

## BRYMPTON PARISH COUNCIL

Minutes of the meeting of BRYMPTON PARISH COUNCIL held on Wednesday 25<sup>th</sup> June 2008 at the Community Centre, Abbey Manor Park  
(8 p.m. - 10.45 p.m.)

### **PRESENT:**

Mrs E Glaisher (Chairman)  
~~Mr P Dutton~~ (deleted 23/7/2008)  
Mr A Graham  
Mr C Legg  
Mr G Pritchard (8.00 - 10.30 p.m.)  
Mr D Shutler

Mr R Meecham (Vice-Chairman)  
Mrs C Edwards (from 8.10 p.m.)  
Mrs D Jagger  
Mr A Powell  
Mr P Seib

County Councillor Sam Crabb  
Mrs E M James (Clerk)

### **32/08. APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS**

An apology for absence, by reason of ill health, was received from Mr Dutton; this apology was accepted & approved.

### **33/08. CO-OPTION OF COUNCILLOR**

Mr Meecham proposed and it was unanimously RESOLVED to co-opt Mrs Caroline Edwards to the Council. Mrs Edwards signed the acceptance of office and proceeded to take part in the meeting.

### **34/08. DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE PARISH COUNCILS (MODEL CODE OF CONDUCT) ORDER 2007**

Mr Meecham declared a personal interest in items concerning the District Council, as an employee of South Somerset District Council. Mr Seib declared that as a District Councillor, he may be asked to consider matters at the District tier, which have already been considered by Brympton Parish Council. When this happens he will have to reconsider the matter at the District Council level, taking into account all relevant evidence and representations made at that time. Similarly, as a District Councillor and Portfolio Holder, he declared a Personal Interest in any agenda items affecting the relationship between Brympton Parish and South Somerset District Council.

### **35/08. MINUTES OF THE MEETING HELD ON 28th MAY 2008**

The minutes of the meeting held on 28<sup>th</sup> May 2008 were confirmed as a correct record and signed by the Chairman.

### **36/08. OAK TREE PARK**

- (a) Consideration of the provision of further waste bins at Oak Tree Park. The Manager of Tesco has been invited but was unable to attend this meeting. The Manager holds a budget of £250 which can be used to carry out a project within the community. Discussion took place on what projects could be carried out but it was agreed to defer further consideration of the Tesco scheme. It was considered that high volume bins were needed at the skatepark. The Clerk advised that an amount of £2,000 had been agreed as the budget for streetscene for 2008-2009 and that £984 had been underspent during 2007/08. It was RESOLVED to delegate the Clerk to purchase two suitable bins to be sited at strategic points after consultation with SSDC, at a cost not to exceed £550. It was also RESOLVED to delegate the Clerk to purchase a bin for the children's play area at a cost not to exceed £300, this bin to be of a design to encourage young children to use it.
- (b) Members considered paying for additional cleaning at Oak Tree Park during the summer. A quotation for an additional clean had been received from SSDC. It was NOTED that on Mondays - Fridays a clean would cost £43.28 and that on a Saturday or Sunday it would cost £46.60. Mr Seib proposed and it was unanimously RESOLVED to pay for an additional clean to be carried out before 10 am on Saturday mornings for a period of 13 weeks, to start as soon as possible, at a cost of £46.60 per clean.
- (c) Provision of a replacement youth shelter - it was agreed to defer this item until the September meeting.

### **37/08. CRIME, DISORDER and COMMUNITY SAFETY**

- (a) It was NOTED that the new PCSO for Brympton is PCSO Graham Phimister.
- (b) Report from crime, disorder and community safety representative - Mr Powell gave details of anti-social behaviour that had taken place in various areas of the parish. It was agreed to request that the Police consider applying for the restoration of the dispersal order that had been in place last year.
- (c) Crime statistics - a review of the crime statistics obtained from the Police for the period 1<sup>st</sup> April to date took place.
- (d) Areas of concern within the parish - concerns were raised regarding fires at the Abbey Manor Industrial Estate which had been confirmed as arson. It was agreed to ask the Community Safety Team whether the site could be properly fenced. Concerns were raised that the Millwall football match with Yeovil Town had been re-arranged to take place on Good Friday, when there will be no bus services. It was agreed to discuss this at the next meeting.

### **38/08. CHAIRMAN'S ANNOUNCEMENTS**

Mrs Glaisher gave details of the meetings of the SSDC Area South Community Forum and the SCC South Somerset Area Forum.

### **39/08. REPORTS FROM:**

#### **(a) SOMERSET COUNTY COUNCILLOR**

Mr Crabb gave details of the Local Initiatives Budget and other meetings he had attended.

