AGREED that Mr Pritchard, Mr Graham and Mr Amor would be members of the planning working party for the month.

183/08. CODES OF CONDUCT FOR LOCAL AUTHORITY MEMBERS AND EMPLOYEES - CONSULTATION

Mr Meecham gave details of comments made at the SALC meeting on the consultation document regarding the proposed Codes of Conduct for local authority members and employees. A response was agreed by Council which would be sent to both SALC and the Department for Communities and Local Government.

184/08. ABBEY COMMUNITY CENTRE

At its meeting held on 22nd October 2008 funding for the Abbey Community Centre was discussed and min. no. 139/08 stated: "After discussion Mrs Glaisher proposed and it was agreed that the Parish Council would commit to pay two-thirds of the annual repayment of the cost of the loan required."

At its meeting held on 26th November 2008 a resolution proposed by Mr Seib and signed by four other Councillors, requesting that Council set aside the decision of min. no. 139/08, so that the method of financing can be reconsidered, was received. This resolution was agreed.

Details of possible funding options were given and it was NOTED that it is legal for the Council to take out a loan for this work. It was NOTED that the Association would not be able to make any payments towards this loan; it would be financed by the Council only. Council has made provision in its budget for 2009-2010 in the sum of £4,505. Should a decision be made to apply for a loan from the

Public Works Loan Board it was NOTED that the application must be made through the Somerset Association of Local Councils. Rules for borrowing from the Public Works Loan Board rules were also given. Following considerable discussion Mrs Glaisher proposed and it was RESOLVED to request approval for a loan in the sum of £25,000 over five years to be obtained from the Public Works Loan Board, provided that the accounts and financial statement of the Association were brought to the Parish Council every quarter for review, the review to be assessed after one year to ascertain whether a longer period between reviews would be appropriate.

185/08. REVIEW OF RISK ASSESSMENT, FINANCIAL RISK ASSESSMENT

The Councils risk assessment and financial risk assessment were reviewed at the meeting. It was AGREED that the Clerk would investigate the risks regarding ensuring business continuity and report back to the next meeting. It was also agreed that the financial risk assessment would need to be updated should a loan be undertaken.

186/08. THORNE COFFIN JUBILEE HALL

It was NOTED that the Trustees of Thorne Coffin Jubilee Hall are seeking to refurbish the kitchen and requested that the Council consider assisting with a grant. It was NOTED that the budget for 2008-2009 includes the sum of £250 for unspecified refurbishments at the hall. Mrs Glaisher proposed and it was unanimously RESOLVED to make a grant of £250 towards the refurbishment.

187/08. YEOVIL CREMATORIUM & CEMETERY COMMITTEE

It was AGREED that Mrs Thomas would act as the Council representative to the Yeovil Crematorium & Cemetery Committee.

188/08. HIGHWAY MATTERS

(a) It was NOTED that a resident from Heather Way had requested that the Parish Council raise again with County Highways the difficulties in crossing the road from Bluebell Road to reach the Asda supermarket. It was AGREED to forward this complaint to Mr Crabb.

(b) It was NOTED that street lights are out at various sites in the parish. It was AGREED that PCSO Phimister should be asked to advise the Clerk should he notice any non-working street lights.

189/08. HIGHER REAM PLAY AREA

It was NOTED that quarterly maintenance required on the swings at Higher Ream had been carried out by Mr Meecham on a voluntary basis, however the new roundabout requires additional maintenance. Quotations were sought for carrying out the quarterly maintenance work required at Higher Ream and the lowest quotation was received from SSDC in the sum of £70 + VAT per annum, to be invoiced quarterly (£17.50) with the routine inspections. Mr Meecham proposed and it was RESOLVED to approve this expenditure.

190/08. SOCIETY OF LOCAL COUNCIL CLERKS and INSTITUTE OF LOCAL COUNCIL MANAGEMENT

It was NOTED that under The Local Government Act 1972 s 143 (1) (b) a local Authority may pay reasonable subscriptions, whether annually or otherwise, to the funds of any association of officers or members of local authorities which was so formed. Mrs Glaisher proposed and it was resolved to approve expenditure in the sum of £133.00, being two-thirds of the cost of the annual subscription to the Society of Local Council Clerks and Institute Of Local Council Management.

