

**BRYMPTON PARISH COUNCIL**

**MINUTES OF THE MEETING OF BRYMPTON PARISH COUNCIL HELD ON WEDNESDAY 27<sup>TH</sup> AUGUST 2008 AT THE JUBILEE HALL, THORNE COFFIN** (7.30 - 10.10 p.m.)

**PRESENT:**

Mrs E Glaisher (Chairman)

Mr P Dutton

Mrs D Jagger (9.05 p.m.-10.10 p.m.)

Mr A Powell

Mr R Meecham (Vice-Chairman)

Mr A Graham

Mr C Legg

Mr P Seib

Mr S Crabb, County Councillor

Mrs E James, Clerk

**81/08. TO RECEIVE ANY APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS**

An apology for absence, by reason of sickness, was received from Mr Shutler; this apology was accepted & approved. It was noted that Mrs Jagger would be late.

**82/08. TO RECEIVE ANY DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE PARISH COUNCILS (MODEL CODE OF CONDUCT) ORDER 2007**

Mr Meecham declared a personal interest in items concerning the District Council, as an employee of South Somerset District Council. Mr Seib declared that as a District Councillor, he may be asked to consider matters at the District tier, which have already been considered by Brympton Parish Council. When this happens he will have to reconsider the matter at the District Council level, taking into account all relevant evidence and representations made at that time. Similarly, as a District Councillor and Portfolio Holder, he declared a Personal Interest in any agenda items affecting the relationship between Brympton Parish and South Somerset District Council.

**83/08. MINUTES OF THE MEETING HELD ON 23<sup>RD</sup> JULY 2008**

After the addition of an apology for absence, by reason of holiday, being received from Mr A Powell, it was resolved to approve the minutes of 23<sup>rd</sup> July 2008.

It was RESOLVED to bring forward agenda item 9.

**84/08. PLANNING**

**(a) DECISIONS ON APPLICATIONS**

Members were asked to note the approval with conditions of planning applications 06/04058/FUL, 07/01350/FUL, 08/02134/FUL, 08/02486/FUL and 08/02602/

**(b) APPLICATIONS FOR CONSIDERATION**

It was AGREED to make the following recommendations:

**08/03244/FUL** - the erection of a single storey extension (GR 352616/116435)

**8 Woodhenge**

**RECOMMENDATION: Approval**

**08/03339/FUL** - the erection of a conservatory (GR 352614/116455)

**12 Woodhenge**

**RECOMMENDATION: Approval**

**08/0349/FUL** - the erection of a two storey side extension and porch (GR 352237/116388)

**3 Boundary Road**

**RECOMMENDATION: Approval** - the Council was very impressed with the quality of the plans for this application.

**08/03250/FUL** - The erection of a conservatory to front of dwelling (GR 352039/115568)

**Kittys Cottage, Brympton**

**RECOMMENDATION: Approval**

**(c) PLANNING/DEVELOPMENT UPDATES**

**SSDC** - Planning Enforcement Policy - It was NOTED that a hard copy is available from the Clerk. The policy is also available on-line at [http://www.southsomerset.gov.uk/media/pdf/5/g/Planning\\_Enforcement\\_Policy\\_2008.pdf](http://www.southsomerset.gov.uk/media/pdf/5/g/Planning_Enforcement_Policy_2008.pdf)

**The Regional Spatial Strategy** - It was NOTED that The Secretary of State had published the proposed changes to the Draft RSS on 22 July 2008 and that this marked the start of a 12 Week consultation which ends on 17 October 2008. The consultation is available to view on line on [http://gosw.limehouse.co.uk/portal/regional\\_strategies/drss](http://gosw.limehouse.co.uk/portal/regional_strategies/drss) and will be discussed at the next meeting.

**NOMINATIONS FOR PLANNING WORKING GROUP TO CONSIDER FORTHCOMING PLANNING APPLICATIONS**

It was AGREED that Mr Graham and Mr Legg would be members of the Planning Working Party for the month.