#### **(b) DISTRICT COUNCILLORS**

Mr Seib gave details of District Council activities and also advised that the District Executive will be holding a Parish Charter consultation with a separate section for Quality Parish Councils.

#### **(c) PARISH REPRESENTATIVES ON OUTSIDE BODIES and MEETINGS/WORKSHOPS ATTENDED BY COUNCILLORS**

Mr Meecham gave details of the latest meetings of SALC, South Somerset Together and the Somerset Water Management Partnership.

Mr Legg had attended the Abbey Community Association Annual General Meeting.

### **40/08. CLERK'S REPORT**

- (a) It was NOTED that SSDC had forwarded a copy of a letter addressed to Mr D Laws, MP, from a resident of Higher Ream, requesting that consideration be given to replacing dog bins at Higher Ream. The resident considers that one bin sited by the

park area should be replaced with a chute type bin and that other bins in the area require replacing due to their age. The Clerk had advised Mr Laws that no complaints have been received since one bin was replaced with a chute-type bin, but that the condition of the bins will be checked.

- (b) It was NOTED that the Clerk will be on annual leave from 7<sup>th</sup> - 11<sup>th</sup> July inclusive.
- (c) It was NOTED that Standing Order 57 required amendment as it referred to the Code of Conduct 2002.

#### **41/08. CORRESPONDENCE**

##### **SCC -**

- (a) **Developing the Somerset Cultural Strategy - NOTED**
- (b) **Somerset Local Initiatives Budget for Somerset County Councillors** - the public information pack had been circulated electronically. It was AGREED that a working party would be held, comprising Mrs Glaisher, Mr Meecham, Mrs Jagger, Mr Seib and Mr Shutler, to bring recommendations to the next meeting.

**SALC - It was NOTED that a training event regarding Quality Town & Parish Councils, the power of well-being and appointed Councillors should take place on 3<sup>rd</sup> and 4<sup>th</sup> September at a cost of £15 per head. It was NOTED that it is thought likely that Councils wishing to use the power of well-being will have to demonstrate that at least a majority of members have received training. It was RESOLVED to approve expenditure of £15 per head for those Councillors wishing to attend.**

**Western Power Distribution - Business Plan 2010-2015 - It was agreed to delegate a suitable response to the Clerk.**

**Town Centre Partnership - It was NOTED that an Italian Market in Yeovil for Guinness world record attempt - 28/29 June**

**Life Cycle UK - free cycle stands - it was agreed to raise this at the next meeting.**

**South Somerset CAB - Mr Powell agreed to attend the AGM.**

**Avon & Somerset Police Authority - independent police authority members - NOTED**

**Ringling in the Olympics - NOTED**

#### **42/08. PLANNING**

##### **(a) DECISIONS ON APPLICATIONS**

Members were asked to note the refusal of planning application **08/00005/FUL**, and the approval with condition(s) of

**08/01406/FUL, 08/01422/FUL, 08/02292/TPO.**

##### **(b) APPLICATIONS CONSIDERED (UNDER STANDING ORDER NO. 79) BEFORE THIS MEETING**

In accordance with Standing Order no. 79, members noted & approve the recommendation made for the following applications:

**08/02063/FUL** – the installation of a condenser unit (GR 353158/116143)

**Asda Stores Ltd, Preston Road**

**RECOMMENDATION: APPROVAL**

**08/02134/FUL** – the installation of a fire exit door to front elevation of shop unit (GR 352904/116435)

**Unit 2, Mead Avenue, Houndstone Business Park**

**RECOMMENDATION: APPROVAL**

**08/02292/TPO** – application to carry out tree surgery works to Holme oak shown as T4 of the (Brympton No 1) TPO 1986 and tree surgery works to 3 Macrocarpa within group G1 of the SSDC (Brympton No. 4) TPO 1969 (GR 352418/116302)

**Court Lodge, Houndstone Court**

**RECOMMENDATION: APPROVAL**, subject to very careful work being carried out to protect the longevity of the trees, not to brutalise them. The Council wishes to express concern that permission for this work was granted by SSDC 8 days prior to the close of the consultation period. It was AGREED that the Clerk would write to SSDC regarding this approval.

##### **(c) APPLICATIONS FOR CONSIDERATION**

It was AGREED to make the following recommendation:

**08/02486/FUL** - the erection of a garden centre canopy (GR 352875/116410)

**Homebase Unit, 1 Western Avenue**

**RECOMMENDATION: APPROVAL**

##### **(d) PLANNING/DEVELOPMENT UPDATES**

(i) Planning Policy Statement 12: creating strong safe and prosperous communities through Local Spatial Planning - it was NOTED that this is available on line or a hard copy is available from the Clerk on request.