191/08. SOCIETY OF LOCAL COUNCIL CLERKS – ANNUAL PRACTITIONERS CONFERENCE, 27-28 FEBRUARY 2009

Mrs Glaisher proposed and it was RESOLVED to approve expenditure in the sum of £126.50, being two-thirds of the cost of the SALC Annual Practitioners Conference to be held in Stoke on Trent on 27-28 February 2009.

192/08. REPORT FROM DISTRICT COUNCILLOR

Mr Seib gave an update on District Council activities. Mr Seib gave details on the SCC and SSDC Joint Area Working Committees due to take place in February 2009.

193/08. FINANCE

(a) The bank reconciliation statement circulated at the meeting was NOTED and APPROVED.

(b) The budget up to 30th November 2008 was reviewed.

(c) It was NOTED that Mr King, Internal Auditor, carried out an internal audit on 10th December, no items were required to be drawn to the attention of the Council.

(d) It was RESOLVED to approve the following schedule of payments:

Viking Direct - paper	LGA 1972, s. 112(2) + LGA 1972 ss 15(5)	£17.19
Viking Direct - tables	LGA 1972 s.144	£597.95
Britannia Catering Sales Ltd	LGA 1972 s.144	£269.04
Britannia Catering Sales Ltd	LGA 1972 s.144	£72.33
AudicomPendax Ltd	LGA 1972 s.144	£286.70
Mr G Pritchard	LA (Members Allowances) (England) Regulations 2003	£20.00
Mr P Seib	LA (Members Allowances) (England) Regulations 2003	£15.00
HMRC	LGA 1972, s. 112(2)	£1,082.78
SLCC	LGA 1972 s 143 (1) (b)	£133.00
Mrs E M James	LGA 1972, s. 112(2)	£998.44
Mrs E M James	LGA 1972, s. 112(2) + LV (Misc Prov) Act 1976 s.19 LGA 1972 ss 15(5) power to provide and encourage use of conference facilities	£1,231.48
Thorne Coffin Jubilee Hall	LGA 1972, s 134(4)	£25.00
Thorne Coffin Jubilee Hall	LGA 1972, s.133	£250.00

(e) A VAT repayment in the sum of £2,247.93 was NOTED.

- (f) It was NOTED that confirmation of the direct debit instruction has been received from the Information Commissioner.
- (g) Receipt of a grant from County Councillor Crabb, in the sum of £1000, given with the implicit request that it be spent on kitchen items for the Abbey Community Association, was NOTED.

194/08. ITEMS TO BE DISTRIBUTED

News from YDH - Winter 2008
Somerset Rural Youth Project - Newsletter Autumn 2008 Shopmobility - Newsletter October 2008
Yeovil Town Centre Partnership - Christmas Newsletter
CPRE - Somerset Matters Autumn 2008 Newsletter and Fieldwork, December 2008
Somerset Community Safety Newsletter - Winter Issue

195/08. QUESTIONS AND ITEMS ARISING AFTER THE PREPARATION OF THIS AGENDA, WHICH THE CHAIRMAN AGREED TO TAKE AS URGENT, SUCH MATTERS BEING FOR NOTING OR DEFERRAL TO A FUTURE MEETING.

It was AGREED that the Clerk would ascertain whether the Yeovil in Bloom Committee was aware of the Council's involvement in Yeovil in Bloom and also how the Committee membership was decided. It was agreed that the Larkhill Open Space Ranger should be congratulated on the work he is carrying out. Mr Seib advised that the tree scheme for Western Avenue is being re-worked.

196/08. ITEMS FOR NEXT MEETING

Mrs A Milton of Somerset Rural Youth will be attending to give advice on Parish Youth Councils and Youth Shelters.
Risk assessment and financial risk assessment.

197/08. DATE OF NEXT MEETING

It was NOTED that the next meeting will be held at 7.30 p.m. on Wednesday, 28th January 2009 at the Function Room, Airfield Tavern.