**85/08. CRIME, DISORDER and COMMUNITY SAFETY**

(a) Report from crime, disorder and community safety representative - none

(b) Oak Tree Park

(i) (Min. no. 63/08(b) & Min. no. 37/08 - to note that it is unlikely an application will be made for a dispersal order as there have been only a small number of reported incidents at the park. Concerns were raised that some people are afraid of reporting incidents to the police. It was agreed that Mr Powell would discuss this with PCSO Phimister.

(ii) It was NOTED that SSDC Enforcement Officers have paid several visits to the park and expect to visit schools next term.

(iii) A verbal report was given by the Chairman on the meeting organised by the Police on 19<sup>th</sup> August for residents living adjacent to Oak Tree Park.

(c) (Min. no. 63/08(c)(i) and 37/08(d) : Abbey Manor Industrial Park - It was NOTED that advice has been sought from the Civil Contingencies & Business Continuity Manager and also SSDC Planning Enforcement with regard to the lack of secure fencing at the industrial estate. Advice given was that SSDC has no enforcement powers to impose on the owner to repair the fence. Advice had also been sought from the Health & Safety Executive who stated that they would not investigate further. It was AGREED that no further action could be taken

(d) YTFC

(i) YTFC -further information regarding the arrangements for the Millwall football match on 10<sup>th</sup> April 2009 had been received from YTFC. YTFC had advised that in order to assist the Millwall fans visiting Huish Park YTFC will ensure that the limited services are well advertised at Millwall through the media officers. YTFC will be arranging a meeting with Mr Hambidge to discuss the planning of this fixture and will advise the Parish Council of any further arrangements.

(ii) Concerns were raised from that the Western Ave junction with Thorne Lane and westwards had not been coned for the last two matches. It was AGREED to raise this with YTFC.

(iii) It was NOTED that last season a local resident had written to YTFC regarding its blocking up of Thorne Lane and refusal of access to the village at the end of matches. The Police / Licensing Authority advised that to refuse access was illegal. YTFC have been informed, and an acknowledgement received conceding the position.

(e) Areas of concern within the parish - NONE

(f) Safer Stronger Neighbourhood - It was NOTED that an event to be held on 8<sup>th</sup> Sept from 9.30 - 15.30 pm at Norton sub Hamdon will be attended by Mr Powell.

(g) It was NOTED that the Police will be working with the owners of the Yoplait site to keep it secure.

It was RESOLVED to close the meeting to allow a public open session.

**Abbey Community Association** - Mrs S Sturman, Treasurer of the Community Association, gave a report on the current situation of the building works currently being undertaken at the Community Centre.

It was RESOLVED to reopen the meeting.

#### **86/08. CHAIRMAN'S ANNOUNCEMENTS**

None

#### **87/08. REPORTS FROM**

(a) **SOMERSET COUNTY COUNCILLOR** - Mr Crabb reported that ,after being forwarded complaints regarding the lack of a pedestrian crossing in Stourton Way (adjacent to the Bellway development) , he would continue to investigate the problem. Mr Crabb reported that he now holds regular meetings with Inspector Mike Edwards. Mr Crabb also gave details of "Adopt a Garden".

(b) **DISTRICT COUNCILLORS** - Mr Seib gave an update on the District Council. Details were given of a recent inquiry into the weed killer used at Oak Tree Park. Mr Seib advised that the Innovation Centre was on schedule for completion in September.

Mrs Jagger arrived at 9.05 p.m.

#### **(c) PARISH REPRESENTATIVES ON OUTSIDE BODIES and MEETINGS/WORKSHOPS ATTENDED BY COUNCILLORS - none**

#### **88/08. CLERK'S REPORT**

(a) **Higher Ream - dog bin (min. no. 40/08 (a))** - having inspected the dog bin at Higher Ream SSDC has been advised that the lid of the dog bin adjacent to Green Mead requires replacement.

(b) **Larkhill Open Space Project - Jointly Funded Post (Min. no. 48/08)** - It was NOTED that a part-time (16 - 22 hrs per week) Ranger should be appointed within four weeks. The Ranger will work under the supervision of Mr Fox and the Clerk. It was AGREED that a meeting should be arranged between Mr Fox and the Joint Working Party to discuss project delivery, the meeting to be arranged after the Ranger has been in post for a few weeks.