(ii) Proposed residential development at Alvington Lane - a public consultation was held on 17<sup>th</sup> June and attended by some Councillors..

##### **(e) NOMINATIONS FOR PLANNING WORKING GROUP TO CONSIDER FORTHCOMING PLANNING APPLICATIONS**

It was AGREED that Mr Powell and Mr Shutler would be members of the Planning Working Party for the month.

#### **43/08. CEMETERY DEFICIT**

After discussion regarding the cemetery deficit and a review of the statistics, it was RESOLVED to notify the Clerk to the Joint Burial Committee that the Council could not justify an increase in the amount paid to enable it to remain in membership of the Joint Burial Committee. It was agreed that the original formula agreed is considered fair and the Council is agreeable to continuing the existing agreement only. It was also agreed to request that the Burial Committee investigate the costs incurred in maintaining the cemetery as compared with other Burial Committees the costs for Yeovil seemed rather high. It was also agreed to ask when the last review of the grounds maintenance staffing levels at the cemetery was carried out.

#### **44/08. SPRING BULB PLANTING**

A working party was held on 14<sup>th</sup> May 2008 and a map showing sites identified as being suitable for planting of bulbs was displayed. It was AGREED to approve these sites and to notify SSDC accordingly.

#### **45/08. ANNUAL REPORT**

Following the inclusion of the name of Councillor C Edwards the draft Annual Report was approved for circulation.

#### **46/08. CONSTRUCTION OF A CYCLEWAY/FOOTPATH AND A FOOTBRIDGE FOR COMMUNITY USE**

(a) Tender documents were opened on 23<sup>rd</sup> June by the Chairman and Vice-Chairman, in the presence of the Clerk, and were received in the following sums:

##### Construction of path

D N Ruddle	£7373.90	+ VAT on all quotations
Ford Bros	£18690.78	
EW & JC Contractors	£15712.80	
J G A Price	£11641.00	

##### Footbridge

J G A Price	£3106
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Mrs Glaisher proposed and it was unanimously RESOLVED to approve the quotation for the construction of the path from D N Ruddle and the quotation from JGA Price for the construction of the footbridge.

(b) It was NOTED that the solicitor appointed by Barrett Homes Ltd had advised Barrett Homes to ask for amendments to the S106 agreement to safeguard their position. Mr Ian Clarke, SSDC Solicitor, had been made aware of the situation and had contacted the solicitor acting on behalf of Barratt Homes Ltd, stating that the existence of the footpath will be ignored for the purposes of interpreting the provisions of the S106 agreement.

#### **47/08. THE NOISE 2008**

Following a report from the Clerk regarding finance for The Noise 2008, Mr Meecham proposed and it was unanimously RESOLVED to approve an additional sum of £500 for the event.

#### **48/08. LARKHILL OPEN SPACE PROJECT - JOINTLY FUNDED POST**

It was NOTED that the joint partnership scheme was formally adopted at the BPC meeting held on 25th July 2007, with the understanding that BPC would pay 50% of the cost of employing two part-time project-related officers at a cost not exceeding £10,000 p.a. At the Parish Council meeting held on 27th February 2008 Mr Steve Fox, SSDC, advised the Council that the management of the scheme would now take place in house but that the new post of a "site ranger" for 2 days per week would be pursued by Mr Cooper. Mr Fox had now been advised that no external appointments are being made and that Mr Cooper believes that the ranger position can be accommodated internally. After consultation with the Chairman and Vice-Chairman, e-mails were sent to District Councillors Mr Seib and Mr Richardson and copied to Mr P Dolan, Chief Executive, SSDC. A further report will be given at the next meeting.

#### **49/08. STREET LIGHTING**

(a) Proposed street light at the spinal path - a quotation had been received from SCC but it was agreed that further details were required.

(b) At the last meeting it was agreed to discuss the provision of an additional street light adjacent to the electricity sub-station at Athelney Way. It was NOTED that a consultation letter has been sent to houses surrounding the area, together with a map showing possible locations and that seven positive responses had been received. It was agreed to discuss both projects at the next meeting.

*Mr Pritchard left the meeting at 10.30 p.m.*

#### **50/08. TRAINING**

At its meeting held on 23<sup>rd</sup> April 2008 it was agreed to seek places at a training seminar run by Zurich Municipal for the Clerk and Chairman. However, there was a misunderstanding between the Clerk and Zurich Municipal who had now advised the training will cost £60 for one place and an additional £30 for the second person, plus VAT (reclaimable). It was RESOLVED to approve expenditure in the sum of £90 + VAT (£105.75) to enable the Clerk and Chairman to attend.

#### **51/08. SALC**

It was NOTED that a volunteer venue is required for the SALC meeting to be held on Monday, 8<sup>th</sup> December from 7.30 pm - 9.30 pm. The host Council would be expected to provide the room and simple refreshments on arrival. The mezzanine room of the Abbey Community Centre will be available on this date. It was RESOLVED to approve expenditure of £18 to allow the SALC meeting to take place at the Centre.

#### **52/08. CRB CHECKS**

It had been suggested that, as the Parish Council consults with the community, it might be advisable for a number of Councillors and the Clerk should be CRB checked. SALC had advised that this would show the best of intentions. It was NOTED that Sherborne School for Girls were prepared to act as the umbrella organisation at a cost of £5 per person and a further cost of £36 for the Clerk, no charge being made for any Councillors. It was resolved to approve expenditure in the sum of £56 to enable Mrs Glaisher, Mr Meecham, Mr Seib and the Clerk to be CRB checked.

#### **53/08. HIGHER REAM PLAY AREA**

It was NOTED that within the budget for 2008-2009 provision has been made for the painting of play equipment and fencing at Higher Ream and that it will only be necessary to receive quotations for the rocking horse, slide, multiplay unit, infant swings and the fence. It was agreed to request quotations for the work from Mr D Allen, D T Services and Building Craftsmen Ltd using the same specification as that of August 2002.

#### **54/08. HIGHWAY MATTERS**

(a) Proposed parking restrictions at Mead Avenue, Yeovil (min. no. 24/08). Mr Fletcher, Area Traffic Engineer, was advised of the Council's request for additional lines or the marking of car parking bays. The response from Mr Fletcher was circulated. It was NOTED that Mr Crabb supports the proposals of the Parish Council and has offered to discuss this further with the police.

(b) Highway concerns at Preston Primary School (min. no. 13/08(b))  
Mrs Norman had advised that speed readings were taken at The Toose, outside of Preston Primary school, in 2003 and that she would expect the current speeds to be very similar to that in 2003. It was AGREED to request that speed readings be taken on Stourton Way. Mrs Norman had also advised that with regard to the request for a 'Twenty is plenty' sign, as the Highway Authority is governed by statutory regulations relating to Traffic signs and Lines as laid down by Parliament in their Traffic Signs Regulations and General Directions 2002 (TSRGD), these regulations do not allow SCC to use a 'Twenty is Plenty' sign unless it is placed as part of a 20mph zone. It was AGREED that the Clerk would investigate how Hampshire County Council were displaying "Twenty is Plenty" signs and report back to the next meeting.

**55/08. SOMERSET PLAYING FIELDS ASSOCIATION**

It was RESOLVED to approve a subscription to the Association at a charge of £10 p.a.

**56/08. FINANCE**

- (a) The bank reconciliation statement was NOTED and APPROVED.
- (b) Review of budget - NOTED.
- (c) Report from the Internal Auditor following an internal audit - NOTED
- (d) Receipt from the Police Community Trust of £300 for The Noise 2008- NOTED.
- (e) It was NOTED that a BT invoice in the sum of £55.46 was debited from the bank on or after 18<sup>th</sup> June 2008.
- (f) It was RESOLVED to approve the following payments:

Zurich Municipal - Training	£105.75
Viking Direct	£64.25
Somerset Playing Fields Association	£10.00
Paul Hart Welding Ltd (work to rocking horse at Higher Ream, min. no. 243/07)	£99.88
Somerset Playing Fields Association	£10.00
Mrs E Glaisher (travelling to SCC Area Working Panel on 3 June 08)	£12.80
Mr A Powell	£20.00
Mr G Pritchard	£20.00
Mr P Seib	£15.00
HM Revenue & Customs (after deduction of £150 for filing on-line)	£849.18
Mrs E M James - Corporate Management & Democratic Core expenses for The Noise 2008 and Newslink)	£968.43 and £451.51 (this sum included

(g) Members NOTED that in accordance with the LGA 2000, payments made to Councillors for the financial year 2007-2008 were displaced in a conspicuous place within the parish for 14 days. A copy was been appended to the minutes for information.

**57/08. ITEMS TO BE DISTRIBUTED**

CPRE - Fieldwork June 2008  
Community Council for Somerset - Annual Review 2007-2008

**58/08. QUESTIONS AND ITEMS ARISING AFTER THE PREPARATION OF THIS AGENDA, WHICH THE CHAIRMAN AGREES TO TAKE AS URGENT. SUCH MATTERS ARE FOR NOTING OR DEFERRAL TO A FUTURE MEETING.**

None

**59/08. ITEMS FOR NEXT MEETING**

Street Lighting  
Higher Ream painting quotations  
Local Initiatives Budget