(c) **CRB checks (min. 52/08)** - It was NOTED that CRB checks have been completed successfully. CRB checks have no period of validity as the information on the Disclosure is a snap shot in time at the point that the checks were completed.

(d) **Quality Status** - It was NOTED that the Clerk met with Clerks from the Quality Parish Councils of South Somerset to discuss the Local Council Charter, as recently discussed by SSDC District Executive. Concerns have been raised that to date the proposed charter had not been circulated to Parish Councils.

(e) **Quality Status - training "Statement of Intent" (min. no. 67/08)** - It was NOTED that NALC will be running training sessions on the requirements for the Statement of Intent. A draft Statement of Intent on training has, therefore, not been prepared until further information has been received from SALC. It was NOTED that the Chard Town Clerk is arranging training on various subjects for Chard Councillors and had asked whether other Quality Councils would be interested in sharing training sessions and training costs

(f) **Street lighting (min. no. 70/08)** -

(i) Final quotations are awaited from SCC regarding the proposed street light at the spinal path.

(ii) Athelney Way - SCC has advised that they will visit the site and verify the specification required. Once this has been completed SCC will respond with an estimation of cost and any pertinent observations.

(g) **Trees in Western Avenue** - It was NOTED that Mr Scriven, County Arborist had advised that a planting plan to replace the Lime trees had been prepared. This is currently with the SSDC Landscape Architect and a copy of the draft scheme will be sent to the Parish Council for comments. Mr Scriven is also aware that the fir trees are still in situ on the highway verge and is taking advice on how to proceed.

(h) **Parking on Stourton Way** - It was NOTED that complaints had been received regarding parking on Stourton Way adjacent to Biddlescombe Road. These concerns were passed on to County Highways and also PCSO Phimister.

(i) **Local Council Review** - it was AGREED not to renew the annual subscription to the Local Council Review.

#### **89/08. CORRESPONDENCE**

**SALC** - items of interest to Councillors and Clerks, July 2008 and notification of cancellation of events on 3<sup>rd</sup> & 4<sup>th</sup> September, circulated prior to the meeting - NOTED.

**David Laws MP** - proposed reduction to rail service - NOTED.

**Abbey Community Association** - It was NOTED that when finance is required from the Parish Council towards the building project costs, the ACA intend to write to the Parish Council with copies of relevant invoices.

#### **SSDC –**

(a) New system for letting local authority and housing association homes in Somerset - NOTED.

(b) BT's proposal to rationalise current payphone provision in South Somerset – NOTED.

(c) Strategic housing land availability assessment "Call for Sites" with development potential - NOTED.

(d) South Somerset Local Development Framework - Core Strategy Issues & Options Consultation Satisfaction Questionnaire – to be completed by the Clerk.

(e) Standards Committee - Advice on how to complain about the behaviour of a local authority Councillor in South Somerset - NOTED.

(f) - Notification of intention to name a path in Yeovil - It was NOTED that on 10<sup>th</sup> September SSDC intend to make an order naming the path running in a southerly direction off Thorne Lane as Lawrence Way.

**SALC** - Annual Report & Accounts - The AGM, to be held on 29<sup>th</sup> Sept 2008, will be attended by Mr Meecham and Mr Seib.

#### **90/08. ANNUAL AUDIT FOR THE YEAR ENDED 31 MARCH 2008**

Moore Stephens, External Auditor for the Parish Council, have completed the audit of the annual return for the year ended 31 March 2008. On the basis of the review, in their opinion the information contained in the annual return was in accordance with the Audit Commission's requirements and no matters had come to their attention giving cause for concern that relevant legislation and regulatory requirements had not been made. Other matters not affecting their opinion which they drew to the attention of the Council was that a bank transfer of £1020 between the Council's own accounts (being the gratuity fund) had been shown as a receipt and payment in boxes 3 and 6 of section 1. This was incorrect and the accounting system has been set up so that bank transfers will not be shown on the Annual Return in future.

#### **91/08. CONSTRUCTION OF A CYCLEWAY/FOOTPATH AND A FOOTBRIDGE FOR COMMUNITY USE**

It was NOTED that a licence to permit the construction of the cycleway/footpath and a footbridge for community use had been prepared. Barratt Homes had insisted that the District Council were party to the licence which was agreeable to the District Council. The licence has been amended so that the Parish Council remains responsible for the path and footbridge until such time as the land is adopted by SSDC. Barratt Homes would not grant the licence without reimbursement of their legal fees, this being informally discussed and agreed at a previous meeting. Mr Seib proposed and it was unanimously RESOLVED to approve the payment of legal fees, likely to be between £1500 and £1700 to enable the licence to proceed. It was RESOLVED to approve signing of the licence by the Clerk, being Proper Officer to the Council.

#### **92/08. STREET NAMING AND NUMBERING, NEW DEVELOPMENT, FORMER GOLDEN ACRES, OFF ALVINGTON LANE**

It was NOTED that the developer had requested suggestions for the development at the former Golden Acres site. It was AGREED to propose the name "Golden Acre".

#### **93/08. LOCAL INITIATIVES BUDGET**

It was NOTED that the Local Initiatives Budget Working Party will be visiting the community hub at Winsham Jubilee Hall on 28<sup>th</sup> August 2008 and will also be holding a meeting with the Abbey Community Association. The Clerk gave brief details of the community hub at Seavington and also advised that information had been obtained from the Somerset Community Council.

#### **94/08. HIGHWAY MATTERS**

(a) Pedestrian crossing, Stourton Way - At The Noise 2008 and also via e-mail residents have expressed concerns at the lack of a pedestrian crossing between the Bellway/Persimmon developments and Oak Tree Park. It was NOTED that these concerns have been raised with the County and District Councillors.

(b) Areas of concern within the parish - NONE.

#### **95/08. LOCAL COUNCIL ADVISORY SERVICE**

It was NOTED that Zurich offer a Local Council Advisory Service which will provide a guide to risk management & updates, two bulletins per year, one free place at the annual regional seminar, 25% off Zurich's local council risk management products and operational risk management helpline and dedicated e-mail address. The cost for the first year is £145 + VAT but thereafter the cost reduces to £85 + VAT per year. Mr Powell proposed and it was RESOLVED to subscribe to the Service.

#### **96/08. FINANCE**

(a) Bank reconciliation statement - NOTED and APPROVED.

(b) It was NOTED that the provisional final cost of The Noise 2008 was £2126.57 excluding VAT, after deduction of grants received the cost to the Council is provisionally £1476.57.

(c) It was RESOLVED to approve the following payments:

Council for the Preservation of Rural England	£30.00
Thorne Coffin Jubilee Hall - meeting expenses	£25.00
YHC Hire Services Ltd (The Noise)	£746.96
Time Out Together Bus (The Noise)	£212.00
Mrs E M James - Corporate Management & Democratic Core	£968.43 & £143.98
St James Scouts (3 deliveries of Newslink + additional letter to Alvington)	£341.55
SSDC - playground inspections	£207.28
SLCC	317.25
Moore Stephens	£470 - It was NOTED that the

fee payable to Moore Stephens of £400 + VAT is due to the SCC grant of £1200 placing the income figure into the next price bracket

(d) It was NOTED that interest in the sum of £6.26 to the Bonus Saver Account (Clerk's Gratuity Fund) had been made net of tax. A complaint has been made to Natwest.

#### **97/08. ITEMS TO BE DISTRIBUTED**

Somerset Rural Youth Project – Newsletter Summer 2008

Somerset PFA – The Playing Field, Summer 2008

Somerset Strategic Partnership – Somerset Local Area Agreement Bulletin July 2008

#### **98/08. QUESTIONS AND ITEMS ARISING AFTER THE PREPARATION OF THIS AGENDA, WHICH THE CHAIRMAN AGREED TO TAKE AS URGENT. SUCH MATTERS FOR NOTING OR DEFERRAL TO A FUTURE MEETING.**

None

#### **99/08. ITEMS FOR NEXT MEETING**

The Regional Spatial Strategy, Local Initiatives Budget, Review of budget and crime statistics

#### **100/08. DATE OF NEXT MEETING**

The next meeting will be held at the Function Room, Airfield Tavern, Bluebell Road, at 7.30 p.m. on Wednesday, 24<sup>th</sup> September 2008.